

CODING SPECIALIST Certificate Program

NOTE: PREREQUISITES: This program is offered predominately online. BTEC 1001, Computer Online Learning, is a prerequisite for this program. Computer requirements are listed on the RCTC Online web page at <http://www.rctc.edu/online/>. Students entering this program must be proficient in keyboarding skills at a minimum of 35 net wpm. Students not meeting this requirement should enroll in BTEC 1050 Keyboarding. This class will not count toward the required credits for the program. Students must complete an application form and meet admissions requirements.

To be admitted to the program, students must meet admission criteria and complete two (2) applications and return them to RCTC Admissions and Records:

- RCTC Application for admission: www.rctc.edu/admissions/html/application_form.html
- Program application: [Link](#)
- Admission criteria: [Link](#)

I. Professionally Related Business Requirements 25 Credits

BTEC 1001	Computer Online Learning	1 cr
BTEC 1600	Introduction to Medical Terminology	2 cr
HIMC 2620	Pathophysiology and Pharmacology I	3 cr
HIMC 2630	Pathophysiology and Pharmacology II	3 cr
HIMC 1810	ICD-9-CM Coding I	3 cr
HIMC 1820	CPT Coding	3 cr
HIMC 1830	Advanced Coding and Reimbursement	3 cr
HIMC 1840	Introduction to Health Records	4 cr
HIMC 2800	Legal Aspects of Health Information	2 cr
HIMC 2855	Coding Internship I	1 cr

Total25 Credits

Coding Specialist Certificate Program, Course Sequence

Semester I (Spring)

BTEC 1001	1 cr
BTEC 1600	2 cr
HIMC 2620	3 cr
HIMC 1810	3 cr

Semester II (Fall)

HIMC 1820	3 cr
HIMC 1840	4 cr
HIMC 2630	3 cr

Semester III (Spring)

HIMC 2855	1 cr
HIMC 1830	3 cr
HIMC 2800	2 cr

Implementation: Spring 2010
 Revised: 06/09/2009
 Reviewed: 06/2009

For more information contact:
http://www.rctc.edu/counseling_career_center/pdf/AdvisorList-2008-09.pdf