

2008-2009 Verification Worksheet

D

DEPENDENT STUDENT

Federal Student Aid Programs

Your application was selected for review in a process called verification. In this process, RCTC will be comparing information from your application with signed copies of your and your parent(s) 2007 Federal tax forms, W-2 forms and other financial documents. The law states we are required to review this information before awarding Federal Aid (CFR Title 34, Part 668).

If there are differences between your application information and your financial documents, RCTC will send the corrections electronically, if possible.

Please complete this Verification Worksheet and submit it to the RCTC Financial Aid Office as soon as possible. In addition to this form, please pay special attention to documentation required on the reverse side. You may contact us at (507) 285-7271 if you need assistance or have questions.

What you should do

1. Collect **your** and **your parent(s)** financial documents (signed 2007 Federal income tax forms, W-2 forms, etc.).
2. Talk to the financial aid staff at RCTC if you have questions about completing this worksheet.
3. You and at least one parent must fill in and sign this worksheet.
4. Take the completed worksheet, tax forms, and any other documents RCTC has requested to the Financial Aid Office.
5. A financial aid advisor will compare information on all documents. You will be contacted if corrections are necessary.

A. Student Information

Last Name	First Name	M.I.	Stinger ID	Social Security Number
Address			Date of Birth	
City	State	Zip Code		Phone No. (Include Area Code)

B. Family Information

List the people that your parent(s) will support between July 1, 2008 and June 30, 2009. **Always include:**

- Yourself
- Your parent(s)
- Your parent(s)' dependent children (if your parent(s) provide more than half their support, or if they would be required to give parent information when applying for Student Aid.)

Include other people as part of your family only if:

1. They lived with your parent(s) and received more than half their support from them at the time of your aid application **AND**
2. They will continue to get more than half their support from your parent(s) between July 1, 2008 and June 30, 2009.

Write in the names of all family members, including yourself. Write in the name of the college for any family member, *excluding your parent(s)*, who will be attending college at least half-time between July 1, 2008 and June 30, 2009, and will be enrolled in a degree program. If you need more space, attach a separate page.

FULL NAME	AGE	RELATIONSHIP	COLLEGE FOR 2008-2009
		STUDENT	Rochester Community and Technical College

C. Income Information

Dependent

STUDENT:

All students should complete the STUDENT column in the following chart, providing documentation where indicated. You must also attach a copy of your **signed** 2007 U.S. Federal Tax Return and W-2 Forms*. If you will not and are not required to file a 2007 Tax Return, please check the appropriate statement(s) below:

- By checking this box, I certify that I am not required to file a U.S. Federal Income Tax Return. (Attach copies of W-2s for any jobs you held in 2007.)
- I did not work in 2007 and do not have any W-2s.

PARENT(S):

You and your spouse, if married, should complete the PARENT column on the following chart, providing documentation where indicated. You must attach a copy of your **signed** 2007 U.S. Federal Tax Return(s) and W-2 Forms*. If you will not and are not required to file a 2007 Tax Return, please check the appropriate statement(s) below:

- By checking this box, I/we certify that I/we are not required to file a U.S. Federal Income Tax Return. (Attach copies of W-2s for any jobs held in 2007.)
- Mother/Stepmother did not work/does not have W-2s
- Father/Stepfather did not work/does not have W-2s

* If you do not have a copy of your 2007 Federal Tax Return (Form 1040, Form 1040A, or Form 1040EZ), please contact the Financial Aid Office for assistance. If you do not have copies of your W-2s, contact your employer(s) for a duplicate copy. You may also contact the IRS at 1-800-829-1040 to request a tax transcript.

IF THE AMOUNT IS ZERO, PLEASE ENTER \$0.00. NO SECTION SHOULD BE LEFT BLANK.

STUDENT

PARENT(S)

\$	Welfare benefits (MFIP, General Assistance, etc.) Don't include Food Stamps or subsidized housing. A SIGNED STATEMENT FROM YOUR COUNTY, SHOWING TOTAL BENEFITS PAID IN 2007, IS REQUIRED. **	\$
\$	Social Security benefits that were not taxed. A SIGNED COPY OF YOUR YEAR END SOCIAL SECURITY STATEMENT FOR 2007 IS REQUIRED. **	\$
\$	Child support received for all children. Don't include foster care or adoption payments. ATTACH A SIGNED THIRD PARTY STATEMENT CONFIRMING THE TOTAL AMOUNT OF SUPPORT RECEIVED IN 2007. STATEMENT SHOULD ALSO LIST THE NAME(S) OF THE CHILD(REN) FOR WHOM THE SUPPORT WAS RECEIVED. **	\$
\$	Housing, food and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits).	\$
\$	Veteran's noneducation benefits such as Disability, Death Pension or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances. A SIGNED YEAR END STATEMENT SHOWING THE AMOUNT OF BENEFITS YOU RECEIVED IS REQUIRED. **	\$
\$	Any other untaxed income/benefits not reported elsewhere, such as worker's compensation, untaxed portions of railroad retirement benefits, Black Lung benefits, disability, etc. DO NOT INCLUDE student aid, educational benefits, or benefits from flexible spending arrangements, e.g., cafeteria plans.	\$
\$	Non-taxable combat pay. Tax Filers Only: Report combat pay not included in AGI (question 35 and 73)	\$
\$	Money received, or any money paid on your behalf (e.g. bills), not reported elsewhere on this form.	\$
\$	Child support paid. Don't include support for children who are included in your parents' household size in question #65. A SIGNED THIRD PARTY STATEMENT, CONFIRMING THE TOTAL AMOUNT OF SUPPORT PAID DURING 2007, IS REQUIRED. THIS STATEMENT SHOULD ALSO LIST THE NAME(S) OF THE CHILD(REN) FOR WHOM THE SUPPORT WAS PAID. **	\$
\$	Student grant, need-based work study, scholarship, fellowship, or assistanceship aid, including AmeriCorps awards, which was reported to the IRS in your (or your parents') adjusted gross income.	\$

**NOTE: All documentation must be signed and also list the student's social security number or student ID number.

D. Sign this Worksheet

By signing this worksheet, we certify that all information reported to qualify for Federal Student Aid is complete and correct. At least one parent must sign.
WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail or both.

Student

Date

Father/Stepfather

Date

Mother/Stepmother

Date