



## ACADEMIC PROGRAM REVIEW (RCTC Policy 3.36)

**Part 1. Academic Program Review:** Rochester Community and Technical College shall review all programs/departments annually. Reviews shall be conducted by faculty in the respective areas, reported by the appropriate program leader/department-division coordinator, and verified by the appropriate Dean. Academic Program Reviews shall be submitted electronically to the Integrated Planning Process web page, no later than February of each calendar year. The Office of the Vice President of Teaching and Learning/CAO shall provide detailed direction regarding the content and format of the required Program/Department Reviews, and executive summaries of completed reviews may, at the discretion of the Chair of AASC, be requested for presentation at AASC for discussion/consultation.

### **Part 2. Elements of Academic Program Review**

**Subpart 1.** All Academic Program/Department reviews shall address the following: (a) several sections of self-identification; (b) an analysis of data assembled that contribute to an understanding of efficiency; (c) an analysis of data assembled that contribute to an understanding of effectiveness; (d) an analysis of data assembled that contribute to an understanding of satisfaction.

*Date of Implementation: Immediate*

*Date of Adoption: 7/1/96*

*Date of Revisions: 1/18/05; 4/28/2009*