

# ROCHESTER COMMUNITY AND TECHNICAL COLLEGE

ADMISSIONS AND RECORDS ~~~ 507-285-7268

## ESTABLISHING DOMICILE

**STUDENT NAME:** \_\_\_\_\_ **STINGER ID:** \_\_\_\_\_

1. In order to demonstrate domicile, you must first meet the following threshold requirements:
  - a. Must have resided in Minnesota for at least one calendar year immediately prior to applying for in-state tuition AND
  - b. Residence in Minnesota must not be merely for the purpose of attending a college or university.

2. If you meet both "a" and "b" above, you may complete this form and submit it, along with a preponderance of supporting evidence, to the RCTC Admissions and Records Office.

**DEADLINE: All appeals and supporting documentation must be submitted prior to the first day of the term.**

Current Address: \_\_\_\_\_

I have resided in Minnesota continuously since \_\_\_\_\_. (If this date is not at least one full year prior to the first day of the term you are requesting residency for, your petition will be considered for the next term).

The purpose of my move to Minnesota was \_\_\_\_\_

I am attaching the following supporting documentation as evidence of my residence in Minnesota for at least one continuous year prior to the start of the term (please note that a "**preponderance of evidence**" is required to support your appeal): \_\_\_\_\_

I verify that all the information provided is true and correct and I understand that collegiate and legal penalties may apply for submission of false or misleading statements or documentation.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_



**Rochester**  
COMMUNITY AND TECHNICAL  
**College**  
GET THERE.

851 30th Avenue SE | Rochester, MN 55904  
1.800.247.1296 | TTY Relay # 1.800.627.3529 | [www.rctc.edu](http://www.rctc.edu)

 [facebook.com/MyRCTC](https://facebook.com/MyRCTC)

*RCTC is a member of the Minnesota State Colleges and Universities system, a University Center Rochester Partner and an equal opportunity employer/educator.*

Domicile is defined as a "person's true, fixed and permanent living place; the place to which a person intends to return after temporary absences. A person may have only one domicile at a time." Students have the burden of proving domicile and must develop a preponderance of evidence to support their appeal for residency status.

Each of the following facts and circumstances will be considered when responding to a petition for in-state tuition. No **ONE** of these factors is either necessary or sufficient to support a claim for in-state tuition.

- a. Continuous presence in Minnesota during a period when not enrolled as a student.
- b. Sources for financial support are generated within Minnesota.
- c. Domicile in Minnesota of family, guardian, or other relatives or persons legally responsible for the student.
- d. Ownership of a home in Minnesota.
- e. Permanent residence in Minnesota.

The following circumstance, standing alone, shall not constitute sufficient evidence of domicile to affect eligibility for in-state tuition under the regulations but may be considered as part of the demonstration of the facts and circumstances listed above:

- a. Voting or registration for voting.
- b. The lease of living quarters.
- c. A statement of intention to acquire a domicile in Minnesota.
- d. Domicile of student's spouse in Minnesota.
- e. Automobile registration.
- f. Other public records, e.g., birth and marriage records.

**OFFICE USE ONLY**

Approved, Effective: \_\_\_\_\_ Residency Code: \_\_\_\_\_ AR Special Rate: \_\_\_\_\_

More Documentation Required: \_\_\_\_\_

Disapproved. Comments: \_\_\_\_\_