

## HEALTHCARE INFORMATICS Certificate

**NOTE: PREREQUISITES:** This program is offered online. Computer requirements are listed on the RCTC Online web page at <http://www.rctc.edu/online/>. Students entering this program must be proficient in keyboarding skills. Students not meeting this requirement should enroll in BTEC 1050 Keyboarding. This class will not count toward the required credits for the program.

**I. Professionally Related Program Requirements.....24 Credits**

- BTEC 1600, Introduction to Medical Terminology, 2 cr
- BTEC 2350, Microcomputer Business Applications, 3 cr
- BTEC 2360, Advanced Excel, 2 cr
- BTEC 2370, Advanced Access, 2 cr
- BTEC 2450, Power Point, 1 cr
- BTEC 2460, Computer Voice Technology, 1 cr
- HIMC 1840, Introduction to Health Records, 4 cr
- HIMC 1850, Computerized Health Information, 3 cr
- HIMC 1800, Legal Aspects of Health Information, 3 cr
- HIMC 2810, Quality Analysis and Health Statistics, 3 cr

**TOTAL.....24 Credits**

**Healthcare Informatics Certificate Program Full-time Course sequence:**

<b>Semester I</b>		<b>Semester II</b>	
BTEC 1600	2 cr	BTEC 2360	2 cr
BTEC 2350	3 cr	BTEC 2370	2 cr
BTEC 2450	1 cr	BTEC 2460	1 cr
HIMC 1800	3 cr	HIMC 1850	3 cr
HIMC 1840	4 cr	HIMC 2810	3 cr

**Healthcare Informatics Certificate Program Part-time Course sequence:**

<b>Semester I</b>		<b>Semester II</b>	
BTEC 1600	2 cr	BTEC 2360	2 cr
BTEC 2350	3 cr	HIMC 1840	4 cr
BTEC 2450	1 cr		

  

<b>Semester III</b>		<b>Semester IV</b>	
BTEC 2370	2 cr	HIMC 1850	3 cr
BTEC 2460	1 cr	HIMC 2810	3 cr
HIMC 1800	3 cr		

Revised: 03/14/2011



**For information, contact the Welcome Center at 507-285-7557  
or e-mail [getinfo@rctc.roch.edu](mailto:getinfo@rctc.roch.edu).**

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