COMMON COURSE OUTLINE: Course discipline/number/title: COMM 1114: Fundamental of Public Speaking

A. CATALOG DESCRIPTION
   1. Credits: 3
   2. Hours/Week: 3
   3. Prerequisites (Course discipline/number): College level reading and writing skills; appropriate score on the RCTC placement test or completion of appropriate development courses with grades of C or better.
   4. Co-requisites (Course discipline/number): None
   5. MnTC Goals (if any): Goal 1/Written and Oral Communication

This course focuses on the theory and practice of oral communication skills which affect critical thinking in public speaking situations. An emphasis is placed upon research, organization and delivery. Course topics may include: clearly organizing a speech in compliance with the speech's objective; understanding various organizational patterns; executing competent vocal and physical delivery skills; adapting to academic and career settings; reducing communication apprehension; and effectively using visual aids.

B. DATE LAST REVISED (Month, year): January, 2016

C. OUTLINE OF MAJOR CONTENT AREAS:
   1. Communication Apprehension
   2. Informative Speeches
   3. Persuasive Speeches
   4. Introductions and Conclusions
   5. Organizational Patterns
   6. Research and Support Materials
   7. Delivery Skills
   8. Visual Aids
   9. Audience Analysis
   10. Language Use
   11. Listening

D. LEARNING OUTCOMES (GENERAL): The student will be able to:
   1. Demonstrate the writing and speaking processes through invention, organization, drafting, revision, editing and presentation.
   2. Prepare speeches that narrow the topic and thesis appropriately for the audience and occasion.
   3. Integrate appropriate supporting materials from diverse sources and points of view.
   4. Construct coherent and logical informative and persuasive speeches by utilizing an organizational pattern which is appropriate and effective to the topic, audience, occasion and purpose.
   5. Apply language appropriate to the topic, audience, occasion and purpose when giving a public address.
   6. Demonstrate effective vocal and visual delivery during a public address.
   7. Implement strategies to reduce communication apprehension.

E. LEARNING OUTCOMES (MNTC):
   Need to insert

F. METHODS FOR EVALUATION OF STUDENT LEARNING:
   1. Objective Exams
   2. Quizzes
   3. Small group projects
   4. Recorded oral presentations
   5. Or any other work deemed appropriate by the instructor

G. RCTC CORE OUTCOME(S) ADDRESSED:
   ☑ Communication
   ☑ Critical Thinking
   ☑ Global Awareness/Diversity
   ☑ Civic Responsibility
   ☑ Personal/Professional Accountability
   ☑ Aesthetic Response

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H. SPECIAL INFORMATION (if any):
This course may include outside research and will require the use of a computer.