COMMON COURSE OUTLINE: Course discipline/number/title: ENGL 0930: English Basics

A. CATALOG DESCRIPTION
   1. Credits: 3
   2. Hours/Week: 3
   3. Prerequisites (Course discipline/number): Appropriate score on the RCTC placement test
   4. Co-requisites (Course discipline/number): None
   5. MnTC Goals (if any): NA

   In this course students will learn the basics of the writing process, including parts of speech, grammar and punctuation, and effective sentence structure. The aim of this course is to prepare students for the next course in the sequence, Writing Fundamentals.

B. DATE LAST REVISED (Month, year): November, 2011

C. OUTLINE OF MAJOR CONTENT AREAS:
   1. Sentence Parts
      a) Parts of speech
      b) Independent clauses (subject, verb, object)
      c) Phrases
   2. Sentence Composition
      a) Drafting sentences
      b) Revising sentences within a context and for an audience
   3. Sentence Correctness
      a) Subject/verb agreement
      b) Internal and end punctuation
      c) Correct use of capital letters and plural nouns
   4. Critical Thinking
      a) Objective critiquing of sentences
      b) Revision based on constructive critiques

D. LEARNING OUTCOMES (GENERAL): The student will be able to:
   1. Identify parts of speech: noun, verb, adjective, adverb, pronoun, preposition, conjunction.
   2. Identify parts of a sentence: simple subject and simple verb; complete subject and complete verb; object; phrases; independent clauses.
   3. Produce a variety of simple sentences.
   4. Analyze sentences for correctness and effectiveness.

E. LEARNING OUTCOMES (MNTC): NA

F. METHODS FOR EVALUATION OF STUDENT LEARNING:
   1. Objective exams
   2. Quizzes
   3. Written homework
   4. Small group work
   5. Oral presentations
   6. Journals

G. RCTC CORE OUTCOME(S) ADDRESSED:
   Communication
   Critical Thinking
   Global Awareness/Diversity
   Civic Responsibility
   Personal/Professional Accountability
   Aesthetic Response
H. SPECIAL INFORMATION (if any): None