COMMON COURSE OUTLINE: Course discipline/number/title: HIMC 1820: CPT Coding

A. CATALOG DESCRIPTION
   1. Credits: 3
   2. Hours/Week: 5 (1 lecture/2 lab)
   3. Prerequisites (Course discipline/number): BTEC 1620, HIMC 2600. College-level reading skills: Appropriate score on RCTC placement test or completion of appropriate developmental course with grade of C or better.
   4. Co-requisites (Course discipline/number): None
   5. MnTC Goals (if any): NA

   This course provides a study of the CPT (Current Procedural Terminology) coding system using sample exercises and medical records to develop skill and accuracy in procedural coding in various settings. Students will continue using the principles of coding to ensure proficiency in coding with CPT-4 using records and advanced concepts of coding. Students will adhere to current regulations and established guidelines in code assignment.

B. DATE LAST REVISED (Month, year): February, 2016

C. OUTLINE OF MAJOR CONTENT AREAS:

D. LEARNING OUTCOMES (GENERAL): The student will be able to:
   1. Apply procedure codes according to current guidelines.
   2. Evaluate the accuracy of diagnostic and procedural coding.
   3. Apply procedural groupings.
   4. Evaluate the accuracy of diagnostic/procedural groupings.
   5. Analyze the documentation in the health record to ensure it supports the procedures and reflects the patient’s progress, clinical findings, and discharge status.
   6. Analyze current regulations and established guidelines in clinical classification systems.
   7. Identify potential abuse or fraudulent trends through data analysis.
   8. Develop appropriate physician queries to resolve data and coding discrepancies.

E. LEARNING OUTCOMES (MNTC): NA

F. METHODS FOR EVALUATION OF STUDENT LEARNING:
   1. Online discussions
   2. Textbook assignments
   3. Tests

G. RCTC CORE OUTCOME(S) ADDRESSED:
   - Communication
   - Critical Thinking
   - Global Awareness/Diversity
   - Civic Responsibility
   - Personal/Professional Accountability
   - Aesthetic Response

H. SPECIAL INFORMATION (if any): None