COMMON COURSE OUTLINE: Course discipline/number/title: HIMC 2850: HIT Internship I

A. CATALOG DESCRIPTION
1. Credits: 2
2. Hours/Week: 64 hours/semester
3. Prerequisites (Course discipline/number): BTEC 1001, on-line tutorial, or the instructor’s permission is required when the course is offered online. BTEC 1600, HIMC 2620, HIMC 2630, HIMC 1810, HIMC 1840, HIMC 1850, and HIMC 2800. College-level reading and writing skills.
4. Co-requisites (Course discipline/number): None
5. MnTC Goals (if any): NA

This course provides the student with practical application of theories learned during the course of study. Under the supervision of a qualified health information professional, the student will gain professional practice experience in a long-term care facility and other alternate sites. Students will be required to meet written goals and objectives and undergo evaluations under supervision.

B. DATE LAST REVISED (Month, year): May, 2008

C. OUTLINE OF MAJOR CONTENT AREAS:
Student will gain professional practice experience. Students will be required to meet written goals and objectives and undergo work evaluations under the supervision of a health information management professional.

D. LEARNING OUTCOMES (GENERAL): The student will be able to:
1. Observe health information systems functions.
2. Practice health information systems functions.
3. Practice coding procedures.
4. Exhibit confidentiality standards.
5. Practice ethical standards.
6. Utilize anatomical terms, pharmaceutical terms, diagnostic terms, and procedural terms.
7. Apply legal guidelines.
8. Complete work projects as assigned.
9. Maintain a high degree of accuracy.
10. Meet expectations of clinical/hospital supervisor.
11. Participate in work evaluations.
12. Compare work performance to establish standards.
13. Participate in departmental meetings.

E. LEARNING OUTCOMES (MNTC): NA

F. METHODS FOR EVALUATION OF STUDENT LEARNING:
1. On-line discussions
2. Project
3. Written report

G. SPECIAL INFORMATION (if any): None