COMMON COURSE OUTLINE: Course discipline/number/title: HUC 1515: Station Procedures I

A. CATALOG DESCRIPTION
1. Credits: 3
2. Hours/Week: 6 Hours/Week for 8 Weeks
3. Prerequisites (Course discipline/number): Completion of or enrolled in HUC1510 and HUC1524
4. Co-requisites (Course discipline/number): None
5. MnTC Goals (if any): NA

This course will focus on the purpose of the patient’s chart, identification of standard chart forms, and the Health care providers’ responsibility regarding HIPAA Law and confidentiality. Time will be spent comparing the paper chart in contrast to the EMR. Students will learn to recognize, interpret, and transcribe all types of Doctors orders. Orders will include medical algorithms, protocols, order sets, free test orders, and CPOE. A comprehensive list of abbreviations used in Doctors orders and diagnostic procedures will be memorized and used appropriately throughout the course. Students will learn the importance of follow-through regarding Physician orders, which includes communication to various hospital departments and ordering supplies and equipment.

B. DATE LAST REVISED (Month, year): February, 2010

C. OUTLINE OF MAJOR CONTENT AREAS:
1. The purpose of the medical record
2. Duties involved in assembling and maintaining a paper medical chart
3. The benefits of an EMR
4. Types of Physician Orders
5. CPOE
6. The HUC’s Role in supply management
7. Communication and follow through with various Physicians orders
8. Memorization and proper usage of medical abbreviations

D. LEARNING OUTCOMES (GENERAL): The student will be able to:
1. Identify standard chart forms and their purpose
2. Describe various responsibilities regarding supply management
3. Read and interpret Doctors orders correctly
4. Correctly define medical abbreviations within the context of their usage

E. LEARNING OUTCOMES (MNTC): NA

F. METHODS FOR EVALUATION OF STUDENT LEARNING:
1. Written Quizzes/on-line tests
2. Completion of Daily lab exercises
3. Classroom participation
4. On-line D2L discussion participation

G. RCTC CORE OUTCOME(S) ADDRESSED:
- Communication
- Critical Thinking
- Global Awareness/Diversity
- Personal/Professional Accountability
- Civic Responsibility
- Aesthetic Response

H. SPECIAL INFORMATION (if any): None