COMMON COURSE OUTLINE: Course discipline/number/title: HUC 1516: Station Procedures II

A. CATALOG DESCRIPTION
   1. Credits: 3
   2. Hours/Week: 6 Hours/Week for 8 Weeks
   3. Prerequisites (Course discipline/number): Completion of HUC 1510, HUC 1515, and HUC 1524
   4. Co-requisites (Course discipline/number): None
   5. MnTC Goals (if any): NA

This course will focus on various processes involved in the typical HUC role. These processes include completing and maintaining unit records and documentation regarding admissions, transfers, and dismissals of hospitalized patients; preoperative and postoperative procedures; recognition of available resources critical for independent problem solving; computer training unique to the health care environment; and isolation procedures and standard precautions for infection control. Class time will also be used for internship planning and preparation.

B. DATE LAST REVISED: February, 2010

C. OUTLINE OF MAJOR CONTENT AREAS:
   1. Admission, transfer, and dismissal procedures
   2. Preoperative and postoperative procedures
   3. Isolation procedures
   4. Hand washing and infection control
   5. Specialized hospital computer training
   6. Anatomy overview
   7. Medical abbreviations

D. LEARNING OUTCOMES (GENERAL): The student will be able to:
   1. Perform basic required paper work for completing admissions, transfers and dismissal procedures.
   2. Demonstrate an understanding of the steps of completing preop and postop procedures.
   3. Utilize available resources to independently problem solve specific steps to a process.
   4. Demonstrate proper hand washing techniques.
   5. Properly gown and glove to enter an isolation room.
   6. Independently utilize hospital computer applications to complete work related tasks.

E. LEARNING OUTCOMES (MNTC): NA

F. METHODS FOR EVALUATION OF STUDENT LEARNING:
   1. Written quizzes/online tests
   2. Role-playing
   3. Demonstrated competencies

G. RCTC CORE OUTCOME(S) ADDRESSED:
   ✔ Communication
   ✔ Critical Thinking
   ✔ Global Awareness/Diversity
   ✔ Personal/Professional Accountability
   ✔ Civic Responsibility
   ✔ Aesthetic Response

H. SPECIAL INFORMATION (if any):
   Two to three class periods will require mandatory attendance at a hospital location to be trained in computer applications unique to the healthcare facility.