COMMON COURSE OUTLINE: Course discipline/number/title: LAWE 2110: Police Report Writing

A. CATALOG DESCRIPTION
1. Credits: 2
2. Hours/Week: 2
3. Prerequisites (Course discipline/number): LAWE 1105 or CRJU 1305; ENGL 1117; LAWE 1112
4. Co-requisites (Course discipline/number): None
5. MnTC Goals (if any): NA

Major topics of the course will include field notes, report structure and organization, basic grammar, data retrieval and use, and uses of police reports.

B. DATE LAST REVISED (Month, year): October, 2015

C. OUTLINE OF MAJOR CONTENT AREAS:
1. Common spelling words used in Law Enforcement
2. Proper methods of gathering information for reports
3. Commonly used report forms
4. Proper methods of report narrative writing

D. LEARNING OUTCOMES (GENERAL): The student will be able to:
1. Illustrate their ability to correctly spell commonly used words.
2. Differentiate between interview and interrogation techniques.
3. Demonstrate their ability to correctly fill out commonly used report forms.
4. Demonstrate their ability to write a variety of narrative reports.

E. LEARNING OUTCOMES (MNTC): NA

F. METHODS FOR EVALUATION OF STUDENT LEARNING:
1. Students will be tested on their knowledge of the spelling of commonly use words as well as their knowledge of report writing.
2. They will also be expected to complete a variety of police reports based on real life situations.

G. RCTC CORE OUTCOME(S) ADDRESSED:
- Communication
- Critical Thinking
- Global Awareness/Diversity
- Civic Responsibility
- Personal/Professional Accountability
- Aesthetic Response

H. SPECIAL INFORMATION (if any): None