COMMON COURSE OUTLINE: Course discipline/number/title: SMGT 1120: Leadership Development

A. CATALOG DESCRIPTION
1. Credits: 2
2. Hours/Week: 2
3. Prerequisites (Course discipline/number): None
4. Co-requisites (Course discipline/number): None
5. MnTC Goals (if any): NA

This course provides the learner with leadership concepts and tools to enhance and improve their ability to motivate and positively influence others. Emphasis will be placed on creating positive and powerful relationships based on principles and values. In addition to leadership concepts and skills, the ethical considerations of leadership will be discussed. Students will participate in team projects, small group discussions, and will complete a personal leadership action plan as one of the required course outcomes. This course will focus on developing the skills to support and lead others. Recommended entry skills/knowledge: Reading and writing at the college level is encouraged.

B. DATE LAST REVISED (Month, year): November, 2001

C. OUTLINE OF MAJOR CONTENT AREAS:
This course will focus on how supervisors can develop the skills necessary to support, motivate, and lead others at work, inspire quality improvement, and nurture creativity in a competitive environment.

1. Leadership styles
2. Leadership characteristics
3. Leadership strategies
4. Values and ethics
5. Leadership vision statement
6. Situational leadership
7. Effective communication skills

D. LEARNING OUTCOMES (GENERAL): The student will be able to:
1. Identify leadership styles, which make a good leader and distinguish between leadership and management. Determine your own personal leadership style.
2. Understand the importance of effective communication skills including verbal and listening skill, situational leadership, teamwork, motivation, empowerment and negotiation.
3. Explain the role of ethics and values as they relate to leadership and understand the importance of vision statement development and application, which includes goal setting.
4. Identify Leadership characteristics.
5. Understand various leadership concepts.
6. Demonstrate leadership skills.
7. Integrate leadership skills at work by developing a personal leadership action plan.
8. Identify department leadership strategies by developing a departmental mission statement.
9. Identify personal leadership strategies and develop a personal mission statement.
10. Describe course content to work relationship.

E. LEARNING OUTCOMES (MNTC): NA

F. METHODS FOR EVALUATION OF STUDENT LEARNING:
1. Workbook/text assignments.
2. Group Activities
3. Individual Projects
4. Worksheets
5. Application Papers

G. SPECIAL INFORMATION (if any): None