COMMON COURSE OUTLINE: Course discipline/number/title: SMGT 1125: Leadership Development and Ethics

A. CATALOG DESCRIPTION
   1. Credits: 3
   2. Hours/Week: 3
   3. Prerequisites (Course discipline/number): None
   4. MnTC Goals (if any): None

   In this course, students will learn leadership concepts and tools to enhance and improve their ability to motivate and positively influence others. Emphasis will be placed on creating positive and powerful relationships based on principles and values. Additionally, the ethical considerations of leadership will be discussed. Students will learn strategies and skills to effectively deal with the ethical issues that supervisors will encounter in the workplace. Key topics include leadership, motivation, confidentiality, and organizational and individual behavior as they relate to discrimination, harassment, workplace violence, employee theft, and customer relationships. Discussions will focus on how supervisors can develop the skills necessary to support, motivate, and lead others at work, and nurture ethical behaviors in a competitive environment.

B. DATE LAST REVISED (Month, year): November, 2015

C. OUTLINE OF MAJOR CONTENT AREAS:
   1. Leadership styles and definitions
   2. Levels and types of leaders
   3. Leadership with a global mindset
   4. Leadership roles and responsibilities
   5. Leadership approaches
   6. Leadership strategies and development
   7. Developing a leader within
   8. Ethics in supervision and decision making

D. LEARNING OUTCOMES (GENERAL): The student will be able to:
   1. Identify leadership characteristics and styles.
   2. Identify leadership concepts and differentiate between a leader and a manager.
   3. Define global mindset and demonstrate an understanding of global perspectives as they relate to leadership.
   4. Create departmental leadership model.
   5. Integrate leadership skills at work by developing a leadership action plan.
   6. Develop a leadership mission statement.
   7. Explain the role of ethics and values as they relate to leadership.
   8. Demonstrate the ability to identify and assess ethical workplace problems and use guidelines and policies to make ethical decisions.
   9. Demonstrate effective communication.
   10. Identify and demonstrate effective interactions in the workplace.

E. LEARNING OUTCOMES (MNTC): NA

F. METHODS FOR EVALUATION OF STUDENT LEARNING:
   Faculty may include any or all of the following methods of evaluation:
   1. Small Projects
   2. Individual projects
   3. Group projects
   4. Skill performance
   5. Application papers

G. RCTC CORE OUTCOME(S) ADDRESSED:
   Communication
   Critical Thinking
   Global Awareness/Diversity
   Civic Responsibility
   Personal/Professional Accountability
   Aesthetic Response
H. SPECIAL INFORMATION (if any): None