COMMON COURSE OUTLINE: Course discipline/number/title: SMGT 1400: Portfolio Development

A. CATALOG DESCRIPTION
1. Credits: 1
2. Hours/Week: 1
3. Prerequisites (Course discipline/number): None
4. Co-requisites (Course discipline/number): None
5. MnTC Goals (if any): NA

This course will guide students through the creation of an individualized degree plan for the Supervisory Management AAS degree program. Students will also assess previous education, prior learning from work and life experiences, and develop a portfolio of prior learning which will be submitted for review. RECOMMENDED ENTRY SKILLS/KNOWLEDGE: Reading and writing at the college level is encouraged.

B. DATE LAST REVISED (Month, year): November, 2001

C. OUTLINE OF MAJOR CONTENT AREAS:
1. Prior learning from work and life experiences
2. Credit transfer process
3. Personal portfolio
4. Individualized degree plan

D. LEARNING OUTCOMES (GENERAL): The student will be able to:
1. Assess and document prior learning and education.
2. Design and individualized degree plan including career planning objectives.
3. Create a personal portfolio.

E. LEARNING OUTCOMES (MNTC): NA

F. METHODS FOR EVALUATION OF STUDENT LEARNING:
1. Oral Presentations
2. Individual Projects
3. Application Papers
4. Portfolio

G. SPECIAL INFORMATION (if any): None