College Crossings

Employee benefit news from SEGIP...

SEGIP (State Employee Group Insurance Program)

Employees are encouraged to use the Internet as a source of up-to-date information about provider networks and prescription drugs. Printed materials become outdated quickly while use of the Internet allows the State’s insurance carriers to update the facts about their networks and formularies almost instantaneously, so the information found on the carrier home pages is usually current and accurate.

The DOER Home Page (www.doer.state.mn.us) provides easy access to all SEGIP health and dental carriers that have a site on the world wide web. Here are some tips to navigate the DOER home page so that connections with the carriers may be made:

For Information About Provider Networks
When you reach the DOER Home Page, find the heading “Employee Benefits.” Then click on the link entitled “State Employee Group Insurance Program,” proceed to the section entitled “Links To SEGIP Insurance Carriers.” Then click on the link to the plan that you wish to visit. NOTE: Each carrier’s home page has different search options, but all of them allow you to search for a clinic by city, county and type of provider. Some plans allow you to search for a provider based on gender or language.

For Information About Prescription Drug Formularies
Navigate to the Home Page of the plan you wish to visit, according to instructions in the preceding paragraph. You will find a link to prescription drug formulary information on each plan’s page. On the State Health Plan/State Health Plan Selection Internet site, this link is entitled “Drug Formulary.” On the HealthPartners site, this link is called “HealthPartners Formulary.”

Excellent for Open Enrollment Information, Too!
The Internet home page of each participating SEGIP carrier is also an excellent source of important information for use in making insurance selections during SEGIP’s annual Open Enrollment in October. Each carrier website – and the DOER Home Page itself – will be updated by late September to accommodate Open Enrollment 2000.

Watch future Crossings for Open Enrollment details and information.
Weekly funny...

"I can't hang out with you right now. My owner is taking me for a walk."

Recipient for vacation donation program
Listed below are the new individuals who has been approved as a recipient for the vacation donation to the sick leave account program. This individual may have already or will be exhausting all paid leave time and will be losing health insurance coverage. State employees may donate up to 12 hours (per recipient) per fiscal year to this individual or any other recipients on the sick leave account. More details regarding this individual and forms to donate leave are available from the human resources office.

Avis Skaalerud - St. Cloud University
Lisa Honken - Minnesota Veterans Home – Luverne
Jeremy Boone - Mn/Dot

TeachNet Summer InServices

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
<td>July 5th</td>
<td>Excel I</td>
<td>2-4pm</td>
<td>SH204</td>
</tr>
<tr>
<td>July 11th</td>
<td>Internet Skills</td>
<td>2-4pm</td>
<td>SH204</td>
</tr>
<tr>
<td>July 18th</td>
<td>Web Development I/Dreamweaver</td>
<td>2-4pm</td>
<td>SH204</td>
</tr>
<tr>
<td>July 25th</td>
<td>Getting E-mail</td>
<td>2-4pm</td>
<td>SH204</td>
</tr>
<tr>
<td>July 27th</td>
<td>Open Lab</td>
<td>2-4pm</td>
<td>SH204</td>
</tr>
<tr>
<td>August 1st</td>
<td>Graphic Creation</td>
<td>2-4pm</td>
<td>SH204</td>
</tr>
<tr>
<td>August 9th</td>
<td>Web Development II/Dreamweaver</td>
<td>2-4pm</td>
<td>SH204</td>
</tr>
<tr>
<td>August 15th</td>
<td>Access I</td>
<td>2-4pm</td>
<td>SH204</td>
</tr>
<tr>
<td>August 17th</td>
<td>Open Lab</td>
<td>2-4pm</td>
<td>SH204</td>
</tr>
</tbody>
</table>

Contact Sarah Prigge at x2924 to register.

Professional development opportunity
The Rochester “Women’s Conference,” presented by SkillPath Seminars, will be held at the Holiday Inn Downtown on August 7. The conference runs from 8:00 am to 4:30 pm; cost is $149 per person ($139 each for four or more). Numerous breakout sessions in the following categories will be presented:

Career and Professional Development
Personal Growth and Enrichment
The Complete Woman

For further information on the days’ activities and/or registration information, contact Jennifer in the Human Resources Office.

Doing the best at this moment puts you in the best place for the next moment.” -- Oprah Winfrey
RCTC staffing update

Administrative
- Dean of Health Sciences (MnSCU Administrator). Employment offer pending.
- Director of Nursing (MnSCU Administrator). Employment offer pending.

Unlimited Full-Time Faculty
- English - Developmental Writing. John Mutschelknaus appointed.

Temporary Full-Time Faculty
- English – Composition. Virginia Wright-Peterson appointed.
- Reading/Study Skills – Developmental Reading, college-level reading and study skills. Currently on-hold; no qualified applicants.

Adjunct Instructors/Librarian
- Accounting (Computerized Accounting; Taxes for Nonprofit Organizations)
- English (Developmental Writing; College Composition)
- Library (on-call librarian(s) to work as needed during summer and academic year; may include day, evening and/or weekend hours)
- Music, Applied (flute, saxophone, oboe)
- Physics (day and evening classes)
- Phlebotomy (one-year experience in Phlebotomy required)
- Reading/Study Skills
- Speech (day and/or evening classes)

Temporary Part-Time Faculty
- Dental Assistant Instructor – (.77 FTE). Deb Pesch appointed.

Unclassified Professional/Supervisory
- Customer Training Representative (Computer Training Specialist) (FT unclassified MAPE). Search in process.
- MnSCU Program Director 1 – Admissions Officer/Information Specialist Melanie Callister appointed.

Classified MAPE
- ITSI (Helpdesk) (UFT). Interviews conducted.
- ITS2 (Help Desk Lead) (UFT). Interviews conducted.
- College Center Program Coordinator 2 (UFT). Director of Student Life. Position posted/advertised. Application deadline 7/21/00.

Classified AFSCME
- General Maint. Workers (Intermittents). Applications accepted ongoing.
- General Maint. Worker – Campus-wide Work Area (UFT 2nd shift). Dan Ziebell successful bidder.
- General Maint. Worker – Campus-wide Work Area (UFT 1st shift). Position posted.
- Office and Administrative Specialist – Student Affairs (Health Service) Work Area (seasonal part-time). Search on hold.
- Customer Service Specialist, Senior (Financial Aid Assistant) – Student Affairs Work Area (UFT). Position posted. Appointment to be made from DOER list.
- Office and Administrative Assistant – Student Affairs Work Area (Admissions & Records Office) (UFT). Position posted. Appointment to be made from DOER list.
- Customer Service Specialist – Academic Affairs Work Area (Healthcare Workforce Development Grant). UFT. Position posted. Appointment to be made from DOER list.

For information on any of the above openings, contact the human resources office at x7125.
Supalla’s Scribblings

A very special thank you to those who’ve sent congratulatory cards, notes, emails, telephone calls and gifts since my appointment by the MnSCU Board of Trustees. I’ve enjoyed visiting with those of you I’ve met in the hall or dropped by the office to chat. I’m especially grateful to those who sent messages to the Trustees, attended the Board meeting or testified at the Personnel Committee meeting. One of the items on my agenda is to listen to your ideas on how to deal with the two interim vice presidents. I believe we have a window of opportunity to review our current organizational structure, analyze other collegiate leadership models, solicit input and then decide on a course of action. Thus, I have informed Judy and Bonnie that they continue in their current assignments during the upcoming academic year. This continuation gives us time to consider all the leadership options and provides continuity through the NCA on-site evaluation. I look forward to working with them and you in the exciting months ahead.

Thanks to all of you who’ve been working very hard to build enrollments. Your efforts are paying off as current application and enrollment numbers for the upcoming academic year, if current projections hold, would result in double-digit enrollment increases. Even though applications and registrations are looking very positive, we’ll be continuing to promote RCTC offerings during education fairs in July at Mayo Clinic, Methodist Hospital, St. Marys Hospital and IBM. Why not stop out and visit representatives of the Rochester Area Higher Education Providers Council at the Olmsted County Fair. Earlene Hackenmiller, Deb Hanson and Bonnie Mercer will be joining me at the Fair, 4-10 p.m., on Wednesday (8/2), Friday (8/4) and Saturday (8/5). See you there!

Congratulations to the following faculty members who were awarded Faculty Instructional Development Grants for 2000-01: Steve Cole, Jason Dahl, Doreen Johnson, Lori Halvorson-Wente, Judy Lindman, Kathy Peak, Julie Rodakowski, Jim Stegge, Darlene Voeltz, Shirley Wilson and Lori Wright. The grant proposals funded include development of both ITV and web-based courses, implementation of student retention strategies and comparative research. Way to go, pioneers!

Activity on several campus construction sites has increased significantly in the last several weeks. The final bituminous surface is being applied to the campus roads, reconstruction of the west parking lot has commenced, tennis court demolition is progressing, excavation under Hill Theatre is underway, contracts for construction of the Sports Center have been signed, athletic field renovation is occurring and the architect selection process for the Horticulture Technology Center has narrowed the list of firms from seven to three, with the final selection scheduled for July 25. Drop in and check out the activity.

Colleen Landherr, Director of Youth Programming, coordinated a very successful Voyageurs Camp. Over 100 students and staff set sail and began their voyage of career exploration during this year’s Camp. Next on the agenda will be the arrival on campus of 400-500 prospective students who will be participating in College for Kids. A statement from the Voyageur’s graduation invitation will serve as this issue’s quote of note…”Each of us has different talents, different dreams and different destinations, yet we all have the power to chart our own course and to prepare for the voyage.”

Way to go, Colleen and Voyageur crew members!
Supalla’s Scribblings Continued

Until the Futures Task Force has finalized a strategic long-range plan and set of goals for the college, we will continue to focus on six strategic themes that correlate with MnSCU’s six goals. RCTC’s 2000-01 Work Plan includes the following themes…

#1 Continuous Improvement -- To continuously improve the quality and effectiveness of learning, teaching, student support services and the learning community.

#2 Partnerships -- To create partnerships enhancing student mobility and improving the development of new educational opportunities for life-long learning.

#3 Career Education -- To ensure that all students enroll in general education and workplace skills coursework that leads to success in the workforce.

#4 Technology -- To integrate innovative technologies throughout all educational programs and services.

#5 Customer-First Learning Environment -- To create a learner-focused environment which embraces diversity, values the personal and professional development of all individuals, and delivers programs and services that meet customer needs.

#6 Articulation -- To enhance K-12 partnerships through improved articulation and collaborative initiatives.

Football coach Chuck Siefert was named junior college defensive coordinator of the year by AMERICAN FOOTBALL COACH magazine. Last year the Yellowjacket defense was ranked #1 in the nation for total team and rushing defense and #8 against the pass. Nice going, Chuck and Yellowjackets!

Until next issue, enjoy summer!!

News from TRA…

The 2000 Omnibus Pension Bill (Chapter 461) was signed into law on May 15, 2000, and contained some important TRA-related provisions, as follows:

New annuitant earnings guidelines and accounts as follows:

- Earnings limitations have been eliminated for retirees over age 65, effective for calendar year 2000 (TRA statute is tied to the change in Social Security limits).
- Maximum salary for reemployment income under the MnSCU phased retirement program is increased to $46,000 (Article 2, Section 7; MS 354.445).
- Retirees under the age of 65 who resume teaching service are still governed by an earnings limitation. For calendar year 2000, the limit is $10,080 (annuitants who retire from MnSCU with the phased retirement option have a $46,000 limit effective July 1, 2000). The limitation is based on the salary earned during the calendar year, not on salary paid. For each $2.00 earned over the limit, TRA annuity payments are reduced, or offset, by $1.00 during the next calendar year.
- Earnings that are offset will not be forfeited, but will not be directed to a separate TRA savings account for the retiree. The retiree may request a lump-sum distribution from the TRA savings account at age 65, but it cannot be distributed until at least one year after the date of termination (Article 2, Section 6; MS 354.44 subd. 5).

Service credit purchase:

- Effective May 16, 2000, MnSCU participants in the College Supplemental Retirement Funds program may use those funds to purchase service credit (Article 12, Section 11; MS 354.539).

You can access the full text of the Omnibus Pension Bill at [www.leg.state.mn.us/leg/legis.htm](http://www.leg.state.mn.us/leg/legis.htm)
Student Life news

STUDENT LIFE
A Student Life calendar for the last two weeks in August and the first two weeks in September is attached to the Crossings. Some highlights are the upcoming Jacket Jamboree, Middle Eastern Dancers, Fall Fest, Evening Cook-out, Free Pizza, and the first Coffeehouse Concert of the year with Jake Donze, Rochester.

CLUB ADVISORS, PLEASE TAKE NOTE
Here are two events where you can showcase your club and recruit those new members. Let us know your club’s plans as soon as you can.

FALL FEST
Wednesday, August 30, 10:00 am – 1:00 pm, Atrium
We want Student Club participation to be the best ever (hope we have a golf chipping contest and other games of skill.) This is a great way to get new members for your club and even make some money! We also need volunteers for the famous Dunk Tank!!

CLUB FAIR
Tuesday, September 5, 10:00 am – 1:00 pm, Atrium
Thursday, September 7, 10:00 am – 1:00 pm, Heintz Center
This is a great event for you to recruit, recruit, recruit those new club members!

Thank you for your help and support of Student Life Activities -- we couldn’t do what we do without you!

Minutes of interest (see pages 7-11)
Rochester Community and Technical College
Administration and CCFA Meet and Confer
Minutes for Tuesday, May 23, 2000 – 8:00 a.m. – Presidents’ Room

Present:  Administration  Gilsrud, Harris, Mercer, Sheehan, Supalla, Weber
Faculty  Brown, Israelson, Lidke, Shafer
Chair:  Supalla
Recorder:  Kingsbury

ITEM 1 (A) Program Code Update – Mercer reported Troy Tynsky has visited with several program leaders and provided directions to the instructional secretaries on generating reports from the ISRS system. Currently students self-select at the inquiry stage and may choose more than one program of study, but upon entering the application and enrollment stages, both MnSCU directives and ISRS software program limitations restrict more than one entry. MnSCU has also directed pre-codes be eliminated. The College continues to make attempts to update student data (program of study, addresses, etc) each spring, but assistance from the faculty knowing students are changing their program of study would be appreciated. Faculty are encouraged to utilize all databases in following up with prospective students. Action: Information Only.

ITEM 1 (F) Committee/Task Force to EOV – Shafer distributed a draft notice to all RCCFA members clarifying a faculty member’s role while serving on an all-college committee or task force. (Faculty may present individual or departmental views on those committees, but are not representing the union.) Shafer also stated contractual topics outlined in the CCFA Contract (Article 6, Section 5, Subdivision1) must be brought to one of the Meet and Confer Committees, adding his interpretation of “general matters” would include policies. ACTION: Administration will review the draft notice and respond back at the next meeting.

ITEM 2 (A) FY00 Budget Report – Supalla distributed the FY00 Budget Summary and clarified each of the functional areas. Between $200,000 to $300,000 will be rolled over to FY01 to cover purchases made in FY00 with actual payments not made until FY01. Supalla also noted the remaining contingency fund balance in within the MnSCU required 5-7% and can not be reduced below that percentage. ACTION: Information Only.

ITEM 2 (F) Advising PSEO Students – Shafer announced CCFA recently approved a motion to present a deficiency report to NCA regarding counseling of PSEOP students. Shafer added he would like to delay or even avoid the submission of such a report until after all avenues of resolution have been investigated, hence requested Administration reconsider the Counselor’s recommendations. Shafer offered to participate in discussions between the counseling department and administration. Sheehan questioned what would be included in the deficiency report, and Shafer responded language from the February 1, 2000 Counselor Assessment report presented to the legislators. Action: Administration will visit with appropriate individuals and reconsider the Counselor’s Recommendations.

ITEM 3 (A) FY01 Preliminary Budget – Supalla distributed the latest draft proposal from MnSCU for the $11.6 million for Enrollment Growth and Health Insurance. The current proposal is based on projected enrollment figures, however consideration is being made in modifying the formula with April, 2000 and Fall, 2000 10th day figures. The Administrative Budget Retreat is scheduled for June 7th, and the preliminary budget will be shared at the June Meet and Confer meeting. Action: Information Only.
ITEM 4 (A) Department Chair/Program Leader Survey – Sheehan distributed a comparison chart reflecting the department/program chair structures at other MnSCU two-year colleges, noting the comparison was compiled to review release-time and stipend compensation for UTCE program leaders. Supalla added that after reviewing the comparison charts and visiting with other MnSCU institutions it appears RCTC is on the high end of compensation compared to what other MnSCU institutions are providing. Harris announced there has been a lack of interest by faculty to serve as department chair in the honors, physical education, music and foreign language areas. It appears the hesitation is not based on the position description, but the time commitment needed when working with adjunct faculty. Supalla added the other department chair/program leader appointments will be made with the assumption adjustments may need to be made later by mutual agreement in areas not filled. Action: Faculty will place the need for Department Chairs on their next Senate agenda.

ITEM 5 (A) FY02 Bonding Proposal – Supalla distributed a list of current UCR Construction Projects and expressed his appreciation to Vern Bushlack for his time and effort in moving the Horticulture Technology Center forward. ACTION: Information Only.

ITEM 6 (A) SNG Customer Survey/Student Shopper Report – Weber distributed the results of the recent SNG Customer Survey, and highlighted key elements of the results. Ultimately the results reflect improvement over the last year, but the College needs to be more customer focused and personable in the contacts. ACTION: Information Only.

ITEM 7 (A) Staffing/Search Committee Update – Sheehan updated the status of faculty searches and announced the filling of the Library, Nursing and Math positions. Shafer shared his concern of the lack of full-time unlimited English positions at the College with the many retirements in the area over the last few years. ACTION: Administration will review the MOU regarding posting and filling positions and will reconsider an additional English hire.

ITEM 8 (A) Faculty Staff Development Reporting Process – Supalla announced Faculty Staff Development Request forms are often received in the President’s Office after the conference/course is over. To improve the system, Supalla requested the faculty consider eliminating the “sign-off of the president” step in the process and only provide a summary report reflecting staff development funds utilized. ACTION: Faculty will consider and respond at the next meeting.

ITEM 9 (A) Curriculum Council Membership – Harris requested CCFA provide a list of the Curriculum Council members to her as soon as possible in case emergency meetings are held during the summer. ACTION: Shafer will provide a list of Curriculum Council members to Harris.

ITEM 10 (A) MnSCU Job Audit Report – Mercer distributed the results of the recent MnSCU Job Audit. ACTION: For Information Only.

ITEM 3 (F) Meeting Agendas/Handouts – Shafer suggested, in order to be more efficient and effective at the meetings, all handouts be distributed with agendas in order to provide ample time for members to review and be prepared to respond. ACTION: Handouts will be distributed prior to the meetings.

Adjourned at 9:20 a.m.

**Next Meeting: June 27, 2000 – 8:00 a.m. - Presidents’ Room**
Shafer began the meeting by extending congratulations to Supalla on his permanent appointment as President of Rochester Community and Technical College. Supalla expressed his appreciation to the faculty and staff for the enormous support during the process.

**ITEM 1 (F) New Faculty Orientation Days** – Harris suggested new faculty utilize two non-contiguous development days (August 17 and 18th) to participate in new employee orientation and to work with the deans. Tacinelli added the days should be voluntary, noting former adjunct faculty, now employed full-time, are already familiar with the college. **Action:** New Faculty will be encouraged to utilize, on a voluntary basis, two of the four non-continuous development days on August 17 and 18th.

**ITEM 1 (F) Memorial Hall Pictures** – Shafer questioned the status of adding recent retirees’ pictures to the Memorial Hall collection. Sheehan indicated most, if not all, pictures were available, however the wall in Memorial Hall is almost full and an alternative location needs to be found. **ACTION:** Sheehan will follow-up with the Media Services Departments to assure retiree pictures are available. CCFA will forward suggestions for an alternative location to display the pictures.

**ITEM 2 (A) Budget Update** – Supalla distributed a FY00 and FY01 comparison budget reflecting an anticipated shortfall. Although MnSCU’s supplemental funds will be based on actual enrollment figures, an increase in insurance and utility expenses will require other solutions to attain a balanced budget. Shafer suggested the energy crisis plan utilized in the past be reviewed to assist in the utility increase. Lidke questioned if consideration was given to making our own energy or finding alternative resources. Supalla responded the Olmsted Waste to Energy Plant has met with college representatives and a feasibility study to connect UCR to Olmsted County Waste to Energy will be conducted. **ACTION:** Information Only.

**ITEM 2 (F) Problems with PRISM** – Shafer shared concerns with the inaccuracy of the PRISM, web registration schedule, and other published course schedules posted throughout the campus, noting the inaccuracies could interfere with student schedules and enrollment. Harris agreed problems exist and that her office has had difficulty keeping up with all the curriculum changes. Harris will suggest to the Curriculum Council that curriculum changes be approved on a regular basis, but implementation dates be made on a semester basis. Other solutions include adding more visibility to new courses on the web, television, and bulletin board postings. Communication between the Vice President of Academic Affairs’ office and department chairs/program leaders will also improve through e-mail and the distribution of hard copy changes to appropriate departments (i.e. admissions, counseling, department chairs/program leaders.) **ACTION:** Harris will continue to improve the communication process for the dissemination of information.

**ITEM 3 (A) Staffing Update** – Sheehan distributed the vacancy announcements for the Director of Student Life and Sports Medicine Specialist, which will be funded 100% from the Student Life budget. Sheehan added, since the positions are classified under MAPE, the minimal qualifications are set by the Department of Employee Relations. Harris announced the final candidate for the Dean of Health Sciences and Director
of Nursing positions will be interviewed this week and the final selections will be made the second week of July. Action: Information Only.

ITEM 3 (F) Notice to Committee/Task Force Members – Administration noted the concept of the notice was important, but suggested a definition of “meet and confer” be added and a better clarification to faculty that votes are made on an individual basis and not a representation of the Union’s position. Action: Shafer will revise and bring back to the next meeting.

ITEM 4 (A) Facilities Update – Supalla updated the status of current UCR construction projects. Sports Center: The City of Rochester has approved an additional $1.5 million from the sales tax funds earmarked for UCR – work will commence in the next three weeks. 23rd Avenue Road/Intercampus Road: The road will be paved in the next two weeks. Softball/Baseball/Football Fields: Grading is currently being completed. West Parking Lot: Bids have been awarded and work will commence July 1. Technology Center: 1st Floor remodeling will commence in July. Phase 2 bids will be submitted in August/September. Horticulture Technology: The project informational meeting was held June 22nd. The Designer Selection Board will select the architectural firm with input from appropriate College representatives. Construction will commence in January. ACTION: Information Only.

ITEM 4 (F) Advising PSEO – Mercer announced the PSEO advising issue has been placed on hold until after the CCFA/MAPE/UTCE mediations are complete. ACTION: Information Only.

ITEM 5 (A) Interim Vice President Positions – Supalla announced the positions of interim vice presidents will remain status quo until discussions are held with faculty, staff, students and MnSCU personnel. Supalla encouraged faculty to forward suggestions. Shafer questioned if consideration was being made to reorganize the current administrative structure, suggesting the two vice president positions could be combined into one, hence releasing money to hire specialists to perform specific functions (i.e. curriculum, staffing, evaluations, etc.) ACTION: CCFA will forward suggestions to Supalla on the vice president positions.

ITEM 5 (F) CCFA Summer Assignments – Shafer requested a report be prepared reflecting CCFA summer assignments (including independent study). ACTION: Sheehan will forward a report reflecting CCFA summer assignments. Harris will forward an independent study report based on the information available to-date.

ITEM 6 (F) Status of Sick/Personal Leave Report – Sheehan apologized for the delay in completing the report on sick/personal leave for CCFA. ACTION: The Human Resources Department will complete the report ASAP.

ITEM 7 (F) Faculty Evaluations – Although Shafer supports the structure of the current faculty evaluation process, he shared concerns with his experience this past year, including the lack of a final review process in his evaluation. Harris responded, with the change in support staff and an acting dean appointment this past year, there was confusion and delays in the process. Harris has met with the deans to resolve the confusion. ACTION: Harris will share with the deans the faculty evaluation concerns expressed at today’s meeting.

ITEM 6 (A) Faculty Release Time for Project Managers – Supalla announced six credits of release time per semester has been (or will be) offered to specific faculty to provide necessary project management during the upcoming Sports Center and Horticulture Technology Center construction projects. The funding for the project managers will come out of the construction management budget and not the College’s general operating budget. ACTION: For Information Only.
ITEM 7 (A) MnSCU Academic Instructional Technology – Harris announced MnSCU has created a separate user group to focus on the academic instructional technology needs of the campuses (pre-requisites, ASAP scores, etc.) related to registration on ISRS. ACTION: Information Only.

ITEM 8 (A) Search Committees – Sheehan requested names of faculty interested in serving on the Director of Student Life and Sports Medicine Specialist search committees. ACTION: CCFA will forward names to Sheehan.

Adjourned at 9:00 a.m.

[Next Meeting: July 25, 2000 – 8:00 a.m. - Presidents’ Room]