Staff Development information

“This is our life”…is the theme for this year’s Fall Staff Development day, scheduled for Monday, August 21. The day’s events will kickoff with a continental breakfast beginning at 7:15 am in the 3rd floor College Center cafeteria.

The agenda for the day will focus on a “celebration of us” – the faculty and staff of RCTC! Welcoming remarks are scheduled for 8:00 am in the Hill Theatre, followed by a “This is our life” special presentation. Other activities include a State of the College address, recognition ceremony, introduction of new faculty and staff, NCA, and more… There will be breakout sessions in the afternoon. A more detailed agenda will be sent out via e-mail next week.

New faculty and staff orientation

New faculty and staff orientation will take place Thursday and Friday, August 17 and 18. We will be premiering the college’s new employee orientation program on Thursday (a copy of the orientation schedule was emailed to all employees on August 3). This will be a full-day “Employee Orientation Tour” which will include a general introduction of all major offices and functional areas of the college. We are confident this will give our new employees a great opportunity to meet their new colleagues and learn more about RCTC.

New faculty and staff have been invited to continue their orientation to RCTC on Friday. The Academic Deans will be available throughout the day to assist new faculty in answering any questions they may have. In addition, all new faculty and staff are encouraged to participate in information and training sessions being offered on:

♦ “How to Use Your Voice Mail”
♦ “Your Employee Benefits”
♦ “Introduction to RCTC Computer Technology”

The new orientation program is the culmination of the efforts of the Employee Relations Committee (Congratulations! Great Job!), and will continue to be refined as we go along. The Committee is very interested in receiving feedback about the program and we encourage your comments and suggestions.

Footnote: This is only the first-phase of our new employee orientation program. The Employee Relations Committee will be working on the development of new employee “training” modules to cover such things as phones and voice mail, introduction to RCTC computers and GroupWise, employee benefits, travel and reimbursement procedures, customer service, etc. Again, we are interested in hearing your suggestions on what should be covered in a formalized training program.
Weekly funny…

"If you receive an e-mail with the subject being 'fur ball,' don't open it. It's a virus I started."

Recipient for vacation donation program
Listed below are the new individuals who has been approved as a recipient for the vacation donation to the sick leave account program. This individual may have already or will be exhausting all paid leave time and will be losing health insurance coverage. State employees may donate up to 12 hours (per recipient) per fiscal year to this individual or any other recipients on the sick leave account. More details regarding this individual and forms to donate leave are available from the human resources office.

Kevin Schuman - DNR
Diane Vacek - Bureau of Criminal Apprehension
John Long - Minnesota Correctional Facility - Stillwater

The Sixth Annual University Center Rochester Visiting Scholar Series

Goodnight Mr. Poe written and performed by Scott Keely of Avatar Productions

September 27, 2000
Noon – UCR - Hill Theater
7 p.m. – Rochester Public Library Auditorium

Polarized Politics and the Rise of the Independent Voter: Discussion by Former Congressman Tim Penny

October 12, 2000 11:00 a.m. – UCR Hill Theater

A complete listing of the Visiting Scholar Series events for the year is attached to this issue of Crossings.

A message from Goddard Library

Revising your course syllabus? Why not check with the librarians at Goddard Library about including a module on library research? The World Wide Web has given us access to incredible amounts of information with just a few clicks of a mouse. How can you tell if the information is valid? What criteria can be used to evaluate the site? How do you access electronic databases? What about traditional library resources? Why not call 285-7233 to meet with a librarian or to schedule a library instruction session? Did you know that many scholarly journals are indexed in electronic databases that can be accessed from the Goddard Library home page (http://www.roch.edu/library)? Subject areas include business, education, nursing, general academic and literature. Many of these databases offer the full-text of journal articles online, which can be printed or downloaded to an e-mail account. Articles in the full-text databases are identical to the text of print copies found in the original print version of the journal. Goddard Library pays annual subscriptions for access to these databases. Although Internet technology is used to access the databases, these databases are not “the Internet.” Internet search engines, such as Alta Vista or HotBot, or directories such as Yahoo, are not able to search in these databases. There is a wealth of information available when you search “the Internet” but there is no scholarly standard required for inclusion. If you would like additional information on doing research electronically, call 285-7233 or visit your friendly librarians at Goddard Library.
RCTC staffing update

Administration
- Dean of Health Sciences (MnSCU Administrator). Search suspended. Internal search being conducted.
- Director of Nursing (MnSCU Administrator). Search suspended. Diane Nicholls will serve as Director of Nursing for 2000-01.

Adjunct Instructors/Librarians
- Librarian. 14 hours per week for one academic year. Primary assignment is at the Reference Desk. Hours include Saturdays (8 hrs), plus other day or evening hours.
- Multimedia Instructor. Teach computer graphics and related multimedia classes. Experience should include Adobe and Macromedia products. Cross-Platform computer skills a plus.
- Music Technology Instructor. Teach music technology classes. Experience should include multitrack recording, web audio, and computer sequencing. Cross-Platform computer skills a plus.
- Pharmacy Technician. Teach Orientation to Pharmacy Practice (2 crs.) and Pharmacy Calculations (2 crs.).

Unclassified Professional/Supervisory
- Customer Training Rep. (Computer Training Specialist)
  Classified MAPE
- ITS2 (Helpdesk Lead) (UFT). Dan Pischke appointed.
- College Center Program Coordinator 2 (UFT). Director of Student Life. Interviews concluded; finalist recommendations pending.

Classified Positions
- General Maintenance Workers (Intermittents). Applications accepted ongoing.
- General Maintenance Worker – Campus-wide Work Area (UFT 1st shift). Bids have been accepted. Appointment pending.
- Office and Administrative Specialist – Student Affairs Work Area (Health Service) (seasonal part-time, 10 hrs/wk.). Position posted. Internal bids and applications being accepted.
- Office and Administrative Specialist – Student Affairs Work Area (Admissions and Records). Appointment from list pending.
- Customer Service Specialist – Student Affairs Work Area (UFT). Financial Aid Assistant. James Scott has been appointed.
- Customer Service Specialist – Academic Affairs Work Area (CE/Workforce Development Office). (UFT). Appointment from DOER list pending.
- Customer Service Specialist – Academic Affairs Work Area (Dental Clinic Receptionist). (UPT). Afternoon/evening hours. Position posted.

For information on any of the above openings, contact the human resources office at x3131.
Supalla’s Scribblings

La Prensa (The Press) de Minnesota, as part of its tenth anniversary celebration, accepted nominations statewide to recognize four outstanding citizens for promoting understanding on behalf of the Latino community. RCTC’s Nicki Ugaldi was the only educator, only female, and only Greater Minnesotan to be recognized. In an awards ceremony full of Latin fanfare, Nicki was recognized with a bouquet of flowers, beautiful plaque and plenty of publicity. Nicki, a Spanish instructor, was recognized for teaching a quality medical terminology Spanish class, translating a City Code Book, co-authoring a children’s book and increasing the understanding of Latino cultures. Way to go, Nicki!

Kadra Mohamed, RCTC student, was featured in the “I Have a Future” article in the July issue of The McKnight Foundation’s Welfare to Work newsletter. Four years ago Kadra Mohamed, a 29-year-old refugee widow from Somalia who settled with her four children in Rochester, Minnesota, had few prospects. When her husband died in a Somali refugee camp, Kadra and her children fled to America. She enrolled in business, computer and ESL courses and was hired by the Housing Redevelopment Authority. In addition, Kadra volunteers as an interpreter at MFIP orientation. Today, thanks to her own determination and the help of the Olmsted County welfare reform partnership, Kadra has a job, speaks fluent English, and is on her way to becoming a registered nurse. “Now I have dreams and goals…I have a future,” she said. Kadra is one of 20 Minnesotans who were honored in March for courage and tenacity in changing their lives and making a successful transition from welfare to work. Each received a McKnight Foundation Advancement Award, vouchers worth $1000, and recognition at a luncheon that was part of the Foundation’s welfare reform conference. What a wonderful student success story.

On July 25 the Minnesota Designer Selection Board chose TSP One, Inc. as the architect for the Horticulture Technology project. TSP is a Rochester-based firm that has had previous experience designing several projects on campus. TSP has entered into a consultant agreement with Bryan Gatzlaff, RSP Architects. Bryan has done extensive greenhouse design for the University of Minnesota and drafted the predesign document for the RCTC Horticulture Technology facility. Vern Bushlack will be managing the project for the College, has already held meetings with TSP and MnSCU facility staff, and is committed to keeping the project on schedule.

Manuel Lopez, Associate Vice Chancellor for Academic Programs, has been appointed by Chancellor Anderson as his Chief of Staff, effective, August 3, replacing Ann Weyandt who is now Interim President at Anoka Hennepin Technical College.

Thanks to Earlene Hackenmiller, Deb Hanson, Judy Kingsbury, and Bonnie Mercer who joined me in staffing the Rochester Area Higher Education Providers booth at the Olmsted County Fair. The exhibit provided a great opportunity to show fair goers the multitude of offerings available in Rochester, to disseminate information, and to visit and answer questions.

University Center Rochester will host the “Third Annual Open Door Conference…Community Education About Sexual Orientation and Gender Identity” on Saturday, October 14, 2000. An excellent program, including keynote addresses by Kevin Jennings and Beth Zemsky, commences at 9 a.m. and concludes at 4:30 p.m. For more information visit the Open Door Conference web site at http://members.aol.com/opendc or send an e-mail to opendc@aol.com.

Congratulations to Anita Yu, Kathy Miller, Deb Rogne and Tim Gilsrud who have been selected to participate in the Chamber of Commerce’s Leadership Greater Rochester Program. Participants embark on their nine-month (one day per month) leadership journey in September. Dave Weber and I have agreed to co-chair the November program that focuses on educational opportunities.
Supalla’s Scribblings Continued

Once again, Judy Kingsbury will be chairing RCTC’s 2000 State Employees’ Combined Charities Campaign. This annual campaign, scheduled to be held September 25 to October 6 this year, gives state employees the opportunity to show their commitment to the communities in which they live and work. Through a one-time contribution or payroll deduction, employees can donate to almost any charitable organization. More information will be forthcoming. Please give generously to help those in need.

Recent survey results reveal that 94 percent of college-bound students have access to e-mail (survey conducted by Art & Science Group), 66.7 percent of student say they’ve been late for an appointment more than once because they were spending time on the Internet (survey by Rensselaer Polytechnic Institute), and 64 percent of respondents said the primary purpose of college should be to prepare students for specific careers; 19 percent said it should be to provide general knowledge (Rutgers University and the University of Connecticut).

Technology: Here, There and Everywhere...CONVERGE magazine, August 2000 issue, reported that computers are found in more than half of American households, corporate investments in technology increased 14-fold during the 1990s, 50 percent of all workers use computers on the job, educational Internet access has grown from 70 percent in 1997 to more than 90 percent in just two years, and eighty-nine percent of teachers report using computers at home.

“Those who say it cannot be done should not interrupt the person doing it.”
— Chinese Proverb

Until next time, no interrupting! Enjoy some August summer nights!
I look forward to seeing you on August 21.

Diversity video conference...
MARK YOUR CALENDARS...MnSCU is again partnering with the Minnesota Cultural Diversity Center and other public and private agencies/corporations to sponsor the 7th annual national diversity conference. RCTC will be downlinking this video conference on October 12, 2000 from 9:00 am to 12:45 pm. This year’s national video conference is titled, “The Diversity Advantage: Staying Relevant in a Changing Community.” Since the month of October is Diversity Awareness Month in the State of Minnesota, this video conference is a great opportunity for students, faculty, and staff to participate in a focused discussion of relevant diversity issues. Faculty members may be interested in incorporating this video conference into their academic programs and/or classroom discussions. More details and information about this video conference will be forthcoming in future Crossings.

MnSCU licensure guidelines on the web
MnSCU is pleased to inform you that the July, 2000 edition of the MnSCU Licensure Guidelines, as well as new licensure forms and the minimum requirements for individual license fields, are now available on a MnSCU website entitled "Faculty Licensure". You can access this information in one of two ways:
♦ Via the MnSCU home page: www.mnscu.edu. Go to "MnSCU System", then to "Other MnSCU Web Sites" and you will find the faculty licensure website.
♦ Directly from the licensure website: www.licensure.mnscu.edu

The website includes new licensure forms, which should be used immediately. Old forms will not be accepted by the Licensure Office after September 1, 2000.
INSURANCE news…

The State of Minnesota will join a growing number of employers by offering members of the State Employee Group Insurance Program (SEGIP) a chance to enroll in an affordable group long-term care (LTC) insurance plan this fall. The State will oversee this new benefit program, with covered provided and administered by CAN Insurance. SEGIP-eligible employees—along with their spouses and their parents—will be able to enroll in the LTC plan during October 2000. NOTE: LTC insurance enrollment will be held simultaneously to Open Enrollment for other SEGIP coverage, but the LTC insurance enrollment materials will be separate from the Open Enrollment materials.

Wide Range of Services Covered

Not to be confused with long-term disability coverage, which replaces income for disabled persons, SEGIP’s LTC will cover a wide range of medical, personal and social services to help people with chronic physical and mental conditions carry out the normal activities of daily living. The LTC plan will cover nursing home care, as well as care provided in the enrollee’s private home, and in housing that includes services, such as adult day care and assisted living facilities.

Favorable Rates and Unique Features

While premium information is not yet available, SEGIP anticipates that rates for its LTC plan will be lower than the cost of similar coverage that eligible people could purchase on the individual market. Premiums will be based on the member’s age at the time of enrollment, and will not increase unless the member changes his/her coverage. To further reduce the cost of coverage, those who enroll in SEGIP’s LTC plan can take advantage of a $100 state tax credit that became effective last year.

The plan will also offer unique features, including a “return of premium” provision, which will be standard on all SEGIP LTC policies. Under this provision, if a member dies before age 65 without using his/her coverage, 100 percent of the LTC premiums paid prior to death will be returned to his/her estate. For each year beyond age 65, the amount will decline by 10 percent until age 75.

Learn More About LTC Insurance!

To learn more about SEGIP’s group LTC insurance plan, watch for information that will be mailed to your home in early September. Or, attend the educational seminar that SEGIP will host at RCTC on October 3 from 11:00-12:00 and 12:00-1:00 pm (room TBA). Also, be sure to check the DOER Home Page (www.doer.state.mn.us) for a new section devoted to the SEGIP LTC plan, which will go “on line” this fall.

Open Enrollment Information Meeting

The general Open Enrollment information meeting has been scheduled for September 27 from 1:00-3:00 p.m. at the Heintz Center (rooms HC-105, HC-107, and HC-109).

Upcoming Jazz Concert

RCTC is co-sponsoring the Choral Arts Jazz Sextet and jazz Pianist Phil Matson in a concert in September.

September 8, 2000
September 9, 2000
8:00 p.m. – Hill Theatre

Phil Mattson is internationally know as a conductor, arranger, pianist and teacher and has been nominated Twice for Grammy Awards.

More Information:
Sara Decker/Judy Pease – Choral Arts Ensemble 252-8427

Thank you

RCTC faculty, administration and staff:

We sincerely thank you for thinking of us on the birth of Kiley Jo. She will sure enjoy the Pooh Bear. Thanks again.

-Rick, Michelle, Haley and Kiley Yankowiak
Up to Speed

Summer has flown by. Last summer I learned that summer is not the time to plan catch-up; it’s the busiest time of year for my office. For those of you who have been around for awhile, you have not seen “Up to Speed” to awhile. I want to assure you that Academic Affairs is alive and well and that “things” are going on. Here are three items to keep in mind as you are planning for the 00-01 school year.

The first item concerns changes in Financial Aid that may have an affect on teaching faculty. About 2800 of our students receive Title IV funding. The law now requires that Rosemary Hicks, Financial Aid Director, approach a classroom instructor to identify by one of three methods when a student who has failed all of his/her classes has last attended class. The three methods are last date of attendance, last assignment handed in, or last test taken. While this applies to only about 30 students per semester, please note that if Rosemary or her staff ask you for this information, it is because her office is required by law to verify the student’s attendance in one of these three ways. Once the attendance is verified, the student will be required to pay back a certain percentage of financial aid. Keeping accurate attendance records and assignments dates becomes even more important than it has been in the past.

The second item that I would like to discuss is the concern students have reiterated on the Student Satisfaction Survey about knowing what their grade is at any given time in the semester. I would like to challenge faculty to see if we can narrow that gap. On August 21, one of the breakout sessions will feature best practice grading methods. I’m looking for volunteers to share best practices in clarifying for students how you grade, how much each assignment counts, and how you keep students informed about what their grades are throughout the semester. To volunteer for this best practices presentation, please call Michelle at 285-7234.

Finally, you will soon receive information identifying when and where you final exam will be held—yes, before the semester begins. Watch for this via e-mail the week of August 7th.

And hold onto your hats: the enthusiasm and competence of our new faculty and staff will blow you away. August 17 and 18 will be a special orientation for new additions to RCTC. Anyone interested in mentoring these new additions, please contact your Division Coordinator, Program Leader, or Dean.

-Judy Harris

Upward Bound going strong

Upward Bound, entering its ninth year, and is going strong on campus. Next year we will be in the second year of our five-year grant cycle. Funding from the US Department of Education for our program was increased by a disappointing 2.7% for the 2000-2001 academic year. The increase is not enough to meet the projected increase in expenses for 2000-2001. Our goal, with aggressive fundraising and some slight cutbacks in the residential component of our program, is to maintain high-quality programming for RCTC Upward Bound.

Please contact Molly Rohe at ext. 2931 if you would like to donate an hour or two of your time to teach our students during one of our Saturday sessions. Stop by our silent auction booth at Fall Fest (auction items are listed on page 8) and don’t forget to buy a ticket for our UB Holiday Drawing.
2000 Fall Fest Upward Bound Silent Auction
Get your check book out and ready for the Upward Bound Silent Auction at Fall Fest. Ten great item for your bidding pleasure. See you there.

ITEMS
1. Black History Collection
2. Chucker’s sweatshirt (XXL) and 12 pack of pop
3. Three Chucker’s tee shirts (XXL) and a 12 pack of pop
4. Framed, autographed picture of Ray Charles
5. Dart board and set of darts
6. $30 gift certificate to Shady Hill Grill and two desserts at Broadstreet Cafe
7. Get ready for Christmas Collection
8. Rochester Art Center Family Membership
9. Woolrich Blanket Coat (Men’s XL)
10. 15 pounds of candy and bubble gum

Student Life news

FOOD SERVERS NEEDED
We are asking for volunteer food servers from our great staff. Let me know when and for how long you are able to help. We need you for the Jacket Jamboree, lunch, Tuesday, Aug. 22 at 12:00 and also at the Ice Cream Social at 2:00 pm. We need servers for the Fall Fest Picnic on Wed., Aug. 30, 11:30-1:00 pm. These are great opportunities for students and staff to have some fun together. Share a smile, it'll go a mile!

STUDENT LIFE
A Student Life calendar for the last two weeks in August and the first two weeks in September is attached to the Crossings. Some highlights are the upcoming Jacket Jamboree, Middle Eastern Dancers, Fall Fest, Evening Cook-out, Free Pizza, and the first Coffeehouse Concert of the year with Jake Donze, Rochester.

CLUB ADVISORS, PLEASE TAKE NOTE
Here are two events where you can showcase your club and recruit those new members. Let us know your club’s plans as soon as you can.

FALL FEST
Wednesday, August 30, 10:00 am – 1:00 pm, Atrium
We want Student Club participation to be the best ever (hope we have a golf chipping contest and other games of skill.) This is a great way to get new members for your club and even make some money! We also need volunteers for the famous Dunk Tank!!

CLUB FAIR
Tuesday, September 5, 10:00 am – 1:00 pm, Atrium
Thursday, September 7, 10:00 am – 1:00 pm, Heintz Center
This is a great event for you to recruit, recruit, recruit those new club members!

Thank you for your help and support of Student Life Activities -- we couldn't do what we do without you!
Department/Division Coordinators for 2000-01
We are pleased to announce the following department/division coordinators for the 2000-01 year as follows

UTCE DEPARTMENT CHAIRS/PROGRAM LEADERS
Administrative Info. Systems  Young, Joan
AS400/Network Specialist  Dahl, Jason
Auto Mechanics  Gernand, Max
Building Utilities Mech.  Whynaucht, Wayne
Carpentry  Patnaude, Bob
Child Development Asst.  Lindman, Judy
Chiropractic Tech.  Wilson, Shirley
Counseling  Wright, Gregory
Dental Assisting  Crawford, Bonnie
Dental Hygiene  Niccolai, Anne
Electronics Tech./EET  Pehrs, Jim
Electronics Tech./EET  Blankenship, Stan
Engr. Tech. (Civil/Survey)  Helmers, John
Engr. Tech. (CAD/MET)  Benson, Pam
HIT  Gust, Judy
Health Unit Coordinator  Pacyna, Pat
Horticulture  Bushlack, Vern
Human Services  Ness, Dorene
Intensive Care Paramedic  Peterson, Rick
Intensive Care Paramedic  Dewar, Mike
Law Enforcement  Watters, Brian
LPN/NA  Vacant
Machine Tool  Mytten, Larry
Medical Assistant  Reif, Marjorie
Medical Secretary  Olson, Kathy (Spring)
Medical Secretary  Olson, Mary (Fall)
Pharmacy Tech.  Vacant
Phlebotomy  Jacobsen, Ruth Ann
Retail Merchandising  Dinusson, Suzanne
Surgical Tech.  Kruger, Jane
Surgical Tech.  Jacobson, Kathy

CCFA DIVISION/DEPARTMENT COORDINATION
Art, Music, Foreign Language  Mollberg, Barb
Business Division  Gutman, Edna (Fall)
Business Division  Maloy, Patrick (Spring)
Hum./Comm. Division  Schmaedter, Mark
Math/CS Division  Piens, Dana
Health/PE/Rec. Division  Lee, Jay
Science Division  Brown, Teresa (Spring)
Science Division  Toft, Jane (Fall/Spring)
Social Science Division  Israelson, Chad

Access your class list via the web
Faculty may access their fall semester class lists via the web at any time. Instructions are attached to Crossings. All faculty are encouraged to log in early to preview their list of classes and grading methods. Any issues or corrections may then be processed in a timely manner.

Minutes of interest: pages 10-11
ITEM 1 (M) Employee Promotions, Job Audit – Sheehan announced three positions have been reclassified and back pay will be retroactive to November, 1999 (three AFSCME Student Service Assistants to MAPE Director I positions, and one Minority Specialist Director I to a Director II.) T. Kromminga requested the job audit findings be made available to the employees. Action: The President’s Office will place an article in the Crossings indicating the job audits have been completed and a listing of all findings may be reviewed at the Human Resources or the Interim Vice President of Student Affairs Offices.

ITEM 2 (M) Registration Issues – Soukup shared possible problems that may develop with the current pre-web student schedule forms being used by the counseling department, noting students are not necessarily learning how to build a schedule and may be confused when trying to register for classes that are filled. Mercer agreed students need to learn to build a schedule and also know which courses they should enroll in. Action: Mercer, Machlica, Hadler, A. Kromminga, and Gjservig will visit and further discuss the forms and process.

ITEM 3 (M) Temporary Positions – Krusmark requested information on the College’s process for filling permanent MAPE positions with current temporary hires. Sheehan responded the College evaluates each position on a case-by-case basis depending on the skills required. Sheehan added, because of the difficulties in recruiting qualified information technology candidates, the College has the leeway to add individual names to the eligibility list. Action: Information Only.

ITEM 4 (M) Call Back Compensation – Krusmark questioned the process for call back compensation for individuals contacted at home via the telephone. Wheeler referenced Article 25, Section 1, which requires call back at a minimum of two hours at the appropriate overtime rate. Often, however, callback is a judgement call. Everyone agreed better communication may help control many potential issues. The Director of Information Technology will review the frequency of callbacks, reasons for the calls, and problems associated with the callbacks. Action: Gilsrud will visit with staff to assess the concern.

ITEM 5 (M) Overtime – Krusmark questioned the proper form for documenting adjusted schedules over an 80-hour pay period. Sheehan responded while the Fair Labor Standards Study is being conducted MAPE employees should continue to monitor their 80-hour work period in case overtime pay is determined and retroactive to January of 1998. A discussion followed regarding the best place to record daily hours of work (timebook, alternative form, etc.) Action: Human Resource Office will notify MAPE employees of the best process for tracking hourly work.
ITEM 6 (M) Funds for Professional Memberships – Gjservig inquired about the College’s policy on paying personal memberships. Supalla responded the College pays institutional memberships, but not personal memberships unless institutional memberships are not an option with the organization. Any new membership requests should be forwarded to the appropriate supervisor. Action: Information Only.

ITEM 7 (M) Advising Day Records – T. Kromminga questioned why student contact lists were being maintained on advisors. Mercer had not requested any list and was unaware they were being kept. Action: Mercer will follow-up on the rationale for the compiling of advisor lists.

ITEM 8 (M) Probationary Periods for Continuing Education Employees – Gjservig questioned the current probationary requirements for continuing education employees. Sheehan responded any changes in the probationary process are outlined in the supplementary agreement, and clarification is also provided to new hires. Action: Information Only.

ITEM 1 (A) Interim Vice Presidents – Supalla announced open forums would be held fall to solicit input from all employees on the process to be used for the hiring of Vice President(s) (national search, local search, direct appointments). Supalla also requested feedback on the current organizational structure, encouraging MAPE to forward alternative organizational structure ideas for consideration. Action: MAPE will encourage input from the employees.

ITEM 2 (A) Update on Summer Advising and Registration Sessions – Mercer reported back that a meeting was held with advising/registration participants to review the process. Mercer also announced the meeting to discuss articulation with the UCR partners is on hold until after all articulation agreements are completed. Action: Information Only.

ITEM 3 (A) Arbitration – Sheehan announced the closed-door arbitration hearing was scheduled for July 26th in Rochester. Wheeler reminded everyone that bad feelings always occur during arbitration but to remember the responsibility of both parties is to share their side of the issue. Action: Information Only.

ITEM 9 (M) Mediation Meeting – Wheeler clarified the mediation meeting for the bargaining units was postponed because notices were not mailed out in a timely manner, and that it had nothing to do with the arbitration meeting in Rochester (the two issues are separate). Action: Information Only.

ITEM 10 (M) Future Meeting Dates – Future meetings will be held on the 2nd Thursday of every other month at 10:00 a.m. in the Presidents’ Room. (October 12th, December 14, February 8, April 12, June 14) Action: Information Only.

Gjservig extended congratulations to Supalla on his permanent appointment as President of Rochester Community and Technical College. Supalla expressed his appreciation to the staff for the support during the appointment process.

Adjourned at 11:15 a.m.

Next Meeting: October 12th – 10:00 a.m. - Presidents’ Room