

# COLLEGE *Crossings*

ROCHESTER COMMUNITY AND TECHNICAL COLLEGE...EXPECT THE UNEXPECTED.

*Thought for the week...*

**What soap is to the body, laughter is to the soul.**

*~Yiddish Proverb*

## PTK Induction Ceremony

You are invited to attend the Fall 2008 Phi Theta Kappa induction ceremony held next week Monday, November 17<sup>th</sup> at 7:00pm in the college cafeteria CC300. I have copied below the 57 student names that will be recognized. Please offer your congratulations to these students for their academic achievements. If you have any questions please let me know.

*~ Allan O'Bryan, Phi Theta Kappa Advisor*

## Academic Accolades

Julie Christie (Equine Science) contributed the front page article to the University of Minnesota's November Horse Newsletter called "*The Cost of Horse Ownership*". Julie was also quoted in the Post Bulletin on November 7<sup>th</sup> in an article called "*Economy saddles lovers of horses with hard choices*". In addition, Julie rode in a dressage clinic in Delano, MN on November 8-10th that was given by world-renowned author and clinician, Mary Wanless.

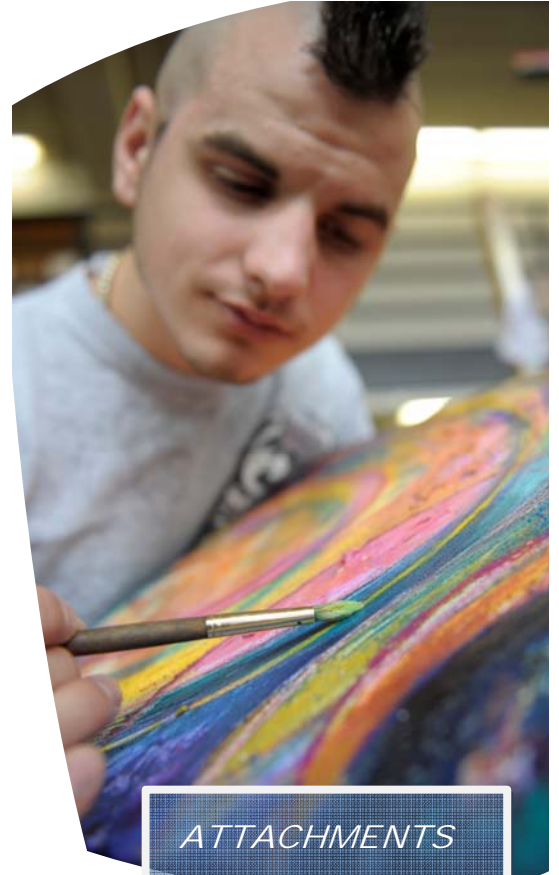
*In the 11/08 edition of Exposed Magazine:*

- Mass Communications student Jonathan Wood has an article about movies being released on DVD.
- Terry Krieger, Math Instructor at RCTC, and other faculty are quoted in an article about teachers rated on <http://www.ratemyprofessors.com>.
- Kendal Rasnake, Lead Instructor for Mass Communications at RCTC, is quoted in an article about receiving ads by text messaging.

## Faculty Lecture Series

On **Thursday, November 20<sup>th</sup> at 12:00, Dennis Lawler** (Economics, RCTC) will be presenting *Economic Changes in Venezuela*. Following that...we'll eat cookies! Please join us if you can! (See attached flyer for more details.)

*~ Ruth Casper*



### ATTACHMENTS

CLICK BELOW TO BRING UP  
ATTACHMENT ON SCREEN

*Chancellor's Attachment  
Our Commitment to Campus  
Safety and Loss Control*

*Campus Incident Report*

*Faculty Lecture Series*

*Ganza Session*



## Upcoming Events

### Upcoming Events at the Regional Sports Center

- Nov 23 - Tri-State Volleyball All Star Game
- Nov 29 - Northern Quad Wrestling
- Dec 2 - Crossroads College Basketball Game
- Dec 3 - IBM Lego Robotics
- Dec 6 - Rochester Duals Wrestling

### Upcoming Events at the Rochester Regional Stadium

- Nov 22 - North Star Bowl Game



## North Star Bowl Coming Soon

The RCTC Yellowjacket football team will be playing in the North Star Bowl held right here in Rochester at our Regional Stadium. The Yellowjackets will play in the 10:00am game. For more information, visit: <http://www.rochsports.org/2008northstarbowl.php> or <http://www.rctc.edu/athletics/html/football/index.html>

~ Brad LaPlante, RCTC Football Coach



### Congratulations

The RCTC Women's Soccer Team placed 3rd at nationals in Texas! The Yellowjackets lost in the semi finals 3 - 1 versus Ocean County CC but bounced back and defeated Holyoke CC 1-2 in the 3rd/4th place game all without 2 starters who suffered major injuries in the first game of the tournament.

Congratulations to this team!  
WOW...3rd in the Nation!!!  
WAY TO GO!!!

### Snapshots at [jasonlove.com](http://jasonlove.com)



### CROSSINGS CLASSIFIEDS

**COMMUNITY EVENT:** The non-profit Paws and Claws auction is coming on Nov. 22. [CLICK HERE](#) for more information. If you have never participated it is really quite fun, and a great cause. Robert B. Ekstam, x7263.

### Condolences

Condolences to Bonnie Mercer, Reading/Study Skills Instructor, whose mother Marion "Doris" Kylo passed away on Friday, November 7 at Madonna Meadows Assisted Living in Rochester. Our thoughts are with Bonnie, Val, and the entire family.



# SUPALLA'S SCRIBBLINGS

Last week I shared information developed by the Office of the Chancellor related to our commitment to campus safety and loss control. A copy of the one-page Commitment is attached to this week's edition of *Crossings* (front page under attachments). In October, *University Business* published an article, "Stop, Thief!," that's worth summarizing. *Identity-theft threats seem to be constant, thanks to porous networks and laid-back users. But there are some key strategies campus leaders and employees can use to help keep the bad guys at bay. Commonsense ID theft prevention tips:*

- ❖ Buy a shredder and use it to destroy all personal information or mail before throwing it away, particularly credit card offers or forms that include Social Security numbers.
- ❖ Don't throw credit card receipts in the trash.
- ❖ Change passwords monthly, and choose ones that won't be obvious, such as ones that include your birthday or your pet's name.
- ❖ Don't carry extra credit cards, Social Security cards, passports, or other documents unless necessary.
- ❖ If possible, pick up new checks at the bank rather than having them sent to your home.
- ❖ Limit the number of credit cards you own, and cancel any inactive accounts.
- ❖ Keep a list of credit card accounts and bank accounts in a safe place, so you can call the companies if cards are missing or stolen.

**The article also included this list of top ID-related "don'ts" for students and staff:**

- ❖ Don't store personal information on your computer unprotected.
- ❖ Don't share personal data, such as Social Security number or even birth date, on MySpace or Facebook.
- ❖ Don't assume the school can protect you completely.
- ❖ Don't neglect to perform software updates and fixes weekly or monthly, if these are not handled by the school's IT Department.
- ❖ Don't leave your laptop unattended.
- ❖ Don't click on e-mail messages that contain hyperlinks to websites.
- ❖ Don't enter private information on public computers, such as those in the library or instructional labs.
- ❖ Don't e-mail or instant message personal info, since these communications are usually not secure.

You can read the article in its entirety at <http://www.universitybusiness.com> and search on "identity thief."

## Campus Kudos...

- Thanks to all who had a role to play in the November 4 Staff Development Day. Please take a few minutes to complete the Web-based assessment and share your opinions and ideas for future activities.
- Chuck Blattner and his merry music-makers put on a wonderful fall performance. The "Fall Preview" concert was terrific. The energy of these talented musicians garnered a standing ovation. The concert choir concluded their portion of the program singing the RCTC Alma Mater, composed by alum Arlin Snesrud. Did you know that this year marks the 50<sup>th</sup> Anniversary of the Alma Mater? Holiday Concert tickets go on sale November 24.
- Darin Hoffman, Jenee McGurren, Michelle Messenger and others have been working for weeks to update the RCTC Web site so that it reflects the new brand identity. If you haven't been out to the site, check it out! The Core Web Team will now move on to improving navigation on the site and then to enhance content management practices.
- Join me in congratulating Deb Hare and the RCTC Women's Soccer Team who placed third at the NJCAA National Tournament in Texas. If you've never attended a NJCAA tournament, why not stop at the UCR Sports Center on Friday or Saturday to watch some great women's volleyball. And, the Yellowjacket Football team will play in the inaugural North Star Bowl scheduled for November 22 at the Rochester Regional Stadium. See you at the games!
- Rod Milbrandt and the RCTC Physics Club put on an awesome demonstration at the November 4 STEM Summit. The more than 800 high school students in attendance were spell bound. Thanks to our mad scientists, media service staff, maintenance crew and others.
- Taresa Tweeten and two RCTC students stole the show at Thursday's Minnesota Campus Compact community forum on service learning/community engagement. They presented their Adam Abdulle Academy Library Initiative, a heartwarming story about creating a library at Rochester's charter school for Muslim students. Other project presentations were delivered by representatives from St. Olaf College, Winona State University, Carleton College, University of Minnesota Rochester and St. Marys University.
- Harry Kerr delivered a rousing message at Tuesday's RCTC Armed Services and Veterans Club program. Thanks to all who contributed to the program or took time to recognize those who serve to keep us free.

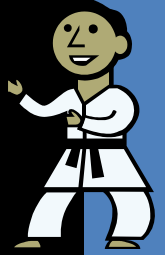
## Thought for the week...

*I just do not hang around anybody that I don't want to be with. Period. For me, that's been a blessing, and I can stay positive. I hang around people who are happy, who are growing, who want to learn, who don't mind saying sorry or thank you... and [are] having a fun time. -- John Assaraf, Author, The Street Kid's Guide to Having it All*

~ Don

### Martial Arts Club

RCTC Martial Arts Club meets  
Tuesdays 7:00 to 9:00 PM and Thursdays  
for open training from 8:00-10:00 PM in  
SC108 (the Wrestling Room). Learn  
kickboxing, jiu-jitsu, and more. No  
experience needed. Come train with us  
for a month and get a FREE t-shirt!



## Student Support Services Program

# 4<sup>th</sup> ANNUAL SSSP IRIS FRIED SCHOLARSHIP BASKET CHALLENGE

## *SSSP Holiday Party / Silent Auction*

Mark your calendar to attend the festivity!

*Wednesday, December 3,*

*11:30 - 1:30 p.m.*

*in CF206/208*

Create a basket; needed in all sizes and values

Bring to SSSP by November 20<sup>th</sup> to be included in Retail Merchandising window display

Place a value on your basket

Prize awarded to the individual / department whose basket brings the highest bid

Basket deadline, Monday, December 1<sup>st</sup>

Join us December 3 for treats and bid on the basket(s) of your choice

Contact Deb at 285-7230 for more information

*All proceeds benefit the SSSP Iris Fried Scholarship Fund*

## Upcoming Ganza Session

The next Learning Center "Think Academic Extravaganza" (the Ganza) session will be held next Wednesday the 19<sup>th</sup> at 11:00 in Coffman 206-08. The speaker will be **Nghia Phan, distinguished IBM Engineer and chief engineer for Nintendo's CPU design.** His topic will be "**How Does This Thing Work? The Brawn Behind the Brain of Computer Games**". He will discuss the IBM business model of the Wii CPU, including the technology used and the CPU design. Please let students know! A flyer is attached. Thanks to THINK MUTUAL BANK for furnishing the funding for this year's Ganza.

~ Julie Rodakowski

# ROCHESTER COMMUNITY & TECHNICAL COLLEGE



## Academic Affairs and Standards Council Minutes

Tuesday, October 14, 2008

2:00-4:00p.m. – Heintz Center HA 138

Present: Shelli Arneson, Mike Bequette, Terry Brown, Melanie Callister, Bret Fuller, Jim Kehoe, Tom Kerr, Barb Mollberg, Marj Reif, Brian Watters, Shirley Wilson

Recorder: Rachelle Splittstoesser

The meeting was called to order at 2:10 p.m.

I. Housekeeping: There were no items for discussion.

II. Approval of Minutes: September minutes: Approved.

III. Additions to the Agenda: There were no additions requested.

IV. Academic Standards Issues:

- a. Credit for Prior Learning (including military credit): On October 3<sup>rd</sup>, Mike and other RCTC staff (Janet Finlayson, Gregg Wright, Holly Bigelow) attended a meeting at Anoka Technical College regarding credit for prior learning. Greg Wright shared notes with the Council today; he was unable to attend. Mike reported that the OOC now has a revised policy, with procedures forthcoming to make it easier for students to garner credits for military time/credit for prior learning. Faculty remain the ones to determine prior credit equivalency, set up a protocol, and possibly develop a portfolio course so students would produce a relatively uniform portfolio for consideration and possible approval; the faculty will determine what credits are accepted for CPL. Jim believes that MnSCU will be establishing a military credit database showing how MnSCU schools have awarded credits/decided upon equivalencies. Barb suggested we need a reevaluation of the alignment with ACE standards and work/non-work Credit for Prior Learning that have been used; when a group is formed to examine this, she asked to be included.
- b. Honors/program requirements: Bret indicated that the first meeting of the task force will be this Friday. (This task force will be asked to present at the November meeting.)
- c. Online class size: Tom indicated that there are been two task force meetings to date, with some progress to report. (This task force will be asked to present at the November meeting.)
- d. Credential report: Mike indicated that he was not able to provide the report at today's meeting. The interim Director of HR has been out this week. He did not know whether the OOC has been pressing for a report; for the records, he noted that this is not something he in T/L can do.

At this point, Shelli noted that the Service learning task force has met but following clarification of the group's mission, another meeting is needed to discuss changes to class size. Mike stated that this affects individual sections of classes which require manual implementation, not across board changes for all courses.

- e. Cribsheet checklist: Marj noted that new members needed copies of this. Rachelle will distribute copies. Mike suggest including Procedure 3.36.1 (Graduation).
- f. MnTC Oversight meeting report: From his meeting in St. Paul, Jim reported that the OOC will want all articulation agreements that are five years old be pulled and archived for those in students in the pipeline. The OOC has provided a tentative template for all further inter-MnSCU articulations. (There soon will also be some guidelines for meeting the 60 credit associate legislation.) Upon review and agreement upon these articulations, they would be automatically loaded to uSelect, formerly CAS (part of the DARS product, now known as Red Lantern). T/L administration is responsible for keeping our articulation partners informed about expiring agreements. Mike noted that keeping articulations current is not easy, and at present T/L does not have the personnel to do this.
- g. Elementary Education 2+2 and SPAN 1001 in Goal 6: WSU has agreed to the suggested changes, and Rachelle will make these. Melanie will take care of the total credit differences internally as needed; she noted that this is a temporary solution until the total credits are changed from 64 to 60. While most students will have 64 credits, this arrangement is for those who don't, because they took SPAN 1001. This 2 + 2 will eliminate the need for petitions to go to ASC. Regarding another 2+2, Mike asked whether any student input was considered related to the discontinuation of the WSU 2+2 in Psychology. He suggested that displeasure regarding this be shared with WSU; accordingly, the Council requested he draft a letter and share it with Jim, to be sent to WSU.

V.

**2008-09 Proposals**

- a. Proposal 1A, SPCH 1135, Stagecraft I, course revision: Marj noted that the “recommended” language should be removed. Action: Approved with revision.
- b. Proposal 2, Tuition and Fee Due Dates, Refunds, Withdrawals, and Waivers, RCTC/MnSCU Policy 5.12, policy revision: The reference to “working” days should be removed so that it reads “120 days.” Insert “with extenuating circumstances.” Action: Approved with revisions.
- c. Proposal 3, Dance Certificate, new program: T/L received the program plan that was missing from the proposal earlier. Barb indicated that MnSCU requirements for the new program have been satisfied; she also noted the HPER division’s support of this. Rachele will submit the appropriate application to MnSCU for approval. Action: Approved.
- d. Proposal 4, Graduation Policy 3.17.8, policy revision: (NOTE: The policy number 3.17.8 does not exist and should be replaced with 3.36.1.) Jim referenced MnSCU residency requirements that call for 20 credits (associate degree) or one-third – 33% (diploma) to be taught by RCTC faculty, if RCTS is going award the associate degree/diploma. Nirmala had indicated to Jim that there was only one RCTC-Mayo program, Clinical Research Study Coordinator Diploma, which does not meet the residency parameters. However, Melanie noted that the same issue actually includes students in the Radiography Technician program: they sometimes transfer in all or most of credits from other institutions, in order to get into the Mayo Radiography program via RCTC. Mike asked how many fall into this category; Melanie stated that there were 6-7 RADT students this summer and CNT students also. Jim indicated that RCTC faculty will not dismiss the residency requirement for RCTC/Mayo joint degrees, and that decisions will need to be made on a case-by-case basis by ASC. Mike indicated some serious concern about this faculty position. Action: Rejected.
- e. Proposal 5, ART 1110, Art Appreciation, course revision: On page 2, the reference to the class size matrix should be removed. Action: Approved with revision.
- f. Proposal 6, ART 1175, Islamic Art and Culture, course revision: Action: Approved.
- g. Proposal 7, ART 1193, Art Workshop, course revision: Proposal 7 did not detail course specifics for Printmaking. Jim spoke to the author, indicating that a revised CCO was needed for this non-MnTC umbrella course. A revised proposal, 7A, was submitted and included the information needed. Action: Approved 7A.
- h. Proposal 8, ART 2200, Art Portfolio, new course: Council wishes to table the proposal for numerous reasons, shared already with the ART department (there is reference to an AFA in ART that does not exist, the wrong course number is referred to—2284--and 2282 should be listed, and a Course Deletion proposal for ART 2282 should also be submitted). Marj expressed concern to Bob Banker regarding duplicative coursework. Mike noted that an effective date needed to accommodate the change, given issues similar to the past COMP 1001/BTEC 1001 conversion. Action: Tabled.
- i. Proposal 9, University of Wisconsin – Superior, Articulation Agreement: Jim noted that AA degrees do not require articulation agreements; however, Mike advocated that this agreement may be beneficial for some students. Problems: the document references RCC and should be changed to RCTC; (-) or (+)’s should not be used; and clarification on the MATH course is needed--should it be MATH above 1115 or College algebra? T/L will address these three problems. Action: Tabled.

VI. Other Business

- a. Announcements: Jim indicated that report from each of the task forces will be requested for the November meeting, with the exception of the credit for prior learning group.
- b. Mike suggested Policy 3.36.1 be added to the cribsheet.
- c. Mike noted that Ramona Taylor continues her work with Rachele on the electronic conversion of all common course outlines. He plans to seek additional funds if needed to see the project to the finish.
- d. Mike shared that various Deans are now covering WSU-R, following Christine Quinn’s departure in September. He has begun some very preliminary discussions with the WSU deans about new programs/collaborative programs.

VII. Critique: None given.

VIII. Confirmation of Next Meeting Date – November 11, 2008 ~ UCR Alumni Rm

VI. Confirmation of work to be done before next meeting:

- IV.d. Mike will contact HR to request the report.
- IV.e. Rachele will provide copies to new members.

- IV.g. Mike will draft a letter and share it with Jim.
- IV.i. Mike will follow up with UW Superior on the Math requirement.
- VI.b. Rachelle will add Policy 3.36.1 to the cribsheet.

X. Initialisms and Acronyms:

AASC	Academic Affairs and Standards Council
ACE	American Council on Education
ASC	Academic Standards Committee
BTEC	Business Administrative Technology
CCO	Common Course Outline
CNT	Clinical Neurophysiology Technician
CPL	Credit for Prior Learning
COMP	Computer Science
CRSC	Clinical Research Study Coordinator
DARS	Degree Audit Reporting System
HR	Human Resources
MATH	Mathematics
MnSCU	Minnesota State Colleges and Universities
OOO	Office of the Chancellor
RADT	Radiography Technology
RCTC	Rochester Community and Technical College
T/L	Teaching and Learning
SPAN	Spanish
SPCH	Speech
WSU	Winona State University
WSU	Winona State University – Rochester Center

The meeting adjourned at 3:20 p.m.