



**Fall 2009**  
**Staff Development Day**  
**Tuesday, November 3rd – Heintz Center Commons**

<b>Time</b>	<b>Activity</b>	<b>Presenter</b>
<b>8:30 – 8:45 a.m.</b>	<b>Welcome</b>	<b>Mike Bequette</b>
<b>8:45 – 9:15 a.m.</b>	<b>Sharing RCTC Successes</b>	<b>Janet Finlayson Dave Weber Holly Bigelow Dale Pederson Stan Cram</b>
<b>9:15 – 10:15 a.m.</b>	<b>Exploring Careers</b>	<b>Jennifer Ridgeway, DEED &amp; Workforce Center</b>
<b>10:15 – 10:30 a.m.</b>	<b>Break</b>	
<b>10:30 – 12:00 p.m.</b>	<b>Employee Wellbeing</b>	<b>Karen Hanauer, EAP Phil Hagen, M.D.</b>
<b>12:00 – 1:00 p.m.</b>	<b>Lunch is being provided</b>	<b>Heintz Center Commons</b>
<b>1:00 – 1:50 p.m.</b>	<b>Breakout Sessions</b>	<b>See Program</b>
<b>2:00 – 2:50 p.m.</b>	<b>Breakout Sessions</b>	<b>See Program</b>

## Breakout Sessions

### *Preregistration Needed – Irregular Times*

**Title:** Expect more!....Elluminate the Virtual Classroom  
**Time:** Nov. 3, Noon – 5:00 p.m. and Nov. 4, 9:00 a.m. – Noon  
**Audience:** Faculty

**Description:** This is a virtual session in real time. Experience a live, synchronous mini-class online with interactive, engaging activities in a paper-less environment. Participate orally in the virtual classroom accessed on your office computer (or even home) with headset/mic\*. Drop-in, for as long as your schedule permits, on Tuesday, Nov. 3, between 12:00 p.m. - 5:00 p.m. or Wednesday, Nov. 4, between 9:00 a.m. - 12:00 p.m. Secure a headset/mic and plan to do a 3-5 minute pre-session test visit to configure your computer to run on ElluminateLive. Contact [nicki.ugalde@roch.edu](mailto:nicki.ugalde@roch.edu) who will schedule a visit (at your convenience) to meet on the following link:  
<https://sas.illuminate.com/site/external/launch/meeting.jnlp?sid=2009220&password=M.160F8037CA79296B061BA20B349A29>.

Since the link is the same for both the test visit and virtual classroom, please bookmark it as a friendly site.

Invite your colleagues to join you on the Tuesday or Wednesday drop-in sessions!

*\*A limited number of headsets are available for check out in the Ed Tech offices.*

**Presenter:** Nicki Ugalde  
**Location:** Online

**Title:** Team Building-using horses as a metaphor to improve communication  
**Time:** 1:15 – 2:30 p.m.  
**Audience:** Faculty and Staff

**Description:** This is a participatory exercise. Please wear shoes and bring a jacket. We will be in the barn. **Limit 10 preregistered persons.** 5645 Meadow Drive S.,E. Directions: From the college: Take Hwy 14 East toward Winona. Go to County Road 11 (same as 50 Ave. S.E.) Turn south (right) on County Road 11. Go until Meadow Drive. Turn left. Go until 5645. Gray house and barn. Park in driveway.

**Presenter:** Audrey Lidke and Judy Dawley  
**Location:** Horse Arena

### **1:00 – 1:50 p.m.**

**Title:** The Power of Gaming  
**Audience:** Faculty

**Description:** Gaming can be a powerful engagement activity. Come experience an interactive Jeopardy game that you can customize to your classroom content. This is not powerpoint – rather a hands on gaming system. The hour will be spent experiencing the system and exploring game development.

**Presenter:** Guy Hamernik  
**Location:** HA 102

**Title: Working With and Referring Students in Crisis**

**Audience: Faculty and Staff**

**Description:** Students are experiencing increasing amounts of personal, financial and emotional distress. Come to this session to learn more about recognizing signs of emotional distress and the steps for referral.

**Presenter: Janet Finlayson, Bob Ekstam, and Gregory Wright**

**Location: HA 104**

**Title: Benefits of Microloans in Developing Countries**

**Audience: Faculty and Staff**

**Description:** Jean and Darlene conducted 12 women's seminars while in Tanzania during May and June of 2009. They met with groups of women, many of whom had microloans. Their seminars taught the women about fuel efficient stoves, family health issues, and how to do bookkeeping for the microloans they had received.

Pictures and stories of their experiences will be shared.

**Presenter: Darlene Voeltz and Jean Marconett**

**Location: HA 128**

**Title: Customer Service Shining Star!**

**Audience: Staff**

**Description:** This educational session will allow you to discover a fresh approach to increasing your customer service awareness through discussion with your peers. Participants will be provided the opportunity to discuss techniques for customer services and hear real examples and experiences.

**Presenter: Abbey Hellickson**

**Location: HA 130**

**Title: E-Mail Management Using Effective E-Communication Skills**

**Audience: Faculty and Staff**

**Description:** This program will provide examples of e-mail and personal strategies to help increase efficiency and productivity. Attendees will learn to limit e-mail interruptions (regulate when these interruptions occur), set personal e-mail response policy, to recognize/identify when e-mail is the appropriate communication medium, and E-mail format/content guidelines (proper use of To, Cc, Bcc and writing effective e-mail).

**Presenter: Laura Zacharda Jones**

**Location: HA 132**

**Title: Talking About Race**

**Audience: Faculty and Staff**

**Description:** *Talking About Race* is a short documentary film about race and cultural diversity on America's college campuses. We'll view the film and discuss race and racism as it may be impacting students at RCTC.

**Presenter: Ricki Walters and Yvonne Tjoe Fat**

**Location: HA 134**

**Title: On-line Learning – It's all About the Learner**

**Audience: Faculty**

**Description:** This session will focus on developing learning objects for online classes from a student-centered approach. The three facilitators will provide demonstrations of interactive, online activities that give learners a chance to apply the knowledge they have just gained.

**Presenter: Peg Harris, Kathy Richie, and Lori Halverson-Wente**

**Location: HA 136**

**Title: Competing with Google: Goddard Library's New Research Tools**

**Audience: Faculty**

**Description:** Topics to be covered will include MnPALS Plus, Assignment Calculator, Research QuickStart, Streaming Videos, and a new library chat technology for students.

**Presenter: Dale Pederson**

**Location: HB 104**

**Title: Gang Awareness in Rochester**

**Audience: Faculty and Staff**

**Description:** Steve Thompson is a Gang Investigator in the Narcotics Unit of the Rochester Police Department. As part of his duties, he teaches gang awareness to new officers.

**Presenter: Steve Thompson**

**Location: HB 108**

**Title: Thinking Critically about White, Straight, and Male Privilege**

**Audience: Faculty and Staff**

**Description:** In this session, participants will learn about a curriculum project in which the teachers used classroom games, interactive web sites, and assignments in order to help students recognize that inequalities exist, to think critically about those privilege inequities, and to take action in their own lives to improve those inequities.

**Presenter: Mike Mutschelknaus and Steve Bein**

**Location: HB 113**

**Title: Faculty Hazardous Waste Management**

**Audience: Faculty** (Art, Science, Automotive Technology, Building Utilities, Carpentry, Dental Hygiene, Horticulture, Information Technology, Nursing, Photography, Theater, Veterinary Technology)

**Description:** Hazardous wastes may be generated in laboratory and technical courses. This is a required training session for applicable programs (see above). David Vail is the Olmsted County Hazardous Waste Specialist.

**Presenter: Terry Knight and David Vail**

**Location: HB 117**

**2:00 – 2:50 p.m.**

**Title: Desire 2 Learn - Overview**

**Audience: Faculty**

**Description:** Desire2Learn offers instructors a wide range of options to build online technologies into a password secured web environment. These include:

- Posting course materials, i.e. syllabus, handouts, lecture notes, assignments, etc.
- Facilitating active learning through group discussions
- Online test delivery
- Posting grades in a secure environment that allows only the individual to see his/her own grades

This D2L Overview session will give an outline of some of the features available.

**Presenter: Craig Narveson**

**Location: HA 102**

**Title: Working With and Referring Students in Crisis**

**Audience: Faculty and Staff**

**Description:** Students are experiencing increasing amounts of personal, financial and emotional distress. Come to this session to learn more about recognizing signs of emotional distress and the steps for referral.

**Presenter: Janet Finlayson, Bob Ekstam, and Gregory Wright**

**Location: HA 104**

**Title: Desire 2 Learn – Power Users**

**Audience: Faculty**

**Description:** This session will give an overview of some of the lesser known tools within D2L and address some the more advanced features. Topics will include:

- direct linking to adobe connect session
- embedding code into news
- checklist
- locker
- randomization of quizzes
- competencies
- gradebook options

**Presenter: Missy Hagen**

**Location: HA 109**

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**Audience: Staff**

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**Presenter: Abbey Hellickson**

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**Presenter: Ricki Walters and Yvonne Tjoe Fat**  
**Location: HA 134**

**Title: On-Line Learning – Action!**  
**Audience: Faculty**

**Description:** Movies, Movies, Movies! Three different approaches to utilizing short movies and animations as instructional tools online or as part of a traditional setting.

**Presenter: Randy Renken and Barbara Beck**  
**Location: HA 136**

**Title: Competing with Google: Goddard Library's New Research Tools**  
**Audience: Faculty**

**Description:** Topics to be covered will include MnPALS Plus, Assignment Calculator, Research QuickStart, Streaming Videos, and a new library chat technology for students.

**Presenter: Dale Pederson**  
**Location: HB 104**

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**Audience: Faculty and Staff**

**Description:** Steve Thompson is a Gang Investigator in the Narcotics Unit of the Rochester Police Department. As part of his duties, he teaches gang awareness to new officers.

**Presenter: Steve Thompson**  
**Location: HB 108**

**Title: Smoking Cessation Resources**  
**Audience: Faculty and Staff**

**Description:** Michelle Weltzien, Olmsted County Public Health Educator, will share information about the process of stopping tobacco use. Resources that are available to assist employees with their goals will also be available.

**Presenter: Michelle Weltzien**  
**Location: HB 113**

**Title: Interdisciplinary Assessment of Critical Thinking and Communication**  
**Audience: Faculty**

**Description:** In the spring of 2008 an interdisciplinary team developed rubrics to measure communication and critical thinking, two of RCTC's core outcomes. The shared rubrics were then used by fourteen different faculty in ten different programs/disciplines to evaluate student performance. The rubrics and student performance data will be presented as well as information about how one can participate in related projects.

**Presenter: Teresa Brown, Pat Costello, and Mike Mutschelknaus**  
**Location: HB 117**

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