



**M e m o r a n d u m**

TO: RCTC/MNSCU Master Plan Project File

FROM: Hal Henderson

WRITER'S DIRECT DIAL (507) 281-8601

DATE: July 29, 2004

SUBJECT: Advisory Taskforce Meeting  
Meeting Date: July 14, 2004  
Commission Number: 2023-003-00

PRESENT: Tim Gilsrud  
Dale Pederson  
Wendy Shannon  
Michele Tlougan  
Larry Tucker  
Kendra Weber  
Janet Wessing  
Dick Westerlund  
Hal Henderson, HGA  
Krisan Osterby-Benson, HGA

<b>Item</b>	<b>Action By</b>
1. Krisan Osterby-Benson reviewed what we covered at our initial meeting.	Info
2. Krisan has enrollment data from RCTC and the University of Minnesota. Waiting on information from Winona State.	Info
3. Krisan reviewed the questionnaire responses. Everyone was comfortable with the responses to the outcome questions.	Info
4. There was an education front door and a community front door discussion.	Info
5. Dale Pederson spoke about future uses of the atrium. He was concerned about initiatives that have been raised by groups for the atrium. Jane Wessing spoke of the initiative that she was aware of.	Info
6. Dick Westerlund indicated that the atrium, because of default, has become a student commons. Larry Tucker commented that the nature of the space attracts multiple uses.	Info
7. Dale expressed two additional items: a. Grounds beautification, grooming, etc. b. Another look at the Fine Arts needs.	Info
8. Wendy Shannon expressed the desires of Mike Klampe's interest in making connections.	Info
9. Parking is still a problem.	Info
10. Larry expressed his concerns about the lack of an enclosed walkway to the Sports Center.	Info

Item	Action By
11. Housing: <ul style="list-style-type: none"> <li>• Approach may be through a housing partner.</li> <li>• Krisan asked for opinions regarding housing.</li> <li>• Janet indicated that student housing is a great need.</li> <li>• Housing control has been a problem with private ownership.</li> <li>• Campus controlled housing may have better quality.</li> <li>• The dormitories are a greater positive with the Sports Center now on Campus.</li> <li>• Dormitories may become more important because of the transportation issues increasing.</li> <li>• Dormitories potentially could be more moderately priced.</li> <li>• Dick feels that programs drive housing. He questioned the funding source for dormitories.</li> <li>• Kendra Weber indicated that she fields numerous housing calls. Dormitories help attract people outside of the community.</li> <li>• Quality housing could attract students.</li> <li>• Wendy indicated that housing must be a part of the growth plan.</li> </ul>	Info
12. The point was made that legislators do not see a residential campus as beneficial.	Info
13. Tim indicated that the community wants a 4-year college, but what they really want is a residential campus. We have a 4-year college.	Info
14. Generally the feeling was that the lack of student housing has numerous implications on the future of the campus.	Info
15. Small classrooms are a problem. The old commons could be classrooms. Classrooms need to have seating for 60 plus students. Classroom sizes will be an ongoing changing issue as offerings change with the market.	Info
16. Better efficiency could be gained with changes in location of the commons and food service.	Info
17. Wendy mentioned the issue about continuing to upgrade technology.	Info
18. Making students “work ready” will be an important aspect of the Workforce Development needs.	Info
19. Dale brought up the importance of research. There could be a need for some very critical research support.	Info
20. Dale indicated that a needs assessment should be done to determine the ongoing or actual need for a downtown presence.	Info
21. Larry asked about support facilities, internal and external, to the campus facilities.	Info
22. There could be the potential for accelerated enrollment at the undergraduate and graduate level due to the economy.	Info
23. Krisan presented the various enrollment projections for the institutions. We do not have Winona State’s projections.	Info
24. Krisan presented the current Master Plan.	Info
25. Dale brought up the benefits of partnership with community groups.	Info
26. Larry feels that UCR need digital signage.	Info

29. The next meeting with the Advisory Group will be held Thursday, July 29<sup>th</sup>, at 10:00 a.m. The next meeting with MnSCU will be July 30<sup>th</sup>, at 1:30 p.m. The MnSCU meeting was changed to July 30<sup>th</sup> at 9:00 a.m. Info

The foregoing represents HGA's understanding of the discussions and decisions made during this meeting. If anyone has any changes or comments, please notify the author within seven days of the date of this document.

cc: Those Present

r:\2000\2023\003-00\communications\meeting\_minutes\hlhmtgmin6.doc;kka