



M e m o r a n d u m

TO: RCTC/MNSCU Master Plan Project File

FROM: Hal Henderson WRITER'S DIRECT DIAL (507) 281-8601

DATE: June 24, 2004

SUBJECT: Steering Committee Meeting
Meeting Date: June 23, 2004
Commission Number: 2023-003-00

PRESENT: Judy Bird, Director of RCTC Foundation
Marilyn Hansmann, Director of Finance and Facilities
Jay Lee, Interim Vice President of Academics, RCTC
Bonnie Mercer, Interim Vice President of RCTC
Don Supalla, President
Janet Wessing, Student Ambassador
Gail Sauter, University of Minnesota – Rochester, Director of Budget & Operations
Don Sudor, GRAUC Director
Hal Henderson, HGA
Krisan Osterby-Benson, HGA

Item	Action By
1. Marilyn Hansmann started the meeting with an introduction of the “1998 Master Plan”. We reviewed and discussed various pages of the plan. Marilyn indicated that we most likely will endorse and stay with the previous goals, vision statements and general strategy developed in 1998. The successful integration of colleges has happened.	Info
2. Gail Sauter mentioned that we should not use the term “underused” any longer.	Info
3. The campus no longer uses block scheduling, now they use a mass scheduling approach.	
4. Duplication of space is not occurring. There are some duplication of services, but this is necessary for clarity for the students. Some services are co-located but this is intentional for the students to understand the system.	Info
5. Language changes: <ul style="list-style-type: none"> • “Underused” is no longer a concern. • No surplus of academic spaces. • Do have a lack of student life and student interaction space. • Sports and recreational facilities are currently being addressed. Football/soccer stadium bleachers are planned for this fall. This fall football will be back on campus. There is a need for a nicer football facility in the future.	
6. There is no duplication between Heinz and UCR any longer.	Info

Item	Action By
<p>7. The UCR/RCTC main campus building reception desk has now been moved back from its original designed location in the middle.</p> <ul style="list-style-type: none"> • GRAUC agreed to fund the work for the atrium upgrades. • Currently, student computers are behind the Reception Desk. The intent of the computer is for quick access needs and not to be used as a computer lab. • Judy asked if the computer room is redundant? 	Info
<p>8. Janet Wessing asked about the Student Welcome Center. Is the Welcome Center concept still alive?</p>	Info
<p>9. Marilyn indicated that the current atrium space is highly sought after. It serves the following variety of uses:</p> <ul style="list-style-type: none"> • Student life (RCTC) • WSU Nursing students • Recruiters • Speakers • Performers • Vendors want to be in the atrium space. • All normal Student Union and Student Center activities are attracted to the atrium. • Students and others seek out the atrium because of the light and the atmosphere. 	Info
<p>10. Marilyn indicated that the campus needs an academic front door and a front door for the community. The UCR/RCTC (atrium) entrance could be the academic point of entry.</p>	Info
<p>11. A Student Center should remain in the Plan. Marilyn indicated that the student center needs to have space for large gatherings. Events that are not appropriate for a converted gymnasium should be in a Student Center (Union).</p>	Info
<p>12. The main parking lot may be on the west side as the campus develops.</p>	Info
<p>13. Don Sudor indicated that coordination of the consolidation will always be needed.</p>	Info
<p>14. Marilyn indicated that we do not have any kind of research opportunities identified, which should be considered.</p>	Info
<p>15. It was agreed to stay with the Vision, Mission and Guiding Principles, because they still apply.</p>	Info
<p>16. <u>Unique aspects of UCR to continue emphasizing:</u></p> <ul style="list-style-type: none"> • Currently there are over 500 acres of land • Strike “under utilized space” statement • The local sales tax has been used effectively for facilities. • The continuation of the sales tax is important. 	Info
<p>17. <u>Industry needs to emphasize in the plan:</u></p> <ul style="list-style-type: none"> • Medical • Technology • Consider adding agriculture or agri-business. • Agri-business associated with horticulture and the extension. 	Info
<p>18. Gail Sauter said we should use the term “co-locating” instead of consolidation in the appropriate locations.</p>	Info
<p>19. A communication tool is being created to use the website for enrollment questions and needs. The tool should help clarify the roles of the institutions.</p>	Info
<p>20. There was a question about co-location vs. consolidation. Do we need a home base or common identity created for better understanding of the organizations? There have</p>	Info

- been some problems with the lack of identity for some organizations. The scheduling systems assign the appropriate classes regardless of the institution.
21. Judy Bird indicated that the UCR name is becoming more understood and recognized. Info
 - UCR is a physical placed not an entity.
 22. We could consolidate student services that will accomplish some consolidation and co-location. Instead of “minimize”, use the term “continuous quality improvement”. Info
 23. Marilyn indicated that we could improve signage. The idea with the Sciences project was to gain identity by consolidating into one location. “Academic Neighborhoods” would be a descriptive term for the desire for identity and consolidation. Info
 24. Page 14: Info
 - Reorganize – Change to the phrase “ Academic Neighborhoods”.
 - Integrating Student Services has been done.
 - Technology Center needs to be maintained and updated.
 25. Allied Health is now called Health Sciences. The Health Sciences project is still a priority. Info
 26. Creating a Student Life Center is still a priority.
 27. Ranking of priority: Info
 1. Health Sciences
 2. Student Life Center
 3. Co-development
 - A performing Arts Facility has dropped off the list. Some type of performing space could be integrated with co-development needs.
 28. Possibly Under Co-Development:
 1. Foundation House/Alumni Center
 2. House for Public Safety Training
 3. Workforce Development Center as a joint use facility.
 4. ISD 535 interest in building a technical program site.
 29. Jay Lee indicated that the Public Safety programs are still of interest. Info
 30. Phasing Discussion: Page 23 Info

A new phasing process is being developed. Phase one has been completed. Phase II is in the process of being completed. There are still plans to create exterior places.
 31. Future Master Plan: Info

There were questions regarding housing. Housing could be an issue. A broad statement should be added that indicates the benefits of housing for the campus.
 32. Marilyn indicated that UCR was a part of a housing study and the conclusion was that there is no shortage of housing in Rochester or near Campus. Info
 33. Marilyn indicated that we should add the access to the city steam supply to the Plan. Info
 34. Page 28 – Zoning Plan: Info

The zones are still valid. There is a possibility that the Heinz Center will be extending to the east. We may want to identify the 37-acre parcel in the zones. The 109 acres on the east side of the campus is a potential academic zone.
 35. Page 43: Info

We will be using the Master Plan for future development. All statements contained in it are still appropriate.
 36. Don indicated that we may not want to use the statement “build from the center”. Reinforcing the central quad may be appropriate. Building connectivity is an important criteria.

37. Krisan Osterby-Benson presented the first draft of the existing conditions and updated Info Master Plan with the latest ideas for facilities.

The foregoing represents HGA's understanding of the discussions and decisions made during this meeting. If anyone has any changes or comments, please notify the author within seven days of the date of this document.

Enclosure

cc: Those Present

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