



M e m o r a n d u m

TO: RCTC/MNSCU Master Plan Project File

FROM: Hal Henderson WRITER'S DIRECT DIAL (507) 281-8601

DATE: July 16, 2004

SUBJECT: Steering Task Force Meeting
 Meeting Date: July 14, 2004
 Commission Number: 2023-003-00

PRESENT: Mike Bequette, RCTC/UCR
 Judy Bird, Director of RCTC Foundation
 Stan Cram, RCTC/UCR
 Allison Good, GRAUC
 Russ Lohmann, Winona State
 Gail Sauter, University of Minnesota – Rochester, Director of Budget & Operations
 Don Supalla, President
 Janet Wessing, Student Ambassador
 Hal Henderson, HGA
 Krisan Osterby-Benson, HGA

Item	Action By
1. Reviewed the comments of the Advisory Task Force. Housing on campus was the main interest.	Info
2. The point was made that MnSCU or the University of Minnesota will not endorse housing on campus.	Info
3. Don Supalla indicated that possibly a housing zone should be identified.	Info
4. Allison Good asked if housing could be considered a revenue source?	Info
5. Don Supalla clarified that two workforce development topics exist: <ul style="list-style-type: none"> • Workforce Development, Inc. presence on campus. • Workforce development needed by local businesses. 	Info
6. Krisan Osterby-Benson discussed and presented the components that need to go into the document.	Info
7. Don Supalla indicated that Bonestroo has been asked to provide an updated aerial.	Info
8. We need regional information on demographics.	Info
9. The enrollment charts need to be clarified to indicate the distance learning enrollment. On-campus enrollment should be identified separately.	Info
10. Krisan Osterby-Benson presented the planning diagram that was revised to reflect our input, feedback, and organizational format.	Info
11. Gail Sauter will get floor plans for our documentation of the existing facilities. We need a set of diagrams for each facility.	Info
12. Don asked if we should show the Rothenbach Gymnasium remodeling?	Info
13. Don indicated that we get photos from the HEAPR Report. The problem areas have been identified.	Info
14. We will have a diagram to show use zones.	Info

Item	Action By
15. Miscellaneous Discussion: <ul style="list-style-type: none">• Entrance points.• Locations for Cultural Center, Alumni Center, Foundation House.• Site opportunities.• Ropes course.• Park and Recreation.• City of Rochester plans for walking paths.• City plan for the roundabouts.• Suggestion for art plan.	Info
16. Roy Sutherland – Plans for campus development.	Info

The foregoing represents HGA's understanding of the discussions and decisions made during this meeting. If anyone has any changes or comments, please notify the author within seven days of the date of this document.

Enclosure

cc: Those Present
Judy Kingsbury, RCTC
Claudia Knowlton-Chike, GRAUC
Don Sudor, GRAUC

\\rochester\rochester\project\2000\2023\003-00\communications\meeting_minutes\hlhmtgmin5.doc;plb