

Rochester Community and Technical College
Minnesota State College Faculty (MSCF) Faculty Shared Governance Council
Minutes for Tuesday, September 23, 2008 – 2:00 p.m. – AT109

Present: Administration Bequette, Cram, Hansmann, Supalla
Faculty Atwood, Guenette, Israelson, Marconett, Martinez, O'Bryan, Wright
Guests: Engelmeyer, Weber
Recorder: Kingsbury

ITEM 1 (A) AQIP Visit Update – Weber distributed a draft agenda for the October 29-31, 2008 AQIP Site Team Visit, which includes focus groups with faculty, staff and Program Leaders/Division Coordinators. ACTION: Information Only.

ITEM 2 (A) Marketing Follow-up – Weber requested a clarification of the specific marketing concerns before formally responding. Wright responded that faculty will follow-up, but not at this time. ACTION: Information Only.

ITEM 4 (A) Search Team Process – Engelmeyer noted the current process of soliciting names for search team members through unions has caused delays in the process during the summer months. Engelmeyer suggested the process follow the same steps for soliciting committee members, i.e. the Human Resources Department solicit interest college-wide and have the responses go through the respective unions. ACTION: Wright will meet with Engelmeyer to come to an agreement on a process for soliciting membership on search teams.

ITEM 5 (A) Search Update– Engelmeyer distributed a spreadsheet reflecting the status of all searches. ACTION: Information Only.

ITEM 3 (A) D2L Employee Training (Code of Conduct) – Supalla announced a new MnSCU system requirement was being implemented that requires participation by all employees. Wright offered his assistance in encouraging faculty to complete the required training. ACTION: Supalla will share with Wright the names of those faculty that have not yet completed the required Data Security Awareness training.

ITEM 1 (F) Follow-up on Faculty Concerns – Wright distributed a list of the top ten concerns of faculty. Wright proposed that he meet with Supalla first to discuss the items in general, and then schedule meetings with appropriate individuals to address the specific concerns. Wright stated he believed everyone can continue to improve and come to a resolution that is good for everyone. During the process, Wright will be reporting the outcomes back to the Faculty Senate. Supalla thanked Wright for the list, indicating he had been awaiting the details of the concerns since they were first expressed in the spring. ACTION: Supalla will share the list of concerns with the Leadership Team and schedule a team meeting with Wright.

ITEM 2 (F) 2009-2010 Academic Calendar – Wright reported that the Faculty Senate tabled the item until they are able to determine how many students benefit and how many students are hurt by moving spring break up a week. Wright added that some concerns expressed by faculty include those in the nursing, law enforcement, and the athletic departments. Supalla reported that the Admissions and Records Office is determining the number of co-enrolled students with WSU. ACTION: Supalla will share the co-enrolled RCTC/WSU student numbers with Wright when they are available.

ITEM 3 (F) Faculty Evaluation Process – Wright reported that the faculty support the draft process for faculty evaluations. Bequette responded additional suggestions have since been made to the draft proposal and announced the task force would reconvene to review the new proposal. Wright responded, if the draft continues to be reviewed, faculty wish to continue to express a concern about an annual review and that faculty must withdraw support for the proposed policy until an entirely completed draft document can be reviewed. ACTION: Bequette will reconvene the Faculty Evaluation Task Force to further review the suggested modifications.

ITEM 6 (A) FY10 Budget – Supalla reported the February forecast is expected to reflect a significant deficit. Wright concurred the projections appear dismal, but faculty will do what they can to keep any financial cuts away from students and the campus. ACTION: Layoffs will be placed on the October agenda.

ITEM 7 (A) Online Class Size – Bequette reported the Teaching and Learning Leadership is recommending to AASC the moving of online class sizes (currently at 24) to the same number as the land-based courses, and has requested, through AASC, that faculty participate in a discuss to evaluate the recommendation. ACTION: Information Only.

Adjourned at 2:35 p.m.

NEXT MEETING: October 28, 2008 – 2:00 p.m. – AT109