Rochester Community and Technical College  
Minnesota State College Faculty (MSCF) Faculty Shared Governance Council  
Minutes for April 22, 2014 – 2:00 p.m. – SS209

Present: Atwood, Gross, Israelson (Chair), O’Kane, Schmall, Tweeten, Vrieze, Kingsbury (Recorder)

**ITEM 1 (F&A) 2015-16 Academic Calendar** – Israelson reported the Faculty Senate supports the proposed 2015-16 Academic Calendar. **ACTION:** Administration approved the 2015-16 Academic Calendar.

**ITEM 2 (F) Summer Bridge Program** – Israelson reported that faculty are concerned with the changes being made with course placements through the Summer Bridge Program. Vrieze added the main faculty concern surrounds the placement in English 1117 without consultation with faculty. Gross indicated he was under the impression the faculty were consulted about the changes, noting the intent was to serve more students, not circumvent the process for English 1117 placement. Gross agreed that those that need Developmental English should be placed in the courses, but added there is an assumption that some students are placed too low through Accuplacer testing, and the change was being implemented to help accelerate those students. **ACTION:** Gross will meet with D. Amy and the Academic Deans to review the placement process through the Summer Bridge Program.

**ITEM 3 (A) Legislative Update** – O’Kane shared an update on the legislative session. **ACTION:** Information Only.

**ITEM 4 (A) FY15 Budget Update** – Schmall reported the first Budget Retreat focused on ensuring accurate personnel FYE data assumptions for budging purposes. **ACTION:** Information Only.

**ITEM 5 (A) MnSCU Biennial Budget Request** – O’Kane shared a copy of a PowerPoint she’d been using at the Chat with the President sessions to garner input from students, faculty and staff on the FY16-17 Biennial Budget process. **ACTION:** Information Only.

**ITEM 6 (A) Charting the Future Implementation** – O’Kane reported Katie Rudolph, Human Resource Assistant, has been appointed to serve in the Organizational Capacity Committee that supports the Diversity team. **ACTION:** Information Only.

**ITEM 7 (A) Campus Culture Survey** – O’Kane announced the annual employee satisfaction survey would be administered with individualized links to ensure employees aren’t able complete the survey multiple times, but also assured the faculty that the ability to capture a responders IP address or email address would be disabled before it is launched to ensure the inability to trace the identity of the individual responses. **ACTION:** Information Only.

**ITEM 8 (A) HLC Compliance Update** – O’Kane requested faculty involvement in the coming months for an accreditation compliance review as it relates to the Higher Learning Commission requirements related to credit hours and how it ties clock time and credits. Atwood confirmed the Developmental Math Pilot is an example of where it isn’t so much about time as it is competency, but added it still meets the credit hour requirements because it requires three hours of class per week. **ACTION:** Administration will share more information as it becomes available.

**ITEM 9 (A) HLC Accreditation: Criterion 5C and 5D – Potential for Improved Committee Configuration** – Gross indicated Criteria 5C and 5D address issues on planning and performance, adding RCTC has many processes in place for such things as student learning, operations and budgeting, but the areas are segmented. Gross suggested having a dialogue with faculty on was to bring the various efforts together. **ACTION:** Gross will discuss in further details with faculty through various venues, such as Faculty Shared Governance Council, Academic Standards Council, and Program Leaders/Division Coordinators meetings.

Adjourned at 3:02 pm

**NEXT MEETING:**  
SUMMER MEETING HAVE BEEN CANCELED  
August 27, 2014 – 2:00 p.m. – SS209