Rochester Community and Technical College
Minnesota State College Faculty (MSCF) Faculty Shared Governance Council
Minutes for August 26, 2014 – 2:00 p.m. – SS209

Present: Atwood, Gross, Herzog, Israelson (Chair), McClellon, Tweeten, Vrieze, Kingsbury (Recorder)

ITEM 1 (A) Facility Updates – McClellon provided an update on the various facility projects, including the Stadium, CTECH/STEM Village, and Plaza/Memorial Hall Pre-Design. ACTION: Information Only.

ITEM 2 (A) Charting the Future (Gallery Walk) – McClellon reported that the first charge of the Charting the Future Campus Team will be to plan the November 14th Gallery Walk, but the team will also be expected to disseminate information campus-wide, champion Charting the Future initiatives, and participate in activities. ACTION: Information Only.

ITEM 3 (A) All-College Committees – McClellon shared her vision of establishing a Strategic Enrollment Management Council (SEMC). The membership would be appointed by the President based on a person’s role at the College, and they would be charged with analyzing trends and data to set enrollment targets and manage initiatives that lead to optimum recruitment, enrollment, and retention of students. The plan is to have workgroups that will focus on specific areas. Each workgroup would have their own charge and focus: Admissions Processes, Student Retention/Student Success, Student Outreach, Academic Affairs, and Public Relations/Marketing. Gross added his desire to reconfigure the existing all-college committees to streamline with more focus. Gross specifically shared an idea of an Academic Affairs SLATE Committee, noting the reason for the proposal is to improve on any disconnects that currently exists with the committee structure. Israelson agreed that the current committee structure has some dead committees, and agreed to solicit faculty membership on the committees once the new structure is determined. McClellon added membership is a concern because of the need to look broad and deep, and not have the same members year after year, noting participation on committees can’t be the same people all the time. McClellon also stated that ad hoc committees serve a place in the structure, but they need to have a specific timeline as to when their work has concluded. ACTION: Gross will meet with Israelson to share more details on SLATE and SEMC, and will bring back to the next meeting a more defined All-College Committee structure.

ITEM 4 (A) Fall Semester Start-up – Gross questioned the faculty on how the first two days of the semester are going. The faculty responded, other than a few scheduling conflicts, the semester start has been pretty uneventful. McClellon stated there are a number of new administrators around campus with the arrival of Herzog in May, McClellon in July, and Shultz in August, and she wants to hear from the faculty the good, the bad, and the ugly of what is happening. McClellon added she also has a desire to know what is working and what isn’t working, requesting the faculty share their ideas on what needs to change and how the changes should be made. ACTION: Faculty will share with Gross and McClellon any concerns they may have experienced with the start-up of the new semester.

Adjourned at 2:58 pm.

NEXT MEETING:
September 23, 2014 – 2:00 p.m. – SS209