1. **Call to Order**—Meeting called to order by Student President Michael Wenzel at 4:00pm. Leslie McClellon, Nirmala Kotagal, Steve Schmall, Renee Engelmeyer, Scott Sahs, Alex Herzog, Michael Wenzel, Katharine Viker, Micheal Olson, Dirk McGrane, Scott Krook, and Cody Pogalz are present.

2. **Student Senate Update**—Student Secretary Viker reported on Phi Theta Kappa’s recent successful blood drive. There was a noticeable increase in new donors, and the blood drive was more successful thanks to increase in advertising and tabling in the atrium. It is hoped that the last blood drive of the year will be even more of a success. Secretary Viker also reported on the upcoming legislative season and Advocacy Day.

3. **Student Concerns**—Steve Schmall discussed in more detail the progress being made on the list of student concerns brought forth by the senate. President McClellon addressed list of concerns from students, faculty, and community members and how to continue moving forward.

4. **The Violence Against Women Federal Mandate**—VOWA requires that all students be enrolled in a class informing students about domestic abuse, where to get help, etc. The class has no fee and student are not required to complete the course. It can also be used as an extra credit opportunity by instructors.

5. **Honors Program**—Student President Wenzel states that PTK and Student Senate are dedicated to this issue and wanted to make sure that it remains an institutional priority to bring an honors program back to RCTC. President McClellon states that this should move forward.

6. **Dean of Student Success Open Forum**—Open forum January 29th and 30th in rooms CF 206 and 208 from 1-2 pm.

7. **Spring Enrollment & FY15 Budget**—College is down about 3.7 percent compared to the proposed budget of being down 7 percent. The 2015 budget is based on 3971 FYE.

8. **FY16 Budget**—There are three different FYE scenarios. At full funding from the legislative level the college would be 300,000 dollars short. At half funding, the college would be about a million short. At no funding, the college would be about 1.6 million short. Student enrollment is key, and that is what needs to be focused on the most.

9. **Program Closure**—President McClellon discusses the halted closure of two programs, Occupational Skills and Equine. Occupational Skills realizes that they need to go in a
different direction despite some community disagreement. A focus group has been set up and the goal is to implement their plans to allow Occupational Skills to be more successful. There were discussions of the Equine program in the past, and it was recommended that the program be closed. The community, faculty, and students members came together and proposed a plan to give the Equine program until 2016 to revamp the program. As of now the Occupational Skills program is being suspended while the Equine program is being given a chance to revamp.

10. Charting the Future- Gallery Walk will be held March 11th, 2015 from 11:00- 1:00 pm.

11. Mass (All College) Emails- President McClellon discusses policy. Under MNSCU Policy all college emails that are sent out should strictly be for business of the college. Therefore the Mass (All College) Email policy would implement a moderation system to stop inappropriate emails from going out to the entire college. RCTC is one of the only institutions that does not currently have a moderation system in place for mass email. Student President Wenzel notes that the Student Senate receives and closely monitors staff email and in several years he has never seen an email that would be considered “inappropriate” under the policy. The students would like further clarification on the intent and necessity of this policy.

12. Student Data Practices- All of the information items that are listed under the Student Data Practices Policy can be requested for at any time by anyone, internally and externally. The Student Senate will review the proposed changes.

13. SEMC- There are opportunities for improved enrollment. Work will continue.