1. **Call to Order**- Meeting called to order by Student President Michael Wenzel at 4:45pm. Leslie McClellon, Jim Gross, Steve Schmall, Renee Engelmeyer, Scott Sahs, Alex Herzog, Michael Wenzel, Brianna Clement, Katharine Viker, Micheal Olson, Scott Krook, and Cody Pogalz are present.

2. **Student Senate Update**- The Executive Board traveled to Orlando, Florida for a National Leadership conference. It was great to meet students from all over the country and attend very informational workshops. All of the helpful information will be brought back to the Senate. The Veterans Club is in the process of planning a big Veterans BBQ for the spring, and the goal is to involve student veterans from all over the area.

3. **FY16 Budget**- Steve Schmall led discussion. Enrollment is down 9.2 percent. Situation is better than expected for the moment.

4. **Program Closure updates**- Jim Gross led discussion. The review process is just beginning and the decision to close, suspend, or other depends on a multiple factors such as costs and graduation rates.

5. **The Cottages Student Housing and Program Opportunities**- President McClellon and Steve Schmall led discussion on possible student housing. The company proposed the idea to RCTC and would like a guarantee that a certain number of students would be housing there. The college won’t guarantee anything and more discussions will take place going forward.

6. **Student Union in Master Site Plan**- Discussion led by President McClellon. Planning for a student union building could be added to the new facilities plan and student input is very important. Student President Wenzel mentioned his reluctance to rely on student revenue bond funding for a project like this, discussed possible alternatives such as naming the building.

7. **Library Hours**- Discussion led by Steve Schmall. Due to the small number of students coming to the library after 9pm it was suggested by the library staff that the closing time be moved from 10 pm to 9 pm. Earlier opening time is being looked at as well, but again student input is key to this issue. Student President Wenzel re-iterated that library complaints from students generally involve the library not being open early enough.

8. **SEMC Update**- Discussion led by President McClellon. Enrollment needs to be improved at RCTC and the question is what can be done to make that improvement. She believes SEM is the most effective model for addressing enrollment concerns.

9. **Strategic Planning**- Discussion led by President McClellon on planning for the future of the college. Strategic plans are set for a certain number of years and so a task force is being created to best address the planning. Looking for a 3-5 year plan, wants students involved in process.
10. Institutional Effectiveness- President McClellon is waiting to hear back from the individual she hoped to appoint to the CAO position being created. Updates will follow.

11. Emergency Alert system- RCTC has an emergency alert system students can now “opt in” to in order to receive inclement weather and other emergency information regarding the college.