Part 1. Definition: A class taken at Rochester Community and Technical College may be repeated. However, the following categories identify whether classes may be repeated for a grade change, for audit only, and/or for additional credit. Note: financial aid eligibility may be affected by repeating or auditing a class.

Part 2. Guidelines:
CATEGORY I: Classes with the same course number but with different content including internships, directed studies, studio problem, field experience.
*Category I classes may be taken twice for credit.
*Classes may be taken additional times by auditing.
*Because the class content varies, a student taking the same course number a second time cannot replace the first grade with the second. (Some departments, such as the English Department, have specific rules that apply to Category I class repetition. These departmental rules apply when they are spelled out in the catalog.)

ACCT 2850   Accounting Internship
ART 2292   Studio Problems
ASF 2299   Internship
BTEC 2840   BTEC Internship
BTEC 2850   HIT Internship
BTEC 2855   HIT Internship
BTEC 2860   HIT Internship
BUS 2290   Business Topics
BUS 2294   Marketing Internship
BUS 2296   Business Internship
CD 2510    Internship
ELEC 2055   Internship
ENGL 2260   Literature: Topical Studies
FREN 1111   French Conversation Topics
DIGI 2247   Digital Arts Internship
HORT 2301   Directed Study
HORT 2302   Directed Study
HORT 2390   World Horticulture
HORT 2399   Horticulture Seminar
HTFL 2302   Floriculture/Garden Center Internship
HTFL 2304   Floriculture/Garden Center Internship
HTLS 2302   Landscape, Golf Course and Grounds Maintenance Internship
HTLS 2304   Landscape, Golf Course and Grounds Maintenance Internship
HUC 1529   Health Unit Coordinator Internship
HUM 2941-43   Nobel Conference: Honors
JOUR 2294   Journalism Internship
LAWE 2250   Internship for Law Enforcement
MATH 1191   Special Mathematics Topics
PHED 2294   Physical Education Internship
PHIL 2971-72   Philosophical Problems: Honors
PODS 2961-64   Honors PODS: Pursuing Odysseys
REC 2294    Recreation Internship
RMDS 2210   National/International Retail Merchandising Study Tour
RMDS 2290   Retail Merchandising Seminar
RMDS 2294   Retail Merchandising Internship
SOC 2630    Field Experience
REC 2220    Great River Adventures
SPCH 2210   Field Experience in Intercultural Communications
**CATEGORY II: Student Life Activity Classes.** These are classes taken for credit associated with a Student Life Activity. These activities may be taken for credit each semester for a total of four semesters. After the four-credit maximum has been reached they may be taken by audit only. A Student Life Activity class may not be repeated for a grade change.

- MUSC 1301   Concert Choir
- MUSC 1302   Concert Band
- MUSC 1321   Aires
- MUSC 1322   Jazz Band
- MUSC 1331   Vocal Ensemble
- MUSC 1332   Instrumental Ensemble
- MUSC 1340   World Drum Ensemble
- MUSC 1450   Applied Music – Vocal
- MUSC 1460   Applied Music – Instrumental
- SPCH 2292   Speech Activity

Any intercollegiate team sport may be taken twice for credit. They may not be repeated for a grade change. (Courses below represent a suggestion by the Health/PE Dept. to revise the team sport numbers to reflect a two semester numbering sequence.)

- PHED 1210/2210   Volleyball Team
- PHED 1212/2212   Soccer Team
- PHED 1213/2213   Football Team
- PHED 1220/2220   Men’s Basketball Team
- PHED 1221/2221   Women’s Basketball Team
- PHED 1222/2222   Wrestling Team
- PHED 1230/2230   Men’s Baseball Team
- PHED 1231/2231   Women’s Softball Team
- PHED 1236/2236   Golf Team

**CATEGORY III: Academic classes with the same course number and the same content.**

*This category includes the majority of courses.*

*All courses not included in Categories I or II are included here, including physical education and health.*

*These classes may not be repeated for additional credit but may be repeated for a grade change or by auditing.*

**Part 3. Process:** The Vice President of Teaching and Learning will provide the Registrar with an updated list of courses in each category annually. The list will also be posted on the college website as part of the online catalog.

*Date of Implementation: Fall 2004*

*Date of Adoption: 3/18/04*