



IMMUNIZATION RECORD (RCTC Policy 3.4.1)

Rochester Community and Technical College Immunization Verification Forms are distributed to students with the initial registration packet from the Enrollment Management Office. These forms are also available via the Student Health Services web page. Completed forms are to be returned to the Student Health Service Office. Students are encouraged to have the Immunization Verification Form completed and on file prior to initial registration.

Students will be allowed to register for their initial term without complete immunization information on file. If complete information is not on file after the initial enrollment term, a hold is placed on the student's file. Student's will not be allowed to register for more than one class for following term(s) with this hold in place. The hold will be removed when complete information is on file in the Student Health Service Office.

Immunization records are only kept on file for one year from the date they are received. Students are encouraged to keep a copy of their immunization information for their own records.

<i>Date of Implementation:</i>	<i>Summer, 2001</i>
<i>Date of Adoption:</i>	<i>June 7, 1997</i>
<i>REVISIONS ADOPTED:</i>	<i>MARCH 27, 2001</i>