

Supervisory Management Cohort 09 Schedule

5:30-9:30 Tuesday evenings and 4 Saturdays or Arranged

SPRING SEMESTER 2007 (9 credits)

Class Date	Day	Class Number	Class Title	Credits	Sessions
January 9, 2007	Tues	Orientation			
January 16, 2007	Tues	BUS2232	Principles of Management	3	6
January 23, 2007	Tues				
January 30, 2007	Tues				
February 6, 2007	Tues				
February 13, 2007	Tues				
February 20, 2007	Tues				
February 27, 2007	Tues	SMGT1110	Interpersonal Skills for Supervisors	1	3
March 3, 2007	SAT	8:30-3:30			
March 6, 2007	Tues				
March 13, 2007		Spring Break			
March 20, 2007	Tues	SMGT1120	Leadership Development	2	4
March 27, 2007	Tues				
April 3, 2007	Tues				
April 10, 2007	Tues				
April 17, 2007	Tues	SMGT1400	Portfolio Development Required Mtg	1	1 + Arr
April 24, 2007	Tues	SMGT1130	Ethics in the Workplace	1	3
May 1, 2007	Tues				
May 8, 2007	Tues				
May 15, 2007	Tues	SMGT1140	Managing Change	1	2
May 22, 2007	Tues				
May 29, 2007	Tues	Holiday			

SUMMER SEMESTER 2007 (4 credits)

Class Date	Day	Class Number	Class Title	Credits	Sessions
June 5, 2007	Tue	SMGT1150	Resolving Conflict	1	3
June 12, 2007	Tue				
June 19, 2007	Tue				
June 26, 2007	Tue	SMGT1400 SMGT1199	Portfolios Due 5:30 AND 6-9 pm S/L Field Study #1 Required Mtg		
July 3, 2007	Tue	Holiday			
July 10, 2007	Tue	SMGT1160	Strategies for Personal Effectiveness	1	3
July 17, 2007	Tue				
July 24, 2007	Tue				
July 31, 2007	Tue	SMGT1199	S/L Field Study #1 Progress Reports Due	2	
August 7, 2007	Tue		Certificate Completion Break/Celebration!!		

FALL SEMESTER 2007 (10credits)

Class Date	Day	Class Number	Class Title	Credits	Sessions
August 14, 2007	Tue	SMGT1220/SMGT1240	Building Teamwork and Internal Partnerships	1	4sessions
August 21, 2007	Tue				
August 28, 2007	Tue		Facilitating Groups and Managing Meetings	1	
September 4, 2007	Tue	Holiday Break			
September 8, 2007	SAT				
September 11, 2007	Tue	SMGT1199	<i>Field Study #1 Due 5:30 pm AND</i>		
		SMGT1299	<i>Q/CI Field Study #2 Required Mtg 6-9 pm</i>	2	
September 18, 2007	Tue	SMGT1200	Quality and Productivity Improvement/	2	4sessions
September 25, 2007	Tue				
October 2, 2007	Tue				
October 9, 2007	Tue				
October 16, 2007	Tue	SMGT1210	Problem Solving/Decision Making	2	4
October 23, 2007	Tue				
October 30, 2007	Tue				
November 6, 2007	Tue				
November 13, 2007	Tue	SMGT1230	Intro Planning and Project Mgmt	1	3
November 20, 2007	Tue				
November 27, 2007	Tue				
December 4, 2007	Tue	SMGT1299	<i>Q/CI Field Study Progress Reports</i>	2	
December 11, 2007	Tue	SMGT1250	Managing Customer Service	1	2
December 18, 2007	Tue				
December 25, 2007	Tue	Winter Break			
January 1, 2008	Tue	Winter Break			

SPRING SEMESTER 2008 (8credits)

Class Date	Day	Class Number	Class Title	Credits	Sessions
January 8, 2008	Tue	SMGT1260	Time Management	1	2
January 15, 2008	Tue				
January 22, 2008	Tue	SMGT1270	Creativity and Innovations	1	3
January 29, 2008	Tue				
February 5, 2008	Tue				
February 12, 2008	Tue	Certificate Completion Break/advising/Celebration!!			
February 19, 2008	Tue	SMGT1420	Documentation and Written	1	3
February 26, 2008	Tue		Communication Skills for Supervisors		
March 4, 2008	Tue				
March 11, 2008	Tue	SMGT1299	<i>Q/CI Cert Field Study Due</i>		
March 18, 2009	Tue	Spring Break			
March 25, 2008	Tue	SMGT1330/SMGT1340	Employee Law/	1	5
April 1, 2008	Tue		Employee Selection/	1	
April 8, 2008	Tue				
April 15, 2008	Tue				
April 22, 2008	Tue				
April 29, 2008	Tue	SMGT1399	<i>HR/OD Field Study #3 Required Mtg</i>	2	
May 6, 2008	Tue	SMGT1320	Managing Diverse Workforce	1	3
May 13, 2008	Tue				
May 20, 2008	Tue				
May 27, 2008	Tue	Break			

SUMMER SEMESTER 2008 (4credits)

Class Date	Day	Class Number	Class Title	Credits	Sessions
June 3, 2008	Tue	SMGT1310	Employee Coaching	1	3
June 10, 2008					
June 17, 2008					
June 24, 2008	Tue	PL1104	Stress Management	1	3
July 1, 2008	Tue				
July 8, 2008	Tue				
July 15, 2008	Tue	SMGT1350	Employee Training	2	5
July 22, 2008	Tue				
July 29, 2008	Tue				
August 5, 2008	Tue				
August 12, 2008	Tue				
August 19, 2008	Tue	SMGT1399	HR/OD Field Study #3 Req Progress Mtg		

FALL SEMESTER 2008 (5credits)

Class Date	Day	Class Number	Class Title	Credits	Sessions
August 26, 2008	Tue	ACCT1410	Budgeting and Cost Control	2	5
September 2, 2008	Tue				
September 9, 2008	Tue	.			
September 16, 2008	Tue				
September 23, 2008	Tue				
September 30, 2008	Tue	SMGT1370	Safety and Compliance Management	1	3
October 7, 2008	Tue				
October 14, 2008	Tue				
October 21, 2008	Tue	SMGT1300	Performance Management	2	5
October 28, 2008	Tue				
November 4, 2008	Tue				
November 11, 2008	Tue				
November 18, 2008	Tue				
November 25, 2008	Tue	SMGT1399	Field Study #3 Due		
December 2, 2008	Tue		FINAL CELEBRATION !!!		

TOTAL Accelerated Cohort Credits 40
 BUS1101 or Elective 3
 43

GENERAL EDUCATION (refer to Program Plan) 21
TOTAL CREDITS Required for AAS 64