Baldrige Banterings
The Innovative Designs Committee has looked at the Feedback Report from the Minnesota Quality Award and has then assigned All-College Committees and Functional Areas the task to review the opportunities for improvement. For example, the Teaching and Learning Committee was assigned to review eight issues. One of the issues this committee is working on is to develop a process for sharing improvements from one program to another. We had been sharing improvements, we just did not have a process to do this in a systematic way. This is true for many of the suggestions given by the Quality Council in their feedback report.

Join us on the Youth Commission of Olmsted County!
The Youth commission of Olmsted County was formed in 1993 in a joint partnership by Rochester Public Schools, City of Rochester, and Olmsted county. The 32 member commission consists of 16 youth and 16 adults who serve in partnership to develop, facilitate, research, recommend, and advocate solutions to address the needs of youth. Please look over the materials attached to this week’s College Crossings to learn the mission, current projects, and how the voices of youth and adults working together can make a difference in the lives of youth in Olmsted County. The Youth Commission of Olmsted is accepting applications from both adults and youth. Please consider joining! Contact Colleen Landherr or Bonnie Mercer for more information.

Teleconference opportunity
On April 2, in CF 202 from 12:30 -2:30 cst, the University of Vermont is broadcasting a teleconference entitled "Psychological Disabilities on Campus: What You need to Know". The panel will include first rate presenters: noted disability rights lawyer, Jeanne Kincaid; IAHEAD president and UW Madison disability director Trey Duffy; Assistant VP of the U of Delaware, Tim Brooks and Joan Bisagno, disabilities coordinator from Stanford. If any staff or faculty are interested in attending, please call Travis Kromminga (2968) or send an e-mail.
Weekly funny…

"Copy machine's down again."

Student Life is a Great Life!
Please remind students of the upcoming application deadlines for Senate and Sophomore Leader positions. Please encourage your students who have leadership skills and/or leadership potential to pick up and turn in an application.

We need your help to get students to take an active leadership position at RCTC. We would really appreciate your help.

Senate President Applications due Wednesday, April 4, 3:00 pm
Senate President Election, Wednesday, April 11
Sophomore Senators Applications due Wednesday, April 18, 3:00 pm
Sophomore Senators Election, Wednesday, April 25
Sophomore Leaders Applications due Friday, April 27, 3:00 pm

Thank you
A very special thank you note from probably the youngest person we have ever heard from.....

I'm writing to thank the administration, faculty and staff for the nice "tiger and balloon." My Dad says that you are all fine people and that I will one day attend RCTC. I have so much to look forward to. Well, it's time again for another nap. Dad says he will bring me out to meet more of you soon.

So, thanks, thanks, thanks,
Lucas Carisch

Staff development opportunities…
There’s still time to register for the Integrative Care in Health and Healing conference at Assisi Heights on April. See the attached flier for more information!
Supalla’s Scribblings

Stephanie and I returned to Minnesota really wanting to believe that spring is here for good...right! Having lived in Minnesota all my life, I realize that winter can raise its ugly head well into April. Storing the down jackets, warming with the increased heat of the sun, enjoying more hours of daylight, and gazing at melting snow give me reason for being optimistic. Winters still here and the dark clouds of inadequate state funding continue to loom on the horizon. I’m convinced that RCTC has delivered on our mission to provide quality, accessible, affordable education while being fiscally responsible. Now, it’s time for the State to assume its fiscal responsibility. I thank each of you for your contribution and encourage you to celebrate our successes. While being good stewards of the State’s investment in our operation, we should take great pride that...

- enrollments continue to grow and retention rates are improving
- campus development continues at a record pace
- RCTC programs are the most efficient of the consolidated colleges and our state appropriation the lowest
- new programs and articulated program agreements are being developed
- job placement and transfer rates of RCTC graduates are at a near all-time high
- satisfaction surveys continue to show that each year we improve service to students

I really believe that Minnesotans are getting the message that increasing educational funding is a great investment in the future. Your contribution to accommodating our stakeholders’ needs is the highest form of public service. THANK YOU!

DID YOU KNOW?

If we could shrink the Earth’s population to a village of 100 people, with all the existing human ratios remaining the same, it would look something like the following:

| 14 Western Hemisphere dwellers, both north and south (only 6 from the United States) |
| 57 Asians | 21 Europeans |
| 52 females, 48 males | 70 non-white, 30 white |
| 6 people in possession of 59% of the entire world’s wealth (all 6 would be from the U.S.) |
| 80 people living in substandard housing | 70 people unable to read |
| 50 people suffering from malnutrition | 1 person with a college education |
| 1 owner of a computer |

How fortunate we are to live in the “Land of Opportunity”! This perspective emphasizes the need to teach and learn respectful behavior, teamwork, understanding, communication skills, and consensus building. How are you doing this?

The United Way of America has rated Minnesota #1 as “the most caring state.” This ranking is designed to rank the health and well-being of the nation. The study, which considers 22 indices to measure health, education, economic well-being, personal safety, the environment, and civic engagement, ranked Minnesota as follows:

- Number 1 in yearly average unemployment rate
- Number 1 in overall academic achievement
- Number 2 in percentage of eighth-graders at or above proficiency in math
- Number 2 in percentage of children and adults medically insured
- Number 2 in percentage of total voting-age population that voted in a national election
According to the Urban Institute, a nonpartisan Washington D.C. research organization, Minnesota has showed consistent improvements in many areas of family well-being. The following indicators were considered:

- **88.8%** of Minnesota children aged 6-17 participated in extracurricular activities, compared to 82% nationally.
- **44.1%** of Minnesota children have a parent who volunteers at least a few times a month, compared to 37.8% nationally.
- **89.3%** of Minnesota children ages 1-5 are read or told stories at least 3 times per week, compared to 82% nationally.

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This week I share the last of futurist David Zach’s installments on education. From “The Future is a Child” …The future is like a group of children. They don’t know what they want to be and they don’t know how to do much of anything. So we put them in a classroom and through the years guide them, encourage them, discipline them, listen to them and teach them. We can’t decide the future for them, but if we do the right thing as educators, we should still be able to have some pride in what they become. There will be failures and that’s part of life. There will also be successes and that’s a necessary part of life. As any parent knows, probably from day one, we’re not in charge of the outcome. We give up controlling the outcome because we eventually realize that this little person is in fact an individual, each with their own little personality, their own little aptitudes. Mistakes will be made and that’s more than OK, it’s a necessary part of learning. Children need to have the freedom to fail. Fail and try again. Often we learn more from our mistakes than we do from our successes.

Still making mistakes…still learning!  *Don*

**Visiting Scholar Series**

On Tuesday April 3rd, Bishop Emeritus John Shelby Spong will speak at 11:00 a.m. at Memorial Hall 223. At 7:00 p.m. he will speak at Christ United Methodist Church, 400 Fifth Ave. SW. Spong’s appearances are underwritten by the Carol Ann Wallace Distinguished Lectureship in Human Values. Spong retired as Bishop of the Diocese of Newark, New Jersey last year. In 2000 he was the William Beldon Noble guest lecturer at Harvard and has been on a lecture tour throughout the United States. A flier with more information is attached to this week’s *College Crossings*

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**Elaine Fladeland Wilbur Scholarship**

Available to a high school graduate or older adult who demonstrates a desire, commitment, and ability in spite of significant obstacles or difficult circumstances in their life to attend a higher education college.

**Criteria:**

1. Student must have financial need
2. Student must be divorced or a child of divorce
3. The student must have attended Pine Island Elementary or High School
4. Adults, several years after high school graduation, are encouraged to apply
5. The amount of the scholarship will be recommended by the committee and more than one student is eligible per year
6. Recipients may also obtain additional scholarship funds in later years

Application must be made by May 1 for the following academic year.
Menu of the Week  
Taher, Inc.

This week’s **panini** – Turkey and Monterey Jack…………………………………... ………$3.50
This week’s **stir fry** – Szechuan beef……………………………………………………….$3.45

*** NEW THIS WEEK ***

**BREAKFAST BURRITOS AVAILABLE UNTIL 10:00AM**

**MONDAY** – Chicken and wild rice and lumberjack vegetable soup  
Chicken Caesar wrap with California pasta salad and fresh fruit ........................................................... $4.25

**TUESDAY** – Cream of cauliflower and split pea soup  
Grilled Rueben sandwich with coleslaw and 20 oz. fountain drink .................................................... $4.25

**WEDNESDAY** – Tomato florentine and vegetable beef soup  
Chicken pot pie with a biscuit ................................................................................................................... $4.25

**THURSDAY** – Chicken dumpling and cream of broccoli soup  
Tacos …………………………………………………………………………………………… ..$1.00 each or 3/$2.75

**FRIDAY** – Boston clam chowder  
Delta style fried fish with mashed potatoes, vegetable and roll ............................................................. $4.25

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**Congratulations to new members of Phi Theta Kappa**

The RCTC Chapter of the Phi Theta Kappa International Honor Society hosted their spring induction ceremony on March 8th. Fifty eight students were invited to membership based on their outstanding academic records. We hope you will join us in celebrating their achievements.

Spring 2001 members of Phi Theta Kappa include:

*Patricia Arndt, Chasidy Arnold, Doreen Auger, Jennifer Bailey, Jose Banzon, Curtis Barnhart, Brad Bentley, Heather Brakke, Amanda Broberg, Jennifer Brown, Margaret Brown, Jeffrey Brunsgaard, Annette Burt, Lindsey Cody, Tanya Doyen, Katherine Duxbury, Duane Gilbertson, Janelle Hansen, Jeffrey Hein, Seth Holst, Courtney Hoover, Laura Janvrin, Brittany Karsjens, Natalie Kautz, Jon Kerwin, Mariia Kouznetsova, Darla Lecy, Jamie Lemke, Misti Maag, Arun Madhavan, Angie Marking, Matthew Nold, Amanda O’Hare, Dori Petroff, Sarah Predmore, Steven Pusc, Santiago Ramirez, Amanda Reding, Scott Rose, Jessica Saied, Edward Scharweber, Chad Schiefert, Matthew Siebenaler, Rebecca Smith, Sovannary Sok, Cynthia Spaulding, Erica Streifel, Sara Swarthout, Nathan Tempel, Kelly Thomson, Emily Thraenert, Lori Torgerson, Alejandro Vargas, Luke Venuizen, Molly Volini, John White, Holly Wieland, April Zabel*

Special thanks to Lori Halvorson-Wente, Mariia Kouznetsova, Judy Harris, Bonnie Mercer, Margaret Bowman, Susan Laesig and Kevin Carey for their help with the program. Thanks also to RCTC maintenance and Taher Food Service!

Be sure to offer your personal congratulations to these outstanding students!!
Sufficient Grounds Coffeehouse Concerts
Quiet Lounge/Art Gallery - Coffee, Hot Chocolate, Cookies
** FREE **

Gaelic Tribe
Wednesday, April 4, 11:00 – 1:00 pm
Gaelic Tribe features fun, exciting and energetic dance music and songs from Ireland and Scotland. Not to be missed!

Justin Roth and Chris Cunningham
Thursday, April 19, 11:00 am–12:30 pm
Justin offers a blend of thoughtful lyric ballads, groove-oriented folk and fingerstyle instrumentals. The combination of the two aspects of guitar and voice create a unique blend wizardry and lyrical imagery that moves and inspires audiences. Chris is a fluid, open-minded songwriter. He draws his lyrics from many familiar sources and presents them with a perception and understanding that makes an immediate connection with his listeners. Roth and Cunningham together is a show not to be missed!

Sara Hendrix
Wednesday, April 25, 11:00 am-1:00 pm
Sara is a graduate of Mayo High School and gave a great performance at RCTC a few years ago. (Sara Hendix was Sara Spelsburg). Sara is a first rate musician and has a great stage presence. This is a performance you will really enjoy.

Zane Williams
Tuesday, May 1, 11:00 am – 1:00 pm

**Singer*Songwriter*Storyteller**
A Zane Williams concert is nothing less than a visual, sensory and emotional journey. He has a knack for drawing you in with his story telling, keeping you enthralled from the first work to the fading of the last chord. Whether it’s the wistful, bittersweet remembrance of love lost in “Fall Again” or the high-spirited “What’ve I Done (And When Can I Do It Again),” Zane’s up-front lyrics and spell-binding stage presence make every performance a joy for all ages. Zane graduated from Abilene Christian University with a degree in math and a smile on his face and drove to Nashville two days later to pursue his love of song writing and performing.

Explore the realm of panoramic photography
This exciting TeachNet session will explore various composition skills and software that will enable you to create large sweeping images with a computer, a camera, and a tripod. We will examine various computer programs that will enable you to create views of up to 360 degrees to promote your program's lab facilities, field trips, or "study abroad" programs. These images may be used on the web, CD, or for presentations. Learners will experiment with "Panoramic Factory" image stitching software, and create a panoramic image in class. (Learners should have experience with digital still cameras, however this is not required)

Join us Thursday, March 29 - 3:00PM-5:00PM - SH206

Please contact Sarah Prigge to register.
Thank You

There are no words to say today but somehow you will know we pray

How much it means when folks come through the things you say, the things you do

The calls and cards, so hard to send have helped so much, our hearts to mend

There are no words to say today to take the grief and pain away.

But in God’s mercy we’ve been blessed you know you’ve helped us in our quest

For comfort, strength, peace and grace as each new day we have to face.

For the flowers, the cards, the memorials - for your thoughts and prayers and expressions of sympathy

For your ears that listen and your shoulders to cry on - for your friendships and support - we THANK YOU!

Nancy Shumaker and the Family of Roni Eppen

MEETING MINUTES – SEE PAGES 8-13
Rochester Community and Technical College

Administration and CCFA Meet and Confer

Minutes for Tuesday, February 27, 2001 – 3:00 p.m. – Presidents’ Room

Present: Administration: Supalla, Swenson, Weber
       Faculty: Brown, Israelson, Shafer, Tacinelli
       Chair: Supalla
       Recorder: Kingsbury

ITEM 1 (F) Final Exam Days – Shafer shared concerns of the faculty with the errors in the first printing of the final exam schedule, and the confusion and inconvenience students experienced before the publishing of the second notice. RCCFA Senate requested that the final exam schedule follow the original notice (i.e. Tuesday, May 8 final exam day be designated for classes that met for the first time on a Tuesday and met at an even numbered time will have the exam at even times, and the Wednesday, May 9 final exam day be designated for classes that met for the first time on Mondays at an even numbered time will have the exam at the even times, etc.) ACTION: Shafer will share the request with UTCE and Supalla will share the request with Harris.

ITEM 1 (A) Critical Incident Response Plan – Supalla and Swenson requested faculty review the latest draft of the Critical Incident Response Plan and forward any comments to Swenson. Supalla also indicated that volunteers would be solicited and trained to serve as floor wardens under the plan and that UTCE noted support staff might be more appropriate floor wardens due to the teaching schedules of the faculty. Swenson also announced that some members of the Facilities, Grounds, Safety, and Security Committee have requested the College participate in the April 12 State-Wide Tornado Drill. ACTION: Faculty will forward comments regarding the narrative to Swenson.

ITEM 2 (F) Biology Tutor – Brown indicated a tutor was hired by the SSSP Department for Anatomy and Physiology 1101; however, the tutor is also assisting students in Microbiology and may or may not be qualified for this additional responsibility. Brown shared her concerns that the Science Department was not consulted about this additional responsibility, noting faculty were allowed input in this process in the past. Brown also questioned if the tutor was a current student of RCTC. ACTION: Supalla will request Mercer follow-up on this issue with the Student Support Services Program Director.

ITEM 2 (A) Policy Revisions – 1st Reading
   Post Season Travel – The changes reflect updates on the College’s current sports teams. Shafer recommended Part 2, Subpart A include “individual” along with team to properly reflect golf as an individual sport.

   Immunization Record and Student Health Service – The changes reflect state statute requirements to only maintain immunization files for one year.

   Refunds, Withdrawals and Waiver and Fees – The changes affect the drop/add period extension to seven days and the refund schedule. Shafer requested the policy be reviewed to ensure consistency with the terminology of class day, and that an asterisk be added by the word to ensure the definition is properly clarified. Faculty also requested, since Saturdays are not considered class days by the definitions, that the drop period for Saturday classes be clarified to avoid confusions.

Action: Kingsbury will make recommend changes to the draft policies and share with Shafer prior to the next meeting. Faculty will review all policy changes and bring comments back at the next meeting.

ITEM 3 (F) League for Innovation – Shafer announced CCFA supports the participation in the League for Innovation Conference as long as funds are available. ACTION: For Information Only.

ITEM 3 (A) Strategic Planning Update – Weber updated the faculty on the strategic planning process, indicating strategy teams (comprised of All-College Committee representatives and at-large individuals) are being formed to priorities and identify kinds of strategies or actions that will be taken. ACTION: For Information Only.
ITEM 4 (F) Faculty Hiring/Ads for Positions – Shafer reminded Administration that hiring of full-time faculty was an issue that needs to be shared through the exchange of view process before decisions are made to hire advertised positions. Supalla agreed the process belongs with exchange of views, and noted the situation in question was handled in a way to move the process forward in a timely manner. ACTION: Supalla will share the concern with Sheehan, and faculty hiring proposals for the next round of searches will be shared prior to posting positions.

ITEM 4a (A) Staff Development – ABET Follow-Up – In Harris’ absence, Supalla shared comments received from a recent ABET Accreditation Report regarding the process utilized for Staff Development. Supalla noted this was the second similar comment received during a recent accreditation visit, and, although the process follows contractual language, it was important to be aware of the concerns being sited during accreditations. ACTION: For Information Only.

ITEM 4b (A) Staff Development – Feedback Findings – Weber shared findings from the 1999 Minnesota Assessment Program and 2000 Minnesota Quality Award Feedback Reports regarding Staff Development processes, noting the importance to determine needs and effectiveness of the activities. Weber also noted the importance to share individual learning experiences (i.e. conferences, workshops) with colleagues to benefit other individuals on campus. Supalla added the Human Resources Department and the Staff Development Committee will review the findings and investigate a more systematic process for training in the future. ACTION: For Information Only.

ITEM 4c (A) Staff Development – Vision/Mission/Values, etc. – Weber shared a copy of the latest vision, mission, and value statements. Although individuals are not expected to know these statements word for word, it is important to understand and articulate the beliefs. ACTION: For Information Only.

ITEM 5 (F) Recognition Night – Brown noted the faculty have always handled the recognition of academic achievement and the preparation of certificates for such recognition. Brown questioned why a second certificate was prepared last year for those students during recognition night, noting the embarrassment of the presenter to hand out two certificates for the same recognition. ACTION: Supalla thanked faculty for their involvement and will request Harris follow-up on the doubling up of certificates.

ITEM 5 (A) NCA Site Visit – Weber announced the NCA Self Study document has been completed and submitted to NCA and the six site team members, noting the document can be accessed via the intranet site. Supalla added recent conversations with the site team leader and NCA have reflected a positive relationship. ACTION: For Information Only.

ITEM 6 (F) Academic Freedom – Shafer shared comments by faculty that Dean Lee was providing breakdowns of grades and withdrawals from courses to individual departments and/or teachers, and wondered whether teachers were being condemned for giving low grades. Shafer noted the issue was heard second hand, but reminded the administration of academic freedom and the commitment to quality education. ACTION: Shafer will forward more details to Supalla and Harris will be requested to follow-up on the issue.

ITEM 7 (F) – Class Rosters - Advisors Listed – Shafer questioned why the computer printouts continue to reflect Amy and not the other advisors. ACTION: Supalla will request Mercer determine if the process can be corrected during the middle of a semester and request Mercer follow-up with Shafer.

ITEM 8 (F) – MAPE Position – Shafer questioned the MAPE position postings for Project Team Leader and SSSP Academic/Transfer Advisor. ACTION: Supalla will request Harris and Mercer follow-up Shafer on the two positions posting prior to the next meeting.

Adjourned at 3:33 p.m.

Next Meeting: March 27, 2001 - 3:00 p.m. - Presidents’ Room
Rochester Community and Technical College

UTCE Faculty Senate

Minutes for Tuesday, January 23, 2001 – 2:00 p.m. – Presidents’ Room

Present: Administration Harris, Mercer, Supalla
Faculty Crawford, Helmers, Watters, Wilson, G. Wright (Chair), L. Wright
Recorder: Judy Kingsbury
Guests: Tim Gilsrud, Gary Swenson

ITEM 1 (A) Staffing Update – Supalla announced staffing updates are published in the College Crossings and the search committee memberships for the two vice president positions will be finalized by the first week of February. ACTION: For Information Only.

ITEM 1 (F) Custom Training – Watters expressed his concerns that the Custom Training Department is aggressively recruiting students away from the credit-based first responder and paramedic offerings into non-credit courses and the frustration of the former UTCE program leader of not being compensated at the same FTE as the current non-credit coordinator. Watters also shared his concerns of the non-credit programs not contributing to the repair expenses for equipment originally purchased under a credit department’s program. Harris responded Custom Training is aggressively recruiting students because of the need to be self-supporting in their area, however, if the department is underbidding the offerings, financial problems will be encountered down the road. Harris also requested the former program leader visit with her if concerns of under-compensation exist. A lengthy discussion followed on the rationale for low enrollment in credit-based offerings (student’s lack of desire for credits, training being delivered directly at their worksites, and ultimately the best way to serve student needs.) Supalla suggested that UTCE Faculty Senate may not be the appropriate place for this discussion and requested it be addressed directly with the appropriate Dean/VP. If resolution is not made, then the issue could be addressed at the Faculty Senate level. ACTION: Harris will visit with the appropriate individuals to resolve any concerns or problems relating to the recruiting and equipment/repair expenditures.

ITEM 2 (A) – Faculty Request – Harris announced the staffing request lists were compiled and will be shared with the Staff Development/Sabbatical Committee. ACTION: Harris will forward the information to Crawford prior to scheduling a meeting.

ITEM 2 (F) Response Time for HR – G. Wright questioned what a “reasonable time” was for a response from the Human Resources Department. Supalla responded a “reasonable time” would vary depending on the nature of the request and the necessity to compile information. ACTION: Supalla will visit with Sheehan on the specific UTCE requests currently waiting for responses.

ITEM 3 (A) Program Review – Harris distributed a draft Goal of Program Review Process highlighting the key indicators that will be considered during the program reviews, adding each program will be reviewed on a one-on-one basis with the respective program leaders. Clarification was also made on the 10% above or below “band” set by the state. ACTION: For Information Only.

ITEM 3 (F) – Computer Tech Support – Watters questioned if the Information Technology Department would provide technical assistance on equipment/software not purchased through the department (i.e. driving simulator). Gilsrud requested Watters contact the Computer Help Desk to see if they can provide the necessary assistance to install the new part in the driving simulator. ACTION: For Information Only.

ITEM 4 (A) Fifth Tuesday – Harris thanked the faculty for their support of the 5th Tuesday activities and encouraged all faculty to participate during the January 30th session. ACTION: For Information Only.

ITEM 4 (F) Other – Admissions Acknowledgement – Crawford shared her concerns with the current process of admission acceptance acknowledgements for incoming students, noting students in her program have not yet received acceptance letters for Fall Semester 2001. Mercer responded the workload is extremely heavy in the Admissions and Records Office, but was not aware of a delay in processing acceptance letters. ACTION: Mercer will investigate and respond back to Crawford.
ITEM 5 (A) Credit for Prior Learning – Harris requested the faculty carefully review the Credit for Prior Learning information published in the January 22 College Crossings, adding forms will be available throughout the campus. ACTION: For Information Only.

ITEM 6 (A) Catalog – Harris announced individual program sheets will not be printed in the next Catalog, but readers will be referred to an internet website link or provided a phone number where they can request a copy. Crawford requested clarification on the process for making changes on program sheets. Harris responded it was the instructional secretaries responsibility to make appropriate changes, but she would visit with Splittstoesser to confirm how the instructional secretaries are notified of the Curriculum Council actions. UTCE requested the website include an index of the program sheets and separate the pages for easier review. ACTION: Harris will notify the faculty of the process for making changes to program sheets, and Gilsrud will investigate the possibility of separating program sheets into individual pages when printing from the website.

ITEM 11 (A) Ness Law – It was agreed this item would be moved to a Program Leader Meeting. ACTION: Harris will address the issue at an upcoming Program Leader meeting.

Due to the time restraints of the meeting, CCFA joined the UTCE Faculty Senate meeting for the remainder of the agenda items.

ITEM 8 (A) Title IV – Mercer thanked the faculty for their assistance in providing accurate information to the Financial Aid Department for compliance with the new Title IV regulations. ACTION: For Information Only.

ITEM 9 (A) Cancellation Plans for Final Exams – Harris requested input from the faculty to develop a back-up plan for cancellation of classes during final exam days due to weather emergencies. ACTION: For Information Only.

ITEM 10 (A) Procedures for Assessing Public Information – Mercer announced the Attorney General’s Office requested RCTC develop procedures for accessing public information on campus, adding questions should be directed to the Registrar (Nancy Shumaker). ACTION: For Information Only.

ITEM 7 (A) FY01/02 Budgets – Swenson announced staffing was budgeted in FY01 at 6+, however it appears to have increased by almost 8%. Supalla shared the Governor’s Budget recommendation with the faculty. ACTION: For Information Only.

ITEM 12 (A) MnSCU Lobbying Publication – Supalla shared copies of the MnSCU lobbying publication, noting the need to increase lobbying efforts for access. ACTION: For Information Only.

Adjourned at 3:15 p.m.

Next Meeting: February 27, 2001 - 2:00 p.m. - Presidents’ Room
Rochester Community and Technical College

UTCE Faculty Senate

Minutes for Tuesday, February 27, 2001 – 2:00 p.m. – Presidents’ Room

Present: Administration Supalla
       Faculty Helmets, Watters, G. Wright (Chair), L. Wright
       Recorder: Judy Kingsbury
       Guests: Gary Swenson, Dave Weber

ITEM 1 (F) EMT/Custom Training Course Scheduling – Watters reiterated his concerns of the non-credit based courses using equipment off campus, hence requiring the credit based courses to rent equipment. ACTION: Supalla will request Harris schedule a meeting the first part of March with the appropriate individuals to discuss the situation and set guidelines.

ITEM 1 (A) Critical Incident Response Plan – Supalla and Swenson requested faculty review the latest draft of the Critical Incident Response Plan and forward any comments to Swenson. Supalla also indicated that volunteers would be solicited and trained to serve as floor wardens under the plan. L. Wright and Watters indicated that support staff might be more appropriate floor wardens due to the teaching schedules of the faculty. Swenson also announced that some members of the Facilities, Grounds, Safety, and Security Committee have requested the College participate in the April 12 State-Wide Tornado Drill. ACTION: Faculty will forward comments regarding the narrative to Swenson.

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Action: Faculty will review all policy changes and bring comments back at the next meeting.

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Adjourned at 2:37 p.m.

Next Meeting: March 27, 2001 - 2:00 p.m. - Presidents’ Room