Assessment of Student Learning Committee
Greetings from the Assessment of Student Learning Committee. Attached to this edition of the College Crossings is the application for summer assessment pilots for the career and technical program faculty. Please review the application and consider joining a pilot. The application deadline is April 15, 2003. The Nursing Department has provided you with assessment of learning data for nursing students which can be found on the Assessment of Learning website at http://www.acd.roch.edu/asl. RCTC Nursing Program follows National League for Nursing Guidelines for accreditation when assessing student learning. We establish Program Threads which identify key learning requirements for nurses. Our Program Objectives, learning experiences, and evaluation methods flow from these threads. A general rubric which includes Satisfactory, Needs Improvement, and Unsatisfactory criteria is provided to the students so that they know what learning is being evaluated. We also assess each course on a regular basis to insure that learning experiences and evaluation tools are indeed providing appropriate teaching/learning follow-through for the thread. Have a look at our All-College Assessment of Learning website to view this information.

Anne M. High, RDH, MS

Travel to Berlin, Munich, Prague and the Alps!
Travel to Berlin, Dresden, Prague, Nuremberg, Munich (& Dachau), Innsbruck and Lucerne during Spring break 2004 (approximately March 5-15). Approximate cost is: $1,513 for people under 25 years old and $1,818 for people 25 years old and over (insures you a double room). Price includes flight to Europe and back, all transportation in Europe, 8 overnight stays in good hotels with private bathrooms, (really good) breakfasts and dinners every day, all sightseeing tours and special attractions. You can choose to pay a bit more for trips to Potsdam & Mt. Pilatus, and a Swiss Folklore Evening. The trip can be taken for college credit under Speech 2210: Field Experience in Intercultural Communications in Europe (3 credits). The cost of those credits are extra. The prices listed above are good through June 2003. If we get enough registrants early enough, we will be able to insure a lower cost. Warning: The trip may change depending on other registrants with the tour company. Our second choice excursion is similar to above, but is an 11-day excursion, adding Budapest, and is about $180 more. Please tell students and friends from the community about the trip! Contact: Gary Dreier (285-7555) gary.dreier@roch.edu.
Thank You
Thank you all for the lovely plants, the memorials to the RCTC Foundation, and the expressions of sympathy extended to me after the death of my Father. I am grateful to belong to such a caring community.

Linda Malec

"When your gut spills out of your pants, it's time to start exercising."

Congratulations!
Congratulations to Brian and Kristin LaPlante on the birth of daughter Kendall Maureen who was born on March 25th. She weighed in at 7pds 9 oz.

Summertime Financial Aid
Information regarding applying for summer financial aid is attached to this week’s College Crossings.

Sam's Club Membership Drive
Joining Sam's Club is easy! Sign up now and get one roll of film processed for free. They are bringing their membership drive to campus! Get big deals on big name brands by stopping by and signing up with a Sam's Club representative in the Atrium on Thursday, April 3, 2003 between 9:00am and 1:00pm.

Administrative Professional’s Week
The Floral Design Class will be taking orders for floral arrangements through April 11th for the delivery on April 23rd. See the attached flyer for ordering information.

Visiting Scholar on Campus
We are gearing up for Barbara Ehrenreich's visit.

April 8 - 7 p.m.  Lecture by Ms. Ehrenreich
April 9 - 10 a.m. Lecture by Ms. Ehrenreich
Both lectures will be in Rockenbach Gym

Chamber of Commerce sponsored luncheon with keynote speaker Barbara Ehrenreich - Noon April 9th  Riverside Suites - Mayo Civic Center. $15.00 Reservations Required!! Limited Space Available!! Call 288-1122 to make your reservations today!
Supalla’s Scribblings

Minnesota lawmakers are working on the details of the overall budget that will result in final spending targets for each of the House and Senate budget divisions. Starting with Governor Pawlenty’s recommendation, legislators will agree or disagree based on how they believe Minnesota should deal with the $4.3 billion projected shortfall. Lawmakers are working diligently to meet the deadline on various bills that must pass a policy committee of the Legislature and make their way to the floor for final action. As of today, more than 2000 bills have been introduced and MnSCU is watching about 140 that have some impact on higher education. Recently Senator Kiscaden and Representative Bradley introduced bills requesting capital bonding funds for renovation of Rockenbach Gym into a Health Sciences Building. In addition, Senator Kiscaden authored legislation requiring that Post-Secondary Enrollment Options students use academic college counseling services. Please continue to stay abreast of what’s happening at the State Legislature and keep dialoguing with area legislators.

Some troubling news from Washington where Congressman Buck McKeon (R-California) introduced a bill what would eliminate federal financial aid if the tuition at a college or university is increased over twice the rate of inflation. McKeon calls the bill a “College Affordability Index,” and said it would help make colleges more affordable. The Congressman said the legislation “would go to the root of college affordability by making colleges directly accountable for their exorbitant increases in tuition.” McKeon reported that 16 states increased tuition by more than 10 percent over the last two years. With 46 states facing major financial difficulties, this bill would have an enormous impact on the financing of higher education.

This week I joined Ellen Nelson and Michelle Pyfferoen in Excelsior Springs, Missouri at a required orientation for Rural Community College Initiative (RCCI) grant awardees. RCTC is one of just three colleges in Minnesota (Fond du Lac Community and Tribal College and the Northeast Higher Education District are the other two) from three states (Minnesota, North Dakota and New Mexico) who received grants in the latest round of Ford Foundation funding. The RCCI is a national demonstration that helps community colleges move their people and communities toward greater prosperity. It supports aggressive and creative efforts to increase jobs, income, and access to education in rural communities. The RCCI aims to strengthen rural community colleges, enhancing their capacity to provide economic leadership for their regions and serve as agents for community development. The Initiative is helping reduce the isolation of rural colleges by building a national network of diverse colleges with common challenges and it is working to increase state and national support for rural community colleges. We join the other new grant award winners and the previous 24 colleges from the first round of Ford Foundation funding in this exciting endeavor. More information on RCCI will be shared in future Scribblings. Congratulations to Kurt Kephart and Ellen Nelson who wrote the award winning grant application.

Congratulations to Teresa Tolmie who was appointed the newest member of the Rochester Diversity Council. Teresa will be attending an orientation session this week and will sit for her first Board meeting on April 17. We are pleased to have Teresa join this important community organization. She’ll do a great job, ably representing RCTC. Way to go, Teresa.

Dr. Margarita Bracamonte has accepted the temporary appointment as RCTC International Student Advisor for Glen Saponari who has been called to active military duty. Margarita is an adjunct Biology instructor and has many connections to international community members in Rochester and Southeast Minnesota. Please don’t hesitate to contact her in the counseling/advising office area between 1-6 p.m. on Tuesday or Thursday or 8 a.m. – Noon on Friday if you have questions. We are delighted to have Margarita assume these responsibilities. Take a few minutes to introduce yourself and welcome her.
While on vacation, I read several books, including “Listen Up, Teacher...you are making a difference!” A few quotes in the book seemed especially important. Here’s a sampling...

“Nothing you do for children is ever wasted. They seem not to notice us, hovering, averting our eyes, and they seldom offer thanks, but what we do for them is never wasted.” – Garrison Keillor

“If you treat an individual as he is, he will remain as he is. But if you treat him as if he were what he ought to be and could be, he will become what he ought to be and could be.” – Goethe

“No significant learning occurs without a significant relationship.” – James Comer, M.D.

“Everything you do teaches a lesson, even away from the classroom. We watch your actions and we hear your words and we are influenced positively or negatively. Guard your integrity like you most prized possession. It is.” – Anonymous Student

“As a teacher, perhaps the greatest rewards we receive can be found in sharing a part of someone’s life and knowing you’ve made a difference.” – Karen Slavinski, 2000-01 Teacher of the Year

**Thought for the Week…**

"You can’t build a reputation on what you’re going to do.” – Henry Ford

Don
TO: B Bakken, B Crawford, J Harris, J Helmers, J Kehoe, J Lee, B Mollberg, A Niccolai, V Olson, B Watters

J Kehoe called the meeting to order at 2:46p.m.

1. Other
      c). Proposal 79, ART 1111 – Administration cannot approve 40/44 based on program review and budget figures. **Action:** Tabled.
   b. Parameters of Proposal 212 (5 year assessment plan) – J Harris reported that she has met with J Dahl and A Lidke and that she has also had discussions with other academic leaders. She has drafted a document that she will review with Dahl and Lidke. **Action:** A final report will be submitted for the April meeting.
   c. SOC/Military Experience credits – J Kehoe distributed a copy of the Service members Opportunity Colleges (SOC) document and a copy of his emails regarding this. It was noted that in part, Credit for Prior Learning was developed to address requests for military experience credit. J Kehoe indicated that RCTC would not have to sign on for all options and that a fee could be charged to evaluate this. **Action:** J Harris will share this with President Supalla before she submits the application. J Helmers and J Kehoe offered to assist.
   d. MNTC Review Progress – V Olson reported that proposals that have already been submitted to AASC have been reviewed and others have come in. **Action:** A proposal will be submitted prior to the next meeting and information will be given to R Splittstoesser following the faculty meeting next week.
   e. Advisement guides/Pre Guides Progress – J Kehoe noted that it seems work is progressing on this item. **Action:** See Proposal 149.
   f. Update on Course Repetition Policy – J Harris reported that after the first meeting of this task force, faculty were asked to discuss this with their departments and submit recommendations to the group indicating which courses should be repeated. The group will then compile the information. **Action:** A proposal will be submitted prior to the next meeting and information will be given to R Splittstoesser following the faculty meeting next week.
   g. Reading, Writing and Mathematics prerequisites – J Harris asked that this item be added to the agenda at this meeting. J Kehoe noted the HS, PNM, and HUC programs and indicated that ENGL 1117 or 1630 (college level reading and writing not required) are listed as choices, but PSYC 1611 requires college level reading and writing. J Harris noted that this information would be included in the new catalog soon to be published. **Action:** A recommendation will be forwarded from the English department and the Psychology department will also be contacted.
   h. Request for Policy on Using “Old Rules” for Graduation – J Kehoe indicated that this was a concern from the Academic Standards committee. The rule goes back seven catalogs and does not define if a student’s start is when a student came to RCTC or when they declared a major. **Action:** J Harris and the Deans will draft a statement to be submitted for review.
   i. May meeting date – J Harris noted that the May meeting date is on graduation day. **Action:** All in attendance agreed to leave the meeting date as scheduled.

3. 2002-2003 Proposals

Proposal 61, Health Information Technology, RCTC and Anoka Hennepin Technical College, New Articulation Agreement **Action:** Withdrawn.

Proposal 67, ENGL 1109, Technical Report Writing, course revision
Proposal 71, JOUR 1132, Principles of Advertising, course revision **Action:** Tabled. See 1.4.

Proposal 106, REC 2220, Canoeing Past Historical Sites, new course
J Harris questioned whether the content was sufficient to constitute a 3-credit course. The title will be Great River Adventures, with the river for each offering to be included in the title, i.e. Great River Adventures: Minnesota. This course should also be listed for the General Education/Allied Studies, Goal 11, Health and Wellness. **Action:** Approved tentatively for credit clarification response.

Proposal 121, Human Services Technician, diploma program revision
Proposal 122, Human Services Technician, AS degree Path 1: Transfer, program revision
Questions were noted regarding PSYC 1611 and ENGL 1630 as PSYC 1611 requires college level reading and writing and ENGL 1630 would not meet that requirement. Goal 13 should be moved beneath II. Allied Studies following Goal 11. Proposal 122 should indicate * for honors courses, Humanities indicates 3 credits but then indicates 4, and Electives should total 6 credits. **Action:** Tabled pending revisions.

Proposal 123, NURS 2218, Advanced Concepts in Nursing, course revision
**Action:** Approved.

Proposal 124, Child Development, AAS degree and Diploma, program revision
It was noted that I. Should read RCTC MNTC General Education Requirements, that the text under Goal 4 should be moved underneath Goal 3, under Goal 6 electives should indicate 7 credits, and MNTC should replace the word eight. **Action:** Approved.

Proposal 125, Horticulture Science, AS degree, program articulation revision
It was noted that BUS 1144 listed under General Education is not a general education course; therefore it should be moved to electives. **Action:** Approved.

Proposal 126, Building Utilities Mechanics, Diploma, program revision
J Kehoe distributed a copy of both the old and proposed program sheets and noted that BTEC, Intro to Windows, needs have the course number added. **Action:** Approved.

Changes were noted for each of the AS degrees as follows: **Computer Art and Design:** under I. The general education statement should be deleted. Under Goal 8, ART 1111 should be moved to Goal 6 and Goal 6 credits changed to 9. **Multimedia Design and Development:** Beneath Goal 6 add MNTC General Education Electives (any 1-10) and 3 credits. **Music Technology:** MNTC General Education Requirements total 28 credits, not 31. Beneath Goal 6 add MNTC General Education Electives (any 1-10) and 3 credits. **Web Design and Development:** MNTC General Education totals 25 credits not 31. Beneath Goal 6 add MNTC General Education Electives (any 1-10) and 3 credits. All language referring to themes or Goals 7-10 should be deleted on all four program sheets as well as all language indicating AS degrees must have 6 of 10 goals. **Action:** Approved.

Proposal 128, MATH 0100, Combined Elementary and Intermediate Algebra, new course
A rationale for development of the course was given and clarification of cut scores was requested. Faculty submitted ASAP cut scores for Administration and noted that the “Interpreting Your Assessment Results” pamphlet will have to be redone. It was agreed that the course would be evaluated after being offered for one year. **Action:** Approved.

Proposal 129, ENGL 0970, Reading, Vocabulary and Academic Skills for ESL, course revision
Agreement was reached to approve the course with the submission of unified cut scores, which will be approved, by this committee and specific learning outcomes. **Action:** Approved tentatively for cut score approval and submission of learning outcomes.

Proposal 130, ENGL 0900, Grammar and Usage for ESL, course revision
It was noted that this is Proposal 130A. **Action:** Approved, see Proposal 129.

Proposal 131, ENGL 1102, Listening and Speaking for ESL Students, course revision
Proposal is missing and will be resubmitted. **Action:** Tabled.

Proposal 132, ENGL 1103, Writing Skills for ESL Students, course revision
**Action:** Approved.

Proposal 133, Associate degree in Nursing (A.S.) Registered Nurse (RN), program revision
**Action:** Approved.

Proposal 134, BUS 1144, Opening and Managing a Business, course revision
**Action:** Approved.

Proposal 135, Class size for Development and ESL English classes, policy revision
It was noted that this proposal was intended to include other development courses also, not just ESL courses. Faculty require a faculty signature for approval. Faculty will investigate the possibility of a proposal that would modify English and ESL placement scores. Further discussion of implications are needed. **Action:** No action taken.

Proposal 136, NA 1500, Nursing Assistant Theory and Clinical, new course
**Action:** Approved.

Proposal 137, NA 1501, Home Health Aide Theory, new course

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Proposal 138, NA 1600, Nursing Assistant/Home Health Aide Theory, course deletion
Action: Approved.

Proposal 139, NA 1601, Nursing Assistant/Home Health Aide Clinical, course deletion
Action: Approved.

Proposal 140, Manufacturing Technical Specialist, AAS degree, program revision
Action: Not discussed.

Proposal 141, Coding Specialist, certificate program revision
Action: Not discussed.

Proposal 142, Health Information Technology, AAS degree, program revision
Action: Not discussed.

Proposal 143, ENGL 2260, Literature: Topical Studies: Contemporary Literature, course revision
Action: Approved.

Proposal 144, BTEC 1010, Computer Basics, course revision
Action: Not discussed.

Proposal 145, PL 1102, Self Esteem, course revision
Action: Not discussed.

Proposal 146, PL 1104, Stress Management, course revision
Action: Not discussed.

Proposal 147, SOC 1612, Sex and Gender in Society, course revision
Action: Not discussed.

Proposal 148, Pre-Medicine, program revision
Action: Not discussed.

Proposal 149, Transfer Guides, program revisions
J Kehoe noted that a change was needed to the Occupational Therapy Transfer guide at the bottom of the sheet the line for U of M, BTEC 1676, should be deleted. The Graphic Design Transfer guide also needs a change to the attached sheet at the bottom referencing WSU, Advertising should be crossed out and BUS 2201, Marketing, should be added. It was agreed that R Splittstoesser would make these changes.
Action: Approved.

The meeting adjourned at 4:12p.m.