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Event Schedule – see web
http://www.roch.edu/rctc/about/html/weeklyschedule.htm

Attachments

- None

Enjoy the Summer!

Next Summer Crossings
August 19

Evening Administrators
July 15/17 – Tim Gilsrud
July 16 – Gail Sauter
July 12/22/23 – Don Supalla
July 24/25 – Tim Gilsrud
July 29-August 1 – Barb Mollberg
August 5-8 – Don Supalla
August 12-15 – Gail Sauter

Parking rate increase
RCTC HAS NOT SEEN A PARKING RATE INCREASE IN OVER 6 YEARS. THE RATE EFFECTIVE FOR FALL SEMESTER WILL BE $2.50 PER CREDIT WITH A MAXIMUM OF $37.50 PER SEMESTER. Amounts will be pro rated for staff working less than full times. We encourage all staff to purchase an annual permit for $90.00 good August 26, 2002 through August 25, 2003. Payroll deduction will also be available again this year for staff purchasing an annual permit. Remember you need to complete a new payroll deduction form out each year. Permits will be available for purchase in mid August. We'll send out another reminder via e-mail in August.

UPS Service charges
We will no longer be able to provide UPS services for personal items, effective immediately. We ask that all staff with outstanding invoices please pay by July 31, 2002.

Recipients for vacation donation program
Listed below are the new individuals who have been approved as a recipient for the vacation donation to the sick leave account program. These individuals may have already or will be exhausting all paid leave time and will be losing health insurance coverages. State employees may donate up to 12 hours (per recipient) per fiscal year to one of these individuals or any other recipients on the sick leave account. More details regarding these individuals and forms to donate leave are available from the human resources office.

Julie Elhard - Human Services
David Kresky - Department of Transportation

Congratulations!
Congratulations to Amy and Alex Kromminga on the birth of Zack Connor. Zack was born June 28 and is seven pounds, twelve ounces and twenty inches long.
Weekly funny…

"This is one of the best dates I've ever been on. I wish the other 18 women I'm dating were as cool as you."

Thank you
Thank you for the thoughtful balloons and teddy bear I received while in the hospital. Lincoln is such a blessing in our lives. Our world totally revolves around this little person. I am looking forward to bring him out to the college to show off and also cheer on the Yellowjackets. Thanks for your support throughout the whole season and sharing in our excitement.

Angie Meister

All-College Committees
The All-College Committee memberships are determined annually and includes faculty, staff, and student representatives. Please visit the RCTC Intranet website at http://www.adm.roch.edu/rctc/html/all-college_committees.html for more information on each of the committees.

General College Committees:
- Facilities, Grounds, Safety, and Security Committee (is a contractual committee for AFSCME, MAPE, and MMA that is expanded to include representatives from all areas of UCR)
- Fiscal Committee
- Employee Relations Committee

Faculty/Academic Committees:
- Assessment/Institutional Effectiveness Committee
- Academic Standards Committee
- Technology/Distance Education Committee
- International Studies/ESL Committee

PARTICIPATION IN AN ALL-COLLEGE COMMITTEE: Non-faculty members interested in serving on one or more of these committees should contact Judy Kingsbury either by e-mail or at extension 7216.

Faculty members interested in serving on one or more of these committees should submit their names through either Gregg Wright or Ed Shafer.

MEETING SCHEDULE:
The Common Hour on Tuesdays from 2-4pm will continue to be utilized for as many meetings as possible.

1st Tuesday: Faculty Curriculum (2:00 p.m.); Division/Department Program Leaders (3:00 p.m.)
2nd Tuesday: Curriculum Council (2:00 p.m.)
3rd Tuesday: Faculty Senate (2:00 p.m.)
4th Tuesday: MSCF Meet & Confer (2:00 p.m.)

*All-College Committees meetings may be scheduled on the 1st, 2nd, or 4th Tuesday of each month, or at another mutually agreed day/time by the members.
Supalla’s Scribblings

It’s hard to believe but classes are well into the second summer session and many of us are still making plans to squeeze a few days or a couple of weeks of annual leave into the next month. Things on campus continue full bore with good enrollments for summer offerings, lots of new students registering for classes, construction of the new Horticulture Technology facility wrapping up, parking lot construction underway, and an influx of future students attending youth camps and community activities. Just as hot as the recent weather is this significant number of good news stories…

- Lynn Guenette and the Learning by Doing Program participants earned some wonderful praise for their Adopt-a-River Program from DNR Program Coordinator and a Certificate of Commendation from Governor Jesse Ventura. Way to go!
- Jenny Simon, Colleen Landherr, and the entire Voyageur Campus staff did a super job assuring this summer’s camp was a huge success. Voyageurs is a three-week program offering kids in grades six through eight 15 classes to choose from. This year’s classes ranged from baking and sewing to computer graphics and auto mechanics. The work produced by these eager students is truly amazing.
- Ellen Nelson has been appointed to Minnesota’s Online Council. Ellen will represent her continuing education and customized training colleagues on the committee. The Council is charged with overseeing the operation of e-learning programs and services for MnSCU.
- It’s official…Marilyn Treder has been appointed to the Student Mathematics League Test Development Subcommittee for the period May 20, 2002 to November 2003. Marilyn has long been involved in the American Mathematical Association of Two-Year Colleges and their local, state, regional, and national math competitions. Congrats, Marilyn!
- The Good Samaritan Dental Clinic is about to begin seeing children and adults who lack dental insurance coverage. RCTC is one of several community partners responsible for the planning and construction of the building donated by Mayo Clinic. Many thanks to Anne Niccolai and Nirmala Kotagal who were instrumental in making the Clinic a reality and who will work to assure its continued success.
- Congratulations to RCTC’s Continuing Education and Workforce Development Department who received a $95,000 grant from the Higher Education Services Office to train 45 individuals. The grants will be awarded to students enrolled in one of the three RCTC Minnesota Job Skills Partnership grant programs. The RCTC grant was one of only seven grants awarded to MnSCU institutions.
- The Mayo-Rochester Board of Governors has approved a new RCIS Program. This is the first step in the program approval process that will ultimately need MnSCU’s approval. The new joint Mayo-RCTC program is another example of the great partnership between the college and the world’s premier health care/education provider. Way to go, Nirmala!

Did you know…

- Bob Erickson, former member of the MnSCU Board of Trustees whose six-year term ended recently, has completed a 2,318-mile bike ride to all 53 MnSCU campuses. During his tenure on the Board, Bob heard stories of adults eager to leave behind dead-end jobs, but who were stuck financially. Forty-four percent of MnSCU’s 225,000 students are part-time, and the average age of all students is 27. Erickson’s ride raised $30,000 for a part-time student scholarship program. In addition, he raised awareness that often times all a working adult needs to become a student is enough tuition money to get started.
- The Higher Education Services Office, facing a significant budget deficit, has eliminated the entire State Work Study program and most of the Child Care Grant program for the 2002-03 academic year. The funds from these two programs will be reallocated to fund the State Grant Program. Loss of state work-study and childcare grant funds will have a significant impact on RCTC and other MnSCU students.
Michael McKee, UCR Associate Provost for Information and Distance Learning, has accepted a new position at University Minnesota Rochester. In the new post, Program Director for Special Projects, Michael will report directly to Provost David Carl and will be responsible for directing an coordinating select UMR internal information technology and e-learning activities.

The Minnesota Class of 2000 was slightly better prepared for college than the preceding class, but education officials say it is too early to call it a trend. A report released recently shows that the percentage of students requiring at least one remedial course when they went to a state public college or university was 31.7 percent – down from 32.1 percent for the Class of 1999.

Take action…”List 20 things you’re going to do in the next 30 days. Then take action on at least one of them.” – Brian Tracy

Make sure to take some time to relax and refresh this summer. See you in August!

Don

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Thank you
Thank you so much for the balloon and big blue teddy bear for Jay. He really likes looking at the bear.
Thanks again.
Rick, Michelle, Haley, Kiley, and Jay Yankowiak
Rochester Community and Technical College
AFSCME Labor/Management
Minutes for Thursday, May 30, 2002 - 10:00 a.m. - Presidents Room

Present: Administration: Hansmann, Supalla, Sheehan
            AFSCME: Braa, Kiehne, O'Dea, Martin (Business Agent)
            Guests: Bell, Berg
            Recorder: Kingsbury

ITEM 4 (AFSCME) – Employment Condition - Martin, Sheehan, and Bell began the meeting with a discussion on Bell's employment condition and insurance eligibility. ACTION: Sheehan will submit a letter to Bell (with copies to the union) confirming his employment condition of "full-time seasonal" and that the seniority roster has been corrected. Sheehan will also follow-up on insurance eligibility to ensure Bell receives the appropriate insurance for his employment status.

ITEM 5 (AFSCME) – Changes in WSU-RC Role at UCR – Martin indicated AFSCME had met with Winona State University President, Darrell Kruger, and was assured any changes at the Rochester campus must be first approved by the MnSCU Board of Trustees. Martin requested Supalla keep AFSCME updated on any changes. Supalla responded WSU has discussed expanding positions/operations, but everything is currently on hold until a final decision is made on the future roles of WSU-RC and UMR. Action: Information Only.

ITEM 1 (AFSCME and ADMIN) – Parking Fee/Security Officer Position – Hansmann distributed drawings reflecting the parking lot renovations that will be completed over the summer, which include a new gravel parking lot on the southwest corner of the Sports Center netting approximately 300 more stalls. The plan also includes expanding the East Staff Parking Lot providing another 50 stalls for employees. Supalla thanked AFSCME for their input on the parking fee at the last meeting and because of the feedback, a $1.00 (instead of $1.50) per credit parking/access fee increase was submitted and approved by MnSCU. The cost for the parking construction will be borrowed from auxiliary enterprise funds, with the future parking fee revenue being retumed to that account in order to replenish the funds. Martin questioned what the final cost would be for full-time employees. Hansmann and Supalla responded the cost would increase from $22.50 per semester to $37.50 per semester. The summer calculations have not been finalized, but Hansmann anticipated the rate for buying an annual permit shouldn't exceed $90.00. Hansmann also distributed a summary of the parking account revenues and expenditures for the last six years. Martin shared his appreciation for the information, noting it was a “good start,” but requested the report be reformatted to reflect a line item of the different categories of revenue (i.e. parking revenue from students, staffs, UCR Partners, other agencies, community, tickets, etc.) Supalla questioned if that was necessary since all revenue is deposited into one account. Hansmann added that information could be obtained but the amount of time/paperwork to generate such a report could be astronomical. Martin responded the breakdown could just reflect staff, students and others. O’Dea cautioned everyone about the necessity to ensure the wording on any report be appropriate to ensure the fees are not subject to sales tax. Kiehne announced it might be difficult to convince the staff that a $1.00 increase per credit is necessary. Supalla reminded everyone that the parking fee has not increased since its inception in 1996, and in order to provide the items requested by the employees (additional parking stalls, security, appropriate lighting, etc) additional revenue is necessary. Supalla also noted the current parking account isn’t even adequate to cover such expenses as snow removal and sweeping, hence those items have been covered under the general operating budget. Martin suggested the College investigate the possibility of trading services with other state agencies (MnDOT) to help reduce some of those expenditures. Supalla responded that snow removal would not be an option because of the timing (state roads are plowed at the same time the parking lots are cleared), but other service exchange options would be considered. Berg confirmed the College does work with MnDOT for the sand and salt on campus, and will investigate other possibilities. An additional discussion was held on the waiver of parking fees for staff and not for students. It was reminded that the student fees are considered “access” hence everyone is required to pay. Action: Hansmann will calculate the rates for semester and annual permits and forward the information to AFSCME. Hansmann will also contact other MnSCU colleges to see what information is reflected on parking reports. Finally, Hansmann will
reformat the report to include security income/expenses and forward to AFSCME for review. AFSCME will begin to
share with its members the information reflecting the need for an increase in the parking fee.

ITEM 2 (AFSCME and ADMIN) – Floor Wardens – Supalla reported floor warden volunteers have not been
formally requested, but a summary of the job description will be compiled and volunteers will be solicited. Action:
Supalla will follow-up with Sundlee.

ITEM 3 (AFSCME and ADMIN) – Voluntary Reduction – Sheehan reported a written voluntary reduction request
was received by an AFSCME employee, and questioned if the union would like to work with administration to publish
a joint communication reminding all AFSCME employees of this opportunity. Martin concurred a joint
communication would be appropriate to ensure all AFSCME employees know about this provision and the benefits
(continued accrue of vacation and sick leave, and insurance benefits). Action: Sheehan will e-mail a draft
 correspondence to Martin for review.

ITEM 6 (AFSCME) – Compensatory Time/Deferred Compensation – Martin reminded everyone of the new
provision in the contract that allows employees to convert up to 40 hours from their compensatory time banks to their
deferred compensation account per fiscal year, and questioned what two pay periods RCTC would designating for that
conversion. Action: Sheehan will contact MnSCU to determine if all colleges/universities will have the same two pay
periods designated for the comp time/deferred comp conversion.

ITEM 4 (ADMIN) – Resumix Program Update – Sheehan reported that the Resumix software program has been
purchased, and a member of her staff has been trained on the program. Posters have also been placed throughout the
campus informing the employees of the new process. Although the program is very user friendly, Sheehan announced,
if an interest exists, training sessions could be scheduled for employees. ACTION: Information Only.

ITEM 6 (ADMIN) – Paystub Advice On-Line – Sheehan reminded everyone that effective July 12, 2002 direct
deposit advices would no longer be mailed to employees’ homes. Paystub advices can be accessed, effective May 30,
2002, through a Department of Finance website, and initial responses have indicated the site is very user friendly.
Kiehne added the stub information does not print through Netscape; hence employees will need to utilize Internet
Explorer if they wish to print copies of their advices. Sheehan has scheduled training sessions for the maintenance
department. ACTION: For Information

Adjourned 12:00 noon

NEXT MEETING: August 14, 2002 – 10:00 a.m. – Presidents’ Room