

Course discipline/number/title: COMM 2130: Team/Small Group Communication**A. CATALOG DESCRIPTION**

1. **Credits:** 3
2. **Hours/Week:** 3
3. **Prerequisites (Course discipline/number):** None
4. **Other requirements:** College level reading and writing skills
5. **MnTC Goals (if any):** Goal 1/Written and Oral Communication

B. COURSE DESCRIPTION: The purpose of Team/Small Group Communication is to enhance students' understanding of the theories and practice of small group communication so that they may communicate competently in various team contexts. Students will gain knowledge about small group process theory, along with actual experiences participating in teams. The course will enhance students' ability to engage in effective communication in diverse team and group contexts including taking leadership roles and conducting meetings. This course examines basic communication concepts and processes which influence the nature and function of group dynamics in both face-to-face and computer-mediated teams.

C. DATE LAST REVISED (Month, year): December, 2024

D. OUTLINE OF MAJOR CONTENT AREAS:

1. Team/Group formation
2. Team/Group roles, norms
3. Diversity in teams/groups
4. Conducting meetings
5. Team/Group decision-making processes, conflict resolution skills
6. Leadership theories
7. Computer mediated teams/groups

E. LEARNING OUTCOMES (GENERAL): The student will be able to:

1. Identify methods of building group cohesion and effectively launching a team.
2. Recognize roles and norms in groups/teams and how diversity influences teams.
3. Demonstrate group/team meetings setup, decision making strategies and conflict resolution skills in a group/team project.
4. Decrease communication apprehension and select appropriate communication choices in groups/teams.

F. LEARNING OUTCOMES (MNTC):

Goal 1/Written and Oral Communication: Students will be able to:

1. Understand/demonstrate the writing and speaking processes through invention, organization, drafting, revision, editing and presentation.
2. Participate effectively in groups with emphasis on listening, critical and reflective thinking, and responding.
3. Locate, evaluate, and synthesize in a responsible manner material from diverse sources and points of view.
4. Select appropriate communication choices for specific audiences.
5. Use authority, point-of-view, and individual voice and style in their writing and speaking.

G. METHODS FOR EVALUATION OF STUDENT LEARNING: Methods may include but may not be limited to:

1. Objective Exams
2. Quizzes
3. Team/Small group projects
4. Oral presentations
5. Written assignments
6. Communication effectiveness assessment

H. RCTC CORE OUTCOME(S): This course contributes to meeting the following RCTC Core Outcome(s): **Communication.** Students will communicate appropriately for their respective audiences.

I. SPECIAL INFORMATION (if any): None