Course discipline/number/title: HIMC 2835: CCA/CPC Review

A.   CATALOG DESCRIPTION
1. Credits: 1
2. Hours/Week: 2 lab
3. Prerequisites (Course discipline/number): None
4. Other requirements: Students should be in the last semester of study in the Coding Specialist diploma and have completed HIMC1820, HIMC 2010, and HIMC 2020.
5. MnTC Goals (if any): NA

B.   COURSE DESCRIPTION: This course is the online capstone study and review for the certified coding associate (CCA) and the certified professional coder (CPC) national examinations by AHIMA and AAPC. This course offers you a study plan, review of all major examination topics, mock pretest and post-test, guidance to good computer test-taking skills, and a discussion board/chat room for discussion of questions with classmates. Students should be in the last semester of study in the Coding Specialist diploma and have completed HIMC1820, HIMC 2010, and HIMC 2020.

C.   DATE LAST REVISED (Month, year): February, 2019

D.   OUTLINE OF MAJOR CONTENT AREAS:
1. Review Coding Guidelines
2. Review Coding Conventions and Formatting
3. Review of Current Procedural Terminology (CPT) codes
   a) Modifiers
   b) Evaluation and Management codes
   c) Anesthesia codes
   d) Surgery codes
   e) Radiology codes
   f) Pathology and Laboratory codes
   g) Medicine codes
   h) HCPCS Category II codes
   i) HCPCS Category III codes
4. Test-taking skills
5. Examination application process

E.   LEARNING OUTCOMES (GENERAL): The student will be able to:
1. Design a study plan.
2. Apply good computer test-taking skills and strategies.
3. Complete the application process for the appropriate coding credential examination.
4. Demonstrate application of knowledge in a testing environment.

F.   LEARNING OUTCOMES (MNTC): NA

G.   METHODS FOR EVALUATION OF STUDENT LEARNING: Methods may include but are not limited to:
1. Tests
2. Discussions
3. Assignments

H.   RCTC CORE OUTCOME(S). This course contributes to meeting the following RCTC Core Outcome(s): Critical Thinking. Students will think systematically and explore information thoroughly before accepting or formulating a position or conclusion.

I.   SPECIAL INFORMATION (if any): None