

Course discipline/number/title: HIMC 2870: Capstone Experience

A. CATALOG DESCRIPTION

1. Credits: 2
2. Hours/Week: 2 lab, 40 hours/semester professional practice experience
3. Prerequisites (Course discipline/number): None
4. Other requirements: Student should be in their last semester of study in the HIT program.
5. MnTC Goals (if any): NA

B. COURSE DESCRIPTION: This course provides the student with practical application of theories learned during the course of study. Under the supervision of a qualified health information professional, the student will gain professional practice experience. Students will be required to meet written goals and objectives and undergo evaluations. Student should be in their last semester of study in the HIT program.

C. DATE LAST REVISED (Month, year): February, 2019

D. OUTLINE OF MAJOR CONTENT AREAS:

1. Health Information systems functions
 - a) Data Content, Structure, and Information Governance (Domain 1)
 - b) Access, Disclosure, Privacy, and Security (Domain 2)
 - c) Data Analytics and Use (Domain 3)
 - d) Revenue Cycle Management (Domain 4)
 - e) Compliance (Domain 5)
 - f) Leadership (Domain 6)
2. Professional conduct

E. LEARNING OUTCOMES (GENERAL): The student will be able to:

1. Observe health information systems functions.
2. Practice health information systems functions.
3. Practice coding procedures.
4. Exhibit confidentiality standards.
5. Practice ethical standards.
6. Utilize anatomical terms, pharmaceutical terms, diagnostic terms, and procedural terms.
7. Apply legal guidelines.
8. Complete work projects as assigned.
9. Maintain a high degree of accuracy.
10. Meet expectations of professional.
11. Compare work performance to establish standards.

F. LEARNING OUTCOMES (MNTC): NA

G. METHODS FOR EVALUATION OF STUDENT LEARNING: Methods may include but are not limited to:

1. Written report
2. Assignments
3. Site supervisor evaluation

H. RCTC CORE OUTCOME(S). This course contributes to meeting the following RCTC Core Outcome(s): Personal and Professional Accountability. Students will take responsibility as active learners for achieving their educational and personal goals.

I. SPECIAL INFORMATION (if any): None