

RCTC PROGRAM PLAN

HEALTH INFORMATION TECHNOLOGY

Associate of Applied Science

I. MINNESOTA TRANSFER CURRICULUM (MnTC)/

GENERAL EDUCATION REQUIREMENTS.....minimum of 17 CREDITS

GOAL 1: WRITTEN AND ORAL COMMUNICATION10 CR

COMM 1114, Fundamentals of Public Speaking, 3 cr **OR**

COMM 1130, Interpersonal Communication, 3 cr

ENGL 1109, Introduction to Professional and Technical Communication, 3 cr

ENGL 1117, Reading and Writing Critically I, 4 cr

GOAL 3: NATURAL SCIENCES.....4 CR

BIOL 1107, Fundamentals of Anatomy and Physiology, 4 cr

GOAL 5: HISTORY AND THE SOCIAL AND BEHAVIORIAL SCIENCES3 CR

PSYC 1611, Psychology of Adjustment, 3 cr **OR**

PSYC 2618, General Psychology, 4 cr

OR

GOAL 6: HUMANITIES - THE ARTS, LITERATURE AND PHILOSOPHY3 CR

PHIL 1135, Bioethics, 3 cr (**Recommended**)

II. PROGRAM CORE REQUIREMENTS.....47 CREDITS

HCOP 1620, Medical Terminology for Health Professions, 3 cr

AOP 2350, Microsoft Business Applications, 3 cr

AOP 2870, Employment Strategies, 1 cr

HIMC 1800, Legal Aspects of Health Information, 3 cr

HIMC 1820, CPT Coding, 3 cr

HIMC 1840, Introduction to Health Records, 3 cr

HIMC 1850, Computerized Health Information, 3 cr

HIMC 1910, Reimbursement, 2 cr

HIMC 2010, ICD-10 - CM Coding, 4 cr

HIMC 2020, ICD-10 - PCS Coding, 3 cr

HIMC 2030, Advanced Coding, 3 cr

HIMC 2600, Human Diseases for Health Professionals, 3 cr

HIMC 2610, Pharmacology, 2 cr

HIMC 2710, Healthcare Data Analysis, 3 cr

HIMC 2720, Quality Management of Health Information, 2 cr

HIMC 2820, Supervision of Health Information, 3 cr

HIMC 2830, HIT Review, 1 cr

HIMC 2870, HIT Capstone Experience, 2 cr

TOTAL..... 64 CREDITS

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PROGRAM OUTCOMES:

Upon completion of the Health Information Technology program at RCTC, students will achieve the following outcomes:

- Maintain the accuracy and completeness of the electronic health record including intranet and internet applications as defined by organizational policy, accreditation, licensure, and external regulations and standards.
- Apply legal principles, policies, regulations and standards to protect the privacy, confidentiality, and security of health information.
- Code, classify, and index diagnoses and procedures for the purpose of reimbursement, standardization, retrieval and statistical analysis.
- Utilize principles of supervision and the tools used to effectively manage human resources, finances, and critical thinking.
- Apply techniques and tools for quality management and performance improvement including risk, utilization, and case management requirements.
- Demonstrate practical application of theories learned, including the ability to value self and work ethically with others in a diverse population, during the Professional Practice Experience.
- Use appropriate terminology in the areas of human anatomy, physiology, human diseases, and pharmacology when interpreting healthcare reports.

ADDITIONAL NOTES:

The RCTC Health Information Technology program is accredited by the Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM).

Upon completing the program students are eligible to take the national exam sponsored by the American Health Information Management Association (AHIMA) and earn the Registered Health Information Technician (RHIT) credential.

Notice of Minnesota Background Check Requirement

Minnesota Statute 245C requires that students who have contact with individuals in licensed institutions complete an annual background study with the Minnesota Department of Human Services. Individuals who do not pass the background check will not be allowed to participate in program activities. A list of disqualifying offenses is available at <https://www.revisor.mn.gov/statutes/?id=245C.15> Information about completing the background study will be available from program faculty.

Revised: 03/13/2024

Implementation: Fall 2024