

RCTC PROGRAM PLAN

SUPERVISORY LEADERSHIP

Certificate

I. PROGRAM CORE REQUIREMENTS.....16 CREDITS

- ACCT 1415, Budgeting for Decision Making, 3 cr
- SMGT 1115, Strategies for Personal Leadership, 3 cr
- SMGT 1125, Leadership Development and Ethics, 3 cr
- SMGT 1217, Foundations of Quality, 3 cr
- SMGT 1221, Decision Making and Problem Solving, 3 cr
- SMGT 1420, Documentation and Written Communication for Supervisors, 1 cr

TOTAL.....16 CREDITS

PROGRAM OUTCOMES:

Upon completion of the Supervisory Leadership certificate program at RCTC, students will achieve the following outcomes:

- Select leadership and management skills needed to be an effective supervisor.
- Utilize interpersonal skills to build strong relationships between individuals, teams, and the organization as a whole.
- Practice critical thinking skills through decision-making, problem-solving, innovation, and continuous improvement activities.
- Analyze financial data from a supervisory perspective to make business decisions.

ADDITIONAL NOTES:

PURPOSE: The Supervisory Leadership Certificate is an individually available component of the Supervisory Leadership A.A.S. Degree program. It is specifically designed to provide employed students with the skills necessary to be successful in a position of supervisory leadership. Courses in the certificate program focus on skills and techniques directly related to supervisory leadership issues.

Students will have the opportunity to increase their skills in leadership, interpersonal skills, workplace ethics, decision-making, quality and continuous improvement, and many more supervisory leadership related topics.

This program is structured to allow students to remain employed while attending classes on a part-time basis. Classes are scheduled primarily at night and on weekends. Upon approval students may transfer applicable transcribed course credits and/or experiential learning to satisfy required or elective program credits.

Revised: 04/07/2016

Implementation: Fall 2016