

BUSINESS ADMINISTRATION CERTIFICATE

Purpose: The certificate provides recognition of completing courses within a business administrative position.

Award

Business Administration Certificate21 credits total

Business Program curriculum..... 21 credits

****This program is available fully on-line.***

RECOMMENDED FULL-TIME COURSE SEQUENCE

Not all courses are scheduled every semester. See course schedule: <https://eservices.minnstate.edu/registration/search/basic.html?campusid=306>.

Semester 1		Semester 2	
ACCT2217 Financial Accounting	4 cr	ACCT 2218 Managerial Accounting	4 cr
BUS 1101 Introduction to Business	3 cr	BUS 2212 Business and Economic Statistics	4 cr
BUS 2232 Principles of Management	3 cr		
ECON 1101/2214	3 cr		
Total Credits	13	Total Credits	8

RECOMMENDED PART-TIME COURSE SEQUENCE

Not all courses are scheduled every semester. See course schedule: <https://eservices.minnstate.edu/registration/search/basic.html?campusid=306>.

Semester 1		Semester 2	
ACCT2217 Financial Accounting	4 cr	BUS 2232 Principles of Management	3 cr
BUS 1101 Introduction to Business	3 cr	ECON 1101/2214	3 cr
Total Credits	7	Total Credits	6
Semester 3			
ACCT 2218 Managerial Accounting	4 cr		
BUS 2212 Business and Economic Statistics	4 cr		
Total Credits	8		

Course descriptions can be found at: <https://www.rctc.edu/academics/courses/course-descriptions>.