

## CANCER REGISTRY MANAGEMENT CERTIFICATE

**Purpose:** RCTC's Cancer Registry Management Certificate program is designed for those with an Associate's degree of any field or the equivalent (60 college credits) who are interested in becoming a cancer registrar. If the required prerequisites are completed, the certificate can be obtained in one year. Cancer registrars are data information specialists that capture a complete history, diagnosis, treatment, and health status for every cancer patient in the United States. The data provide essential information to researchers, healthcare providers, and public health officials to better monitor and advance cancer treatments, conduct research, and improve cancer prevention and screening programs. Registrars work closely with physicians, administrators, researchers, and healthcare planners to provide support for cancer program development, ensure compliance of reporting standards, and serve as a valuable resource for cancer information with the ultimate goal of preventing and controlling cancer.

### **Award**

Cancer Registry Management Certificate.....26 credits

***\*This program is available fully on-line.***

### **RECOMMENDED FULL-TIME COURSE SEQUENCE**

Not all courses are scheduled every semester. See course schedule: <https://eservices.minnstate.edu/registration/search/basic.html?campusid=306>.

<b>Semester 1</b>		<b>Semester 2</b>	
HIMC 2110 Cancer Registry Organization and Management	3 cr	HIMC 2125 Oncology Treatment and Coding	4 cr
HIMC 2115 Cancer Registry Operations	3 cr	HIMC 2130 Abstracting Methods	4 cr
HIMC 2120 Cancer Disease, Coding and Staging	4 cr	HIMC 2135 Follow-up, Data Quality and Utilization	4 cr
<b>Total Credits</b>	<b>10</b>	<b>Total Credits</b>	<b>12</b>
<b>Semester 3</b>			
HIMC 2140 Professional Practice/Clinical Practicum	4 cr		
<b>Total Credits</b>	<b>4</b>		

### **RECOMMENDED PART-TIME COURSE SEQUENCE**

Not all courses are scheduled every semester. See course schedule: <https://eservices.minnstate.edu/registration/search/basic.html?campusid=306>.

<b>Semester 1</b>		<b>Semester 2</b>	
HIMC 2110 Cancer Registry Organization and Management	3 cr	HIMC 2120 Cancer Disease, Coding and Staging	4 cr
HIMC 2115 Cancer Registry Operations	3 cr	HIMC 2125 Oncology Treatment and Coding	4 cr
<b>Total Credits</b>	<b>6</b>	<b>Total Credits</b>	<b>8</b>
<b>Semester 3</b>		<b>Semester 4</b>	
HIMC 2130 Abstracting Methods	4 cr	HIMC 2140 Professional Practice/Clinical Practicum	4 cr
HIMC 2135 Follow-up, Data Quality and Utilization	4 cr		
<b>Total Credits</b>	<b>8</b>	<b>Total Credits</b>	<b>4</b>

Course descriptions can be found at: <https://www.rctc.edu/academics/courses/course-descriptions>.