

Part 1. Policy:

Only currently registered students of a course may attend or participate in course lectures, labs, or activities; or use classroom or lab equipment or materials. It is the responsibility of the student to register for a course prior to participation.

Part 2. Exceptions:

- a) A non-registered individual may attend a course meeting in situations such as: they have been hired to assist a student as approved for accommodations, or requested by the faculty member to participate as a guest speaker or other class related function.
- b) At the discretion of the faculty member, a student waiting for a seat to open in a fully enrolled course, may participate in the course prior to enrollment up to the add/drop day for that course.

Date of Implementation: Spring 2017

Date of Adoption: 11/30/16

Responsible Division: Academic Affairs

Mary Davenport

Mary Davenport, Interim President

11/30/16

Date