



# Postsecondary Enrollment Options (PSEO) Program Notice of Student Registration 2020-21

ED-001763-21

2020-21

**Instructions:** Complete an enrollment form for each instructional term and postsecondary institution the student attends. Once Sections 1 and 2 are **completely** filled out, the next step is to work with the enrolling postsecondary institution to complete Section 3. Note: Only postsecondary institutions submit this form to the Minnesota Department of Education (MDE).

College Student ID Number: \_\_\_\_\_

## 1. To be Completed and Signed by the Student and Parent/Guardian

M     F  
 Gender

Student Name (Last, First, M.I.) \_\_\_\_\_ Date of Birth (MM/DD/YYYY) \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ ZIP Code \_\_\_\_\_ Phone Number \_\_\_\_\_  
 Postsecondary Institution This Term \_\_\_\_\_ Parent/Guardian Name \_\_\_\_\_ Address (if different than above) \_\_\_\_\_

**Public School Students:** Minnesota Statutes, section 124D.09, subdivision 7, requires public school students to inform the district by May 30 of each year of the pupil's intent to enroll in postsecondary courses during the following school year to assist the district in planning. A pupil is bound by notifying or not notifying the district by May 30.

\_\_\_\_\_ Date I/we notified the public school of the intent to participate in PSEO for either semester of the \_\_\_\_\_ 2020-21 school year.

My signature(s) below indicates that I/we are aware that if I/we have not notified the enrolling district by May 30, 2020, and the enrolling district has not waived the deadline, I/we may be responsible for the postsecondary costs.

**All Students:** Minnesota Statutes, section 124D.09, subdivision 6, requires students and parent/guardian sign a statement indicating they have received PSEO information, are aware counseling services are available and understand PSEO course responsibilities. We have received the information required under Minnesota Statutes, section 124D.09, and are aware the student above is enrolling in postsecondary courses.

Student Signature \_\_\_\_\_ Student Email \_\_\_\_\_

Parent/Guardian Signature (if student is under age 18) \_\_\_\_\_ Date \_\_\_\_\_

**Upon completion of Section 1, pass this form to the pupil's secondary school for completion of Section 2.**

## 2. To be Completed by Secondary/Nonpublic/Home School

Public     Nonpublic     Home School  
 School Type (Select one)

Secondary/Nonpublic/Home School Name \_\_\_\_\_ Public School Student's MARSS\* Number \_\_\_\_\_

Attending School District Name \_\_\_\_\_ Attending School District Number \_\_\_\_\_

Select student's grade level during the 2020-21 school year. (Select only one):  Grade 10     Grade 11     Grade 12

**Note: High school graduates and 21-year-olds are not eligible.**

Students may not enroll in PSEO courses in addition to a full high school class load. Does this student have at least one free class period during the high school day? (Select one)  Yes     No

Is the above student eligible for program application? (See Page 3 for requirements) (Select one)  Yes     No

My signature below certifies the student identified in Section 1 meets the eligibility requirements outlined on Page 3 for participation in the PSEO program this term, and the information in Section 2 is accurate and applicable. The public school student has notified the enrolling public school district of intent to enroll by May 30, 2020, or the public school district has waived the deadline requirements.

Secondary School Contact Name \_\_\_\_\_ Contact Signature \_\_\_\_\_ Email \_\_\_\_\_ Phone \_\_\_\_\_ Date \_\_\_\_\_

Student Name (Last, First, M.I.) \_\_\_\_\_ Date of Birth (MM/DD/YYYY) \_\_\_\_\_ College Student ID Number \_\_\_\_\_

**3. To be Completed by the Postsecondary Institution**

Rochester Community & Technical College      0015-25      Rochester  
 Name of Postsecondary Institution (PSI)      PSI Number      City of Postsecondary Institution

Term of planned attendance (Select one)  Semester 1  Semester 2  Quarter (Qtr) 1  Qtr 2  Qtr 3

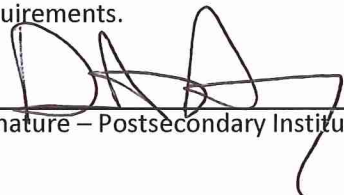
Dale Amy      Dale.Amy@rctc.edu      507-285-7332  
 Postsecondary Institution Contact Name      Email      Telephone

Courses Taken for Secondary Credit	Course Number	Course Credits
Course #1		
Course #2		
Course #3		
Course #4		
Course #5		
Course #6		

Minnesota Statutes, section 124D.09, subdivision 7, requires public school students to inform the district by May 30 of each year of the pupil’s intent to enroll in postsecondary courses during the following school year to assist the district in planning. A pupil is bound by notifying or not notifying the district by May 30, unless the public school district has waived the deadline as indicated in Section 2. A public school student who has not met this requirement is not eligible for PSEO funding.

Minnesota Statutes, section 124D.09, subdivision 5, requires the institution to send written notice to the student and the student’s school or district. The notice must indicate the course and hours of enrollment of that pupil.

My signature indicates that the student identified in Section 1 is registered this term for the courses indicated above, all courses are nonsectarian in content and are not remedial or developmental. Tenth grade students during their first semester of PSEO participation may take only one Career or Technical Education (CTE) course. The student has indicated to me the courses are to be taken for secondary credit and fulfill the student’s high school graduation requirements.

 \_\_\_\_\_  
 Signature – Postsecondary Institution Contact      Director of High School Collaborations      1/21/2020  
 Title      Date

\*MARSS stands for Minnesota Automated Reporting Student System