

2022-2023 | FINANCIAL AID

CERTIFICATION FORM FOR NON-TAX FILERS

Your application was selected for review in a process called Verification. In this process, RCTC is required to verify income information for any person(s) who indicated they did not file/are not required to file a 2020 tax return. (CFR Title 34, Part 668).

To continue processing on your file, you must complete this Worksheet and submit it to the RCTC Financial Aid Office along with the following documentation for each person who did not file a 2020 Tax Return:

| | Verification of Non-Filing | 2020 W2 Form(s) |
|---|----------------------------|-----------------|
| Students who reported parent information | Not required | Required |
| Students (who did NOT report parent information) & spouse, if married | Required* | Required |
| Parents. If parent information was required on the FAFSA | Required* | Required |

- Request online at www.irs.gov, "Get Your Tax Record"
- Request by mail by completing the online request at <https://sa.www4.irs.gov/irfof-tra/login>

If there are differences between your FAFSA, the IRS Verification and/or the amounts listed on this form, RCTC will send corrections to your Financial Aid application for you, electronically, if possible. If the information provided appears to indicate an individual (yourself, your parent(s), or your spouse, if married) was required to file a Federal tax return, processing on your Financial Aid application will be stopped until that individual has filed the appropriate return and can provide an IRS Tax Return Transcript or a **SIGNED** copy of their Federal Tax Return to document his/her filing.

You may contact the Welcome and One Stop Center at (507)285-7557 if you need assistance or have questions.

Student Name: _____ Stinger ID: _____

Non-Filer Income Verification

Check the box(es) to indicate which person(s) in your family did NOT file a 2020 Federal Tax Return:

☐

Student

☐

Parent(s)/Mother/Stepmother

☐

Parent(s)/Father/Stepfather

☐

Spouse

For each person identified above, complete the following chart, provide copies of 2020 W-2 Forms from each employer AND if available, provide a 2020 IRS Verification of Non-filing (see instructions above). If you no longer have the 2020 W-2 Form(s), you must contact the employer for a duplicate copy. If an individual did not work during 2020, please list this person's name in the chart below and list **"DID NOT WORK"** under Employer's Name. If more room is needed, attach a separate page.

| Non-Filer Name | Relationship to Student | Employer's Name | Amount Earned in 2020 | Was a W-2 provided to you? If not, indicate why. |
|----------------|-------------------------|-----------------|-----------------------|--|
| | | | | |
| | | | | |
| | | | | |

Certification and Signatures:

By signing below, I certify that all information provided is true and complete to the best of my knowledge. If asked by an authorized official, I agree to provide proof of the information I have given on this form.

Warning: If you purposely give false or misleading information on this form, you may be fined, sentenced to jail, or both.

Student Signature

Date

Spouse, if married

Date

Parent Signature
(If parent information was required on FAFSA)

Date

Parent Spouse Signature

Date