

STUDENT JOB DESCRIPTION

JOB TITLE: Student Lab Assistant

WORK AREA: HC 200 Surgical Technology Program Lab

AREA HOURS: 10-12 hours per week

JOB RESPONSIBILITIES, DUTIES:

The ideal candidate will be a 2nd year Surgical Technology Student. Duties include monitoring the lab when it is open for student practice outside of class time and being a partner for practicing skills. Duties also include assisting with lab clean up, lab set up, putting away supplies, and assisting with assembling and maintaining instruments.

PERFORMANCE EXPECTATIONS/CONDUCT:

(Incorporate RCTC values, service attributes, and core outcomes)

The Work study is a representative of RCTC and should maintain personal/ professional accountability. The person must understand and respect human diversity.

Will this position require any driving of RCTCs State owned vehicles or a personal vehicle?

☐ Yes ☒ No

If you checked yes, please be aware that additional paperwork is required before the student is asked to drive.

NUMBER OF STUDENT'S NEEDED:

(Assume 10-15 hours per student.)

1-2 Academic Year

Summer (June-August)

TYPICAL WORK HOURS:

☒ Daytime ☐ Evening ☐ Weekends

PERFORMANCE REVIEW:

Students are eligible for a wage increase after they have worked 200 hours and based on a performance evaluation. The area supervisor will assess the student employee's performance, work attendance and attitude as it relates to the job tasks, RCTC values, service attributes, core outcomes, and interaction with students, staff, and visitors.

TO INTERVIEW FOR THIS POSITION, CONTACT:

(Please Print)

Contact Person: Eileen Zirbel

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