



## CONCURRENT ENROLLMENT (CE) HS INSTRUCTOR APPLICATION

High School (s) Name: \_\_\_\_\_ City: \_\_\_\_\_ District #: \_\_\_\_\_

RCTC Course: \_\_\_\_\_ Discipline: \_\_\_\_\_ Course Number: \_\_\_\_\_

Semester/Year: \_\_\_\_\_ Number of Credits: \_\_\_\_\_

HS Principal: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

HS Superintendent: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**HS Instructor Name:** \_\_\_\_\_

Check all that apply regarding high school instructor planning to teach the course:

☐ **Master's in content area**

**Master's in other content area**

☐ **Completed 2 Graduate Level In-Field Courses (Required to be considered for Conditional Status)**

The following must be included with this application:

1. A copy of the teacher's resume or curriculum vitae.
2. Copies of the teacher's transcripts – undergraduate and graduate which includes minimum requirements of a master's degree in the credential field or a master's degree in any field with a minimum of 18 graduate semester credits (24 graduate quarter credits) in the credential field.
3. This application acts as a request from the superintendent/principal asking that the teacher's credentials be reviewed for approval to teach named course(s).
4. This application acts as a request from the teacher asking consideration to teach in the discipline area requested.

High School Principal's Comments:

\_\_\_\_\_  
Signature of High School Principal

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Superintendent

\_\_\_\_\_  
Date