

PREREQUISITE EVALUATION FORM FOR VISITING STUDENTS

INFORMATION AND PROCEDURES: **(Complete one sheet for each course evaluation.)**

Registration in many courses may require a Visiting Student to demonstrate they met the defined course prerequisites. This could include submission of ACT Scores, completing the RCTC New Student Assessment Test (Accuplacer) and/or unofficial copies of college transcripts.

If you have met the prerequisite for a course, **complete and attach this form to your documentation.** It can be returned via fax (507-280-5014) or email (onestop@rctc.edu). You will be notified via email of the result. Please note, this will not transfer your credits; this is only to fulfill a prerequisite requirement. Please allow two business days for processing time.

Student Name: _____ **Stinger ID/SSN:** _____

Email address: _____

Documentation Attached: [please check box(es)]

- ACT Scores (English/Reading & Math are valid for five years)
- Accuplacer Assessment Test Scores
(Sentence Skills/Reading are valid for five years; Math valid for two years)
- College Transcripts:

College/Institution where course(s) were taken: _____		
Course Subject & Course # (ex. ABCD 1234)	Course Title	RCTC Course you are trying to register for: (ex. ENGL 1117)

If you worked with someone regarding this, list his/her name if known: _____

Office Use Only

Note to staff member: This form will be processed by the person who receives it unless a name is listed above.

- Meets prerequisite Does not meet prerequisite

Evaluated by: _____ Date: _____ Action taken by: _____ Date: _____
(placement or override entered and student emailed result)