

# PSEO COUNTER REGISTRATION FORM

LAST NAME	FIRST NAME	MI	STINGER ID NUMBER
		FALL	2023
PSEO ADVISOR'S SIGNATURE (if required)		SEMESTER	YEAR

**ADDING/DROPPING COURSES:** Courses may be added and dropped through August 25, 2023. There is no tuition obligation for courses dropped by that date.

**COURSE SWAP:** Switching to another section of a course can only be processed through September 18, 2023.

**TOTAL WITHDRAWAL/REFUND INFORMATION:**

The last day to officially withdraw and receive a grade of "W" is November 22, 2023.

**Short term courses (those that do not meet for the full semester) have unique drop and withdrawal deadlines.** To view those deadlines, visit <https://webproc.mnscu.edu/registration> and review course details.

**YOU** are responsible for checking your schedule for accuracy.

**PLEASE COMPLETE THIS FORM IN PEN**

A – ADD D – DROP	DEPT	CLASS#	SECTIO N	COURSE ID	CREDIT S	INSTRUCTOR SIGNATURE
Ex: A	ENGL	1117	01	0000001	4	

**By signing below, you agree that you have read and understand the policies and procedures for responsibly managing your enrollment. You are agreeing to abide by the terms and conditions outlined in the RCTC student handbook and College Catalog.**

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_