

STUDENT JOB DESCRIPTION

JOB TITLE: Women's Basketball Team Manager

WORK AREA: Athletics

AREA HOURS: 20 hours per week

JOB RESPONSIBILITIES, DUTIES:

Get equipment out and put away before/after each practice. Will be in charge of videotaping away games. Will assist coaches during practices. Help with statistics and stats.

PERFORMANCE EXPECTATIONS/CONDUCT:

Student must have the ability to work with computers, be reliable, prompt, professional, responsible, proactive. Must be able to work on their own without supervision.

Will this position require any driving of RCTC's State owned vehicles or a personal vehicle?

☐ Yes ☒ No

If you checked yes, please be aware that additional paperwork is required before the student is asked to drive.

NUMBER OF STUDENT'S NEEDED:

(Assume 10-15 hours per student.)

3-4 Academic Year

Summer (June-August)

TYPICAL WORK HOURS:

(Check all that apply)

☒ Daytime ☒ Evening ☒ Weekends

PERFORMANCE REVIEW:

Students are eligible for a wage increase after they have worked 200 hours and based on a performance evaluation. The area supervisor will assess the student employee's performance, work attendance and attitude as it relates to the job tasks, RCTC values, service attributes, core outcomes, and interaction with students, staff, and visitors.

TO INTERVIEW FOR THIS POSITION, CONTACT:

Contact Person: Jason Bonde
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