

STUDENT JOB DESCRIPTION

JOB TITLE: Baseball Student Team Manager

WORK AREA: Sports Center – Fieldhouse/Bubble-Football Field

AREA HOURS: 15-20 Hours Per Week

JOB RESPONSIBILITIES, DUTIES:

RCTC Baseball needs several student managers to assist the coaching staff with practice set up, stats, filming games, lining the field, keep the official record book and assist with the Presto Stat Program. These positions are year-round positions starting in August and lasting through the end of spring semester. Working up to 20 hours a week throughout the year.

PERFORMANCE EXPECTATIONS/CONDUCT:

Student workers are expected to show up on time, be punctual, keep up with entering work hours in eTime after each shift.

The Student Team Manager is expected to adhere to RCTC values and mission, communicate professionally, be approachable and attentive to student and staff needs and requests.

NUMBER OF STUDENT'S NEEDED:

(Assume 10-15 hours per student.)

Academic Year 2-3

Summer (June-August) If available

TYPICAL WORK HOURS:

☒Daytime ☒Evening ☒Weekends

PERFORMANCE REVIEW:

Students are eligible for a wage increase after they have worked 200 hours and based on a performance evaluation. The area supervisor will assess the student employee's performance, work attendance and attitude as it relates to the job tasks, RCTC values, service attributes, core outcomes, and interaction with students, staff, and visitors.

TO INTERVIEW FOR THIS POSITION, CONTACT:

Contact Person: Clark Jones

Location: Sports Center – 2nd Floor

Phone: 507.271.4520 Cell

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