

JOB TITLE: Athletic Equipment Manager Assistant

WORK AREA: Sports Center

AREA HOURS: 20

## JOB RESPONSIBILITIES, DUTIES:

Help with organizing equipment before practice, setting up and putting equipment away, helping with athletic events, some office responsibilities, laundry for various sports other duties assigned by Athletic Equipment Manager.

## PERFORMANCE EXPECTATIONS/CONDUCT:

This person will be on time, act appropriately when asked to perform a duty, etc. Will be well mannered.

## NUMBER OF STUDENT'S NEEDED:

(Assume 10-15 hours per student.)

2-4 Academic Year

## TYPICAL WORK HOURS:

(Check all that apply)

Daytime  Evening  Weekends

## PERFORMANCE REVIEW:

Students are eligible for a wage increase after they have worked 200 hours and based on a performance evaluation. The area supervisor will assess the student employee's performance, work attendance and attitude as it relates to the job tasks, RCTC values, service attributes, core outcomes, and interaction with students, staff, and visitors.

## TO INTERVIEW FOR THIS POSITION, CONTACT:

Contact Person: Tony McKinney  
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